# UNITED STATES SECURITIES AND EXCHANGE COMMISSION WASHINGTON, D.C. 20549

_	FORM 10-K	_	
☑ ANNUAL REPORT PURSUANT TO SECTION 13 OR 15(d) (	OF THE SECURITIES EXCHANGE	ACT OF 1934	
For the	e fiscal year ended December 31, 2 or	2020	
☐ TRANSITION REPORT PURSUANT TO SECTION 13 OR 15	5(d) OF THE SECURITIES EXCHAN	IGE ACT OF 1934	
		to	
	Commission File Number: 1-5415		
(Exact nar	A. M. CASTLE & CO. me of registrant as specified in its	 charter)	
Maryland		, 36-0879160	
(State or other jurisdiction of incorporation or organic	zation)	(I.R.S. Employer Identification No.)	
1420 Kensington Road, Suite 220, Oak Brook, Illin	ois	60523	
(Address of principal executive offices)		(Zip Code)	
Registrant's telep	hone number, including area code	e (847) 455-7111	
Securities re	gistered pursuant to Section 12(b) None	of the Act:	
Securities re	gistered pursuant to Section 12(g)	of the Act:	
Title of each class	Trading symbol(s)	Name of each exchange on which regis	tered
Common Stock, Par Value \$0.01 Per Share	<u>CTAM</u>	OTCQX Best Market	
Indicate by check mark if the registrant is a well-known seasoned is	ssuer, as defined in Rule 405 of the S	Securities Act. Yes □ No ⊠	
Indicate by check mark if the registrant is not required to file reports	s pursuant to Section 13 or 15(d) of the	ne Act. Yes □ No ⊠	
Indicate by check mark whether the registrant (1) has filed all repreceding 12 months (or for such shorter period that the registrant 90 days. Yes $\boxtimes$ No $\square$			
Indicate by check mark whether the registrant has submitted elected during the preceding 12 months (or for such shorter period that the			Regulation S-T
Indicate by check mark whether the registrant is a large accelerated company. See the definitions of "large accelerated filer," "accelerate Act.			
Large Accelerated Filer □ Non-Accelerated Filer □		Accelerated Filer Smaller Reporting Company Emerging growth company	
If an emerging growth company, indicate by check mark if the reginancial accounting standards provided pursuant to Section 13(a) of		xtended transition period for complying with any	new or revised
Indicate by check mark whether the registrant has filed a report on a reporting under Section 404(b) of the Sarbanes-Oxley Act (15 U.S.	_		
Indicate by check mark whether the registrant is a shell company (a	as defined in Rule 12b-2 of the Excha	ange Act). Yes □ No ⊠	
The aggregate market value of the voting and non-voting common sold as of June 30, 2020 (the last business day of the registrant's n			equity was last
Indicate by check mark whether the registrant has filed all docume subsequent to the distribution of securities under a plan confirmed la		y Section 12, 13 or 15(d) of the Securities Exchar	nge Act of 1934
The number of shares outstanding of the registrant's common stock	k on March 3, 2021 was 7,255,144 sl	hares.	
DOCUMENTS INCORPORATED BY REFERENCE			
Documents Incorporated by Reference None		Applicable Part of Form 10-K N/A	

### Disclosure Regarding Forward-Looking Statements

Information provided and statements contained in this report that are not purely historical are forward-looking statements within the meaning of Section 27A of the Securities Act of 1933, as amended ("Securities Act"), Section 21E of the Securities Exchange Act of 1934, as amended ("Exchange Act"), and the Private Securities Litigation Reform Act of 1995. Such forward-looking statements only speak as of the date of this report and the Company assumes no obligation to update the information included in this report. Such forward-looking statements include information concerning our possible or assumed future results of operations, including descriptions of our business strategy, and the benefits that we expect to achieve from our working capital management initiative. These statements often include words such as "believe," "expect," "anticipate," "intend," "predict," "plan," "should," or similar expressions. These statements are not guarantees of performance or results, and they involve risks, uncertainties, and assumptions. Although we believe that these forward-looking statements are based on reasonable assumptions, there are many factors that could affect our actual financial results or results of operations and could cause actual results to differ materially from those in the forwardlooking statements, including those risk factors identified in Item 1A "Risk Factors" of this report. All future written and oral forward-looking statements by us or persons acting on our behalf are expressly qualified in their entirety by the cautionary statements contained or referred to above. Except as required by the federal securities laws, we do not have any obligations or intention to release publicly any revisions to any forwardlooking statements to reflect events or circumstances in the future, to reflect the occurrence of unanticipated events or for any other reason.

#### INDUSTRY AND MARKET DATA

In this report, we rely on and refer to information and statistics regarding the metal service center industry and general manufacturing markets. We obtained this information and these statistics from sources other than us, such as the Metals Service Center Institute, which we have supplemented where necessary with information from publicly available sources and our own internal estimates. Although we have not independently verified such information, we have used these sources and estimates and believe them to be reliable.

### **PART I**

#### ITEM 1 — Business

In this Annual Report on Form 10-K, "the Company," "we" or "our" refer to A. M. Castle & Co., a Maryland corporation, and its subsidiaries included in the consolidated financial statements, except as otherwise indicated or as the context otherwise requires.

### Company Overview

A.M. Castle & Co. (the "Company") is a global distributor of specialty metals and supply chain services, principally serving the producer durable equipment, commercial and military aircraft, heavy equipment, industrial goods, and construction equipment sectors of the global economy. Its customer base includes many Fortune 500 companies as well as thousands of medium- and smaller-sized firms spread across a variety of industries. Particular focus is placed on the aerospace and defense, power generation, mining, heavy industrial equipment, and general manufacturing industries, as well as general engineering applications.

The Company's corporate headquarters is located in Oak Brook, Illinois. As of December 31, 2020, the Company operates out of 21 service centers located throughout North America (16), Europe (2) and Asia (3). The Company's service centers hold inventory and process and distribute products to both local and export markets.

### Industry and Markets

Service centers operate as supply chain intermediaries between primary producers, which deal in bulk quantities in order to achieve economies of scale, and end-users in a variety of industries that require specialized products in significantly smaller quantities and forms. Service centers also manage the differences in lead times that exist in the supply chain. While original equipment manufacturers ("OEM") and other customers often demand delivery within hours, the lead time required by primary producers can range from several months to over a year for certain specialty metals. Service centers provide value to customers by aggregating purchasing, providing warehousing and distribution services to meet specific customer needs, including demanding delivery times and precise metal specifications, and by providing value-added metals processing services.

The principal markets served by the Company are highly competitive. The Company is focused on two key global end markets, aerospace and industrial. Competition within these markets is based on service, quality, processing capabilities, inventory availability, timely delivery, ability to provide supply chain solutions, and price. The Company competes in a highly fragmented industry. Competition in the various markets in which the Company participates comes from a large number of value-added metals processors and service centers on a local, regional, and global basis, some of which have greater financial resources, and some of which have more established brand names in certain local, regional, and global markets served by the Company.

The Company also competes to a lesser extent with primary metals producers who typically sell to larger customers requiring shipments of large volumes of metal with limited or no value-added processing.

In order to capture scale efficiencies and remain competitive, many primary metal producers are consolidating their operations and focusing on their core production activities. These producers have increasingly outsourced metals distribution, inventory management, and value-added metals processing services to metals service centers. This process of outsourcing allows the primary metal producers to work with a relatively small number of intermediaries rather than many end customers. As a result, metals service centers, including the Company, are now providing an expanding range of services for their customers, including metal purchasing, processing, and supply chain solutions.

The Company's marketing strategy focuses on distributing highly-engineered specialty grades and alloys of metals as well as providing specialized processing services designed to meet very precise specifications. Core products include alloy and stainless steels, nickel alloys, aluminum, titanium, and carbon. Inventories of these products may assume many forms such as plate, sheet, extrusions, round bar, hexagonal bar, square and flat bar, tubing, and coil. Depending on the size of the facility and the nature of the markets it serves, the Company's service centers are equipped as needed with bar saws, plate saws, oxygen and plasma arc flame cutting machinery, trepanning machinery, boring machinery, honing equipment, water-jet cutting equipment, stress relieving and annealing furnaces, leveling and surface grinding equipment, CNC machinery, and sheet shearing equipment. Various specialized fabrications are also performed for customers internally or through pre-qualified subcontractors that thermally process, turn, polish, cut-to-length, and straighten alloy and carbon bar, among other things.

#### **Procurement**

The Company purchases metals from many producers. Material is purchased in large lots and stocked at its service centers until sold, usually in smaller quantities and typically with some value-added processing services performed. The Company's ability to provide timely delivery of a wide variety of specialty metals products, along with its processing capabilities and supply chain management solutions, allows customers to lower their own inventory investment by reducing their need to order the large quantities required by producers and their need to perform additional material processing services. Some of the Company's purchases are covered by long-term contracts and commitments, which generally have corresponding customer sales agreements.

Thousands of customers from a wide array of industries are serviced primarily through the Company's own sales organization. Orders are primarily filled with materials shipped from Company stock. The materials required to fill the balance of sales are obtained from other sources, such as purchases from other distributors or direct mill shipments to customers. Deliveries are made principally by third party logistics providers using their fleets, some of which display Company-branding. Otherwise, common carrier delivery is used in areas not serviced directly by such third party logistics providers. The Company's broad network of locations provides same or next-day delivery to most of their markets, and two-day delivery to substantially all of the remaining target markets.

#### Customers

The Company's customer base is broadly diversified and therefore, the Company does not have dependence upon any single customer, or a few customers. The customer base includes many Fortune 500 companies as well as thousands of medium- and smaller-sized firms.

### **Employees**

As of December 31, 2020, the Company had 681 full-time employees. Of these full-time employees, 80 were represented by the United Steelworkers of America ("USW") under collective bargaining agreements. Effective May 15, 2018, we entered into a four-year collective bargaining agreement with the USW, which covers approximately 59 employees at our largest facility in Cleveland, Ohio. Approximately 21 employees at our Hammond, Indiana facility are covered by a separate collective bargaining agreement with the USW that was renegotiated effective September 1, 2020, and expires on March 31, 2024. The Company believes its relationships with its employees and their representative unions are good.

### Access to SEC Filings

The Company makes available free of charge on or through its Web site at www.castlemetals.com the Annual Report on Form 10-K, Quarterly Reports on Form 10-Q, Current Reports on Form 8-K and all amendments to those reports as soon as reasonably practicable after such material is electronically filed with or furnished to the U.S. Securities and Exchange Commission (the "SEC"). Information on our Web site does not constitute part of this Annual Report on Form 10-K.

### Information About Our Executive Officers

The following selected information for each of our current executive officers (as defined by regulations of the SEC) was prepared as of March 4, 2021.

Name and Title	Age	<b>Business Experience</b>
Marec E. Edgar President & Chief Executive Officer	45	Mr. Edgar was promoted to the position of President and Chief Executive Officer, and was appointed a member of the board of directors effective January 1, 2020. Mr. Edgar began his employment with the registrant in April 2014, as Vice President and General Counsel. In May 2015, he was appointed to the position of Executive Vice President, General Counsel, Secretary & Chief Administrative Officer. In November 2018, he was promoted to the position of President.
Edward M. Quinn Vice President, Controller & Chief Accounting Officer	49	Mr. Quinn began his employment with the registrant in December 2017 as Vice President, Controller and Chief Accounting Officer. Prior to joining the Company, Mr. Quinn served as Director, Transaction & Regulatory Advisory Services at SolomonEdwardsGroup LLC, a strategic consulting firm, from April 2015 to December 2017. Before that, Mr. Quinn served as a Senior Manager for Deloitte Financial Advisory Services from 2001 to 2015.
Jeremy T. Steele Senior Vice President, General Counsel & Secretary	48	Mr. Steele began his employment with the registrant in May 2019 as Senior Vice President, General Counsel and Secretary. Prior to joining the Company, Mr. Steele served as President of Stenograph, LLC, a court reporting and captioning technology subsidiary of The Heico Companies, LLC, from 2017 to 2018. Before that, from 2011 to 2017, Mr. Steele served in increasing roles of responsibility in the Legal Department of The Heico Companies, LLC, a holding company of diversified industrial manufacturing and service companies, including General Counsel of Heico's Pettibone Division and Heico's Deputy General Counsel and Director of Corporate Compliance.
Mark D. Zundel Executive Vice President, Global Supply & Aerospace	47	Mr. Zundel was appointed Executive Vice President of Global Supply and Aerospace in November 2018. Mr. Zundel began his employment with the registrant in December 1995 as Vice President of Sales. In March 2009 he was appointed to Regional Commercial Manager, in April 2010 he was appointed to Director of Merchandising, in September 2013 he was appointed Director of Sourcing Commodity, in September 2015 he was appointed Vice President of Strategic Sourcing, and in June 2017, he was appointed to Senior Vice President of Commercial Sales.

### ITEM 1A — Risk Factors

(Dollar amounts in millions, except per share data)

Our business, financial condition, results of operations, and cash flows are subject to various risks, many of which are not exclusively within our control, that may cause actual performance to differ materially from historical or projected future performance. You should consider carefully the risks and uncertainties described below, in addition to other information contained in this Annual Report on Form 10-K, including our consolidated financial statements and related notes. Any of the following risks, as well as other risks and uncertainties not currently known to us or that we currently consider to be immaterial, could materially and adversely affect our business, financial condition, results of operations, or cash flows.

### Capital Resources

Our substantial level of indebtedness could adversely affect our financial condition and prevent us from fulfilling our obligations under our debt instruments.

We have substantial debt service obligations. As of December 31, 2020, we had \$238.7 million of total debt outstanding, all of which is secured. The debt outstanding, in order of priority, was comprised of \$115.6 million of borrowings under our Revolving Credit and Security Agreement (as amended, the "ABL Credit Agreement"), \$98.8 million aggregate principal amount of 3.00% / 5.00% Convertible Senior Secured Paid In Kind ("PIK") Toggle Notes due 2024 (the "3.00%/5.00% Convertible Notes"), including \$0.1 million of restricted 3.00%/5.00% Convertible Notes issued to certain members of management ("MIP Notes"), \$4.0 million aggregate principal amount of 5.00% / 7.00% Convertible Senior Secured Paid In Kind (PIK) Toggle Notes due 2022 (the "5.00%/7.00% Convertible Notes", and together with the 3.00%/5.00% Convertible Notes, the "Convertible Notes"), and short-term borrowings of approximately \$3.0 million under a local credit facilities (see Note 2 - Debt). We also have a Paycheck Protection Program Term Note due April 28, 2022, in the amount of \$10.0 million (the "PPP Loan") and our French subsidiary's term loan in the amount of \$7.4 million (the "France Term Loan"). Our debt instruments currently limit our ability to pay in cash the interest accruing on our Convertible Notes, so the amount of Convertible Notes outstanding continues to increase quarterly as interest is paid in kind. The ABL Credit Agreement and the Convertible Notes are secured by collateral security interests in substantially all of our assets and are guaranteed by certain of our subsidiaries.

Our substantial level of indebtedness could have significant effects on our business, including the following:

- it may be more difficult for us to satisfy our financial obligations;
- our ability to obtain additional financing for working capital, capital expenditures, strategic acquisitions, or general corporate purposes may be impaired;
- we must use a substantial portion of our cash flow from operations to pay interest on our indebtedness, which will reduce the funds available to use for operations and other purposes, including potentially accretive acquisitions;
- our ability to fund a change of control offer under our debt instruments may be limited;
- our substantial level of indebtedness could place us at a competitive disadvantage compared to our competitors that may have proportionately less debt or could affect our ability to secure favorable contracts with certain customers or suppliers;
- our flexibility in planning for, or reacting to, changes in our business and the industry in which we operate may be limited; and

 our substantial level of indebtedness may make us more vulnerable to economic downturns and adverse developments in our business.

The ABL Credit Agreement provides for \$125.0 million senior secured, revolving credit facility (the "Revolving A Credit Facility") as well as a subordinated \$25.0 million Revolving B (Priority) senior secured, revolving credit facility (the "Revolving B (Priority) Credit Facility"), and a subordinated \$21.5 million Revolving B senior secured, revolving credit facility (the "Revolving B Credit Facility" and together with the Revolving A Credit Facility and the Revolving B (Priority) Credit Facility, the "Credit Facilities"). We expect to obtain the funds to pay our expenses and to satisfy our debt obligations from our operations and available resources under the Credit Facilities. Our ability to meet our expenses and make these principal and interest payments as they come due, therefore, depends on our future performance, which will be affected by financial, business, economic and other factors, many of which we cannot control. Our business may not generate sufficient cash flow from operations in the future, and our anticipated revenue and cash flow may not be realized, either or both of which could result in our being unable to repay indebtedness or to fund other liquidity needs. If we do not have enough funds, we may be required to refinance all or part of our then existing debt, sell assets or borrow more funds, which we may not be able to accomplish on terms acceptable to us, or at all. In addition, the terms of existing or future debt agreements may restrict us from pursuing any of these alternatives which could have an adverse effect on our financial condition or liquidity.

We may not be able to generate sufficient cash to service all of our existing debt service obligations, and may be forced to take other actions to satisfy our obligations under our debt agreements, which may not be successful.

Our total debt under our ABL Credit Agreement, the Convertible Notes, including MIP Notes, the PPP Loan, our France Term Loan and our local credit facilities have an aggregate principal amount outstanding of \$238.7 million as of December 31, 2020. Our ability to make scheduled payments on or to refinance our debt obligations depends on our future financial condition and operating performance, which are subject to prevailing economic and competitive conditions and to certain financial, business and other factors beyond our control. Therefore, we may not be able to maintain or realize a level of cash flows from operating activities sufficient to permit us to pay the principal, premium, if any, and interest on our indebtedness.

If our cash flows and capital resources are insufficient to fund our debt service obligations, we may be forced to reduce or delay investments, capital expenditures or potentially accretive acquisitions, sell assets, seek additional capital or restructure or refinance our indebtedness. Our ability to restructure or refinance our debt will depend on the condition of the capital markets and our financial condition at such time. Any refinancing of our debt could be at higher interest rates and may require us to comply with more onerous borrowing covenants, which could further restrict our business operations. The terms of existing or future debt instruments may restrict us from adopting some of these alternatives. These alternative measures may not be successful and may not permit us to meet our scheduled debt service obligations which could have an adverse effect on our financial condition or liquidity.

Our debt instruments impose significant operating and financial restrictions, which may prevent us from pursuing certain business opportunities and taking certain actions and our failure to comply with the covenants contained in our debt instruments could result in an event of default that could adversely affect our operating results.

Our debt agreements impose, and future debt agreements may impose, operating and financial restrictions on us. These restrictions limit or prohibit, among other things, our ability to:

- incur additional indebtedness, or issue disqualified capital stock;
- pay dividends, redeem subordinated debt or make other restricted payments;
- make certain investments or acquisitions;

- grant or permit certain liens on our assets;
- enter into certain transactions with affiliates;
- merge, consolidate or transfer substantially all of our assets;
- create or permit restrictions on dividends, loans, asset transfers or other distributions to us from certain
  of our subsidiaries;
- transfer, sell or acquire assets; and
- change the business we conduct.

These covenants could adversely affect our ability to finance our future operations or capital needs, withstand a future downturn in our business or the economy in general, engage in or expand business activities, including future opportunities that may be in our interest, and plan for or react to market conditions or otherwise execute our business strategies. A breach of any of these covenants could result in a default in respect of the related indebtedness. If a default occurs, in certain circumstances, the relevant lenders or holders of such indebtedness could elect to declare the indebtedness, together with accrued interest and other fees, to be immediately due and payable and proceed against any collateral securing that indebtedness. If the maturity of our indebtedness is accelerated, we may not have sufficient cash resources to satisfy our debt obligations and may not be able to continue our operations as planned.

### COVID-19

Our business and operations, and the operations of our suppliers and customers, have been, and for an indefinite period of time may continue to be, adversely affected by the novel coronavirus (or COVID-19) pandemic, and could be impacted in the future by other pandemics, known or unknown.

We may face risks related to the ongoing outbreak of the Novel Coronavirus Disease 2019 (COVID-19), which was declared a "pandemic" by the World Health Organization and a national public health emergency by governments throughout the world as the disease spread across the globe and continues to substantially and materially impact worldwide economic activity. The continuing impact of COVID-19 and the associated pandemic is unknown and continues to evolve. Health epidemics or outbreaks of communicable diseases such as COVID-19 could result in widespread or localized health crises that could adversely affect general commercial activity and the economies and financial markets of many countries or localities in which the Company operates, sells, or purchases good and services. A public health epidemic, including COVID-19, poses the risk that we or our employees, contractors, suppliers, customers, transportation providers, and other business partners may from time to time be prevented or impaired from conducting ordinary course business activities for indefinite periods of time, either at specific branches or on a broader scale, including due to shutdowns necessitated for the health and well-being of our employees, the employees of our business partners, or shutdowns that may be requested or mandated by governmental authorities. Directives to "dedensify" worksites, "Shelter in Place," "Safe at Home," quarantine, or similar orders or mandates that restrict workforce and/or require closures of "non-essential" businesses have been implemented by government authorities to one degree or another starting with China in January 2020 and quickly spreading in the following months through Europe, North America and most locations throughout the world. Such orders or mandates have been lifted in many geographies, but there is a continuing threat that such measures may again be required as the original COVID-19 virus, or variants thereof, have continued to spread in certain geographies. While vaccines are now available and being administered in certain geographies, the quantities are limited and are generally reserved at this time for healthcare workers, first responders, long-term care facility staff and residents, people 65 years or older, other individuals with significant health concerns, and essential workers. Although the Company has already been adversely impacted by the COVID-19 pandemic, the situation is very fluid and subject to rapid change; the full extent of the impact that the COVID-19 pandemic may yet have on

the Company's business, operations and financial condition is currently unknown. Future pandemics could have similar, or more severe, impacts to our business and operations.

While our branches have as a whole generally remained operational at varying levels of volume throughout the pandemic, there can be no assurances that from time to time we will not have to close any branch or multiple branches for indefinite periods of time due to concerns over the health and well-being of our employees, due to further developments in government directives or due to continued drop in demand from our customers or disruptions from our suppliers. While we have implemented policies and practices to protect our employees at each of our locations, including sanitizing and cleaning protocols, requiring face coverings and other personal protective equipment, social distancing and other behavioral best practices, remote work arrangements, staggered and spaced work shifts, separating workspaces by distance and/or physical barriers, and suspending non-essential employee travel and visitors to our locations throughout the world, there can be no assurances that these efforts will be successful to prevent a contamination from impacting or potentially closing any of our branches or corporate offices for a time. While each of our operations has prepared and regularly updates customized business continuity and return to work plans to address COVID-19 concerns, in an effort to ensure that we are protecting our employees, continuing to operate our business and service our customers' needs, and mitigating the potential impacts of COVID-19 or other similar epidemics, there is no guarantee that such plans will anticipate or fully mitigate the various impacts the pandemic, much of which is still entirely uncertain. While vaccines are expected to be more widely available in the coming months, there can be no assurances as to how quickly the vaccines will be made available in sufficient quantities to mitigate the continuing economic effects of the pandemic and there can be no assurances that the vaccines will eradicate COVID-19 and any variants. While it is not possible at this time to estimate the scope and severity of the impact that COVID-19 could yet have on our branches, the continued spread of COVID-19 (including any variants), the measures taken by the governments of countries affected, the availability and efficacy of the COVID-19 vaccinations, actions taken to protect employees, actions taken to continue operations, and the impact of the pandemic on various business activities in affected countries could adversely affect our financial condition, results of operations and cash flows.

In April 2020, we applied for and received a \$10.0 million PPP Loan (see Item 8 - Management's Discussion and Analysis of Financial Condition and Results of Operations - Impact of Coronavirus (COVID-19) Pandemic). At that time, after taking into account, among other things, the disruptions to our business activities caused by the COVID-19 pandemic, our completed exchange offer to issue our 3.00%/5.00% Convertible Notes and shares of our common stock in exchange for our 5.00%/7.00% Convertible Notes, our available, committed primary sources of liquidity, and our lack of access to alternative sources of liquidity, we believed and certified that economic conditions at that time made this loan request necessary and appropriate to support our ongoing U.S. operations and mitigate potentially significant detriment to our business. Recipients of loans in excess of \$2.0 million will be audited and, despite our good-faith belief that given our circumstances we then satisfied and continue to satisfy all eligible requirements for the PPP Loan as well as all conditions for loan forgiveness. The federal government may disagree and determine that we were ineligible to have applied for and received the PPP Loan and/or ineligible for loan forgiveness either in full and/or in part. In such event, we may be required to repay the PPP Loan in its entirety and could be subject to additional penalties, which could have a material adverse effect on our liquidity and financial condition.

While we have and continue to pursue government relief programs in addition to the PPP loan and the France Term Loan (including tax deferrals, subsidies, loans, etc.) and have and continue to implement a number of temporary and long-term cost-cutting initiatives to align our operations to current customer demand as well as be prepared for any market recovery once this pandemic has passed, including staff reductions, reduction in employee hours and/or salaries, furloughs, temporary layoffs, or a combination of these actions. At each of our locations, there can be no assurances that such actions will be sufficient to stave off the economic impacts of the pandemic or that further such actions will not be warranted. Although we have seen recent improvements, we saw a significant reduction in customer forecasts and orders in 2020 as a result of the pandemic and there can be no assurances that we will not see further degradation in customer business in the short- or long-term and it is uncertain how quickly customer forecasts and business will improve following this pandemic.

Our principal sources of liquidity are cash provided by operations and proceeds from borrowings under the Credit Facilities. Starting in the second guarter of 2020, and continuing into the second half of 2020, the average receivable days outstanding increased from levels in previous quarters, which we believe reflects some slowing in payments from customers due to the financial uncertainties resulting from the COVID-19 pandemic. We also have a lower accounts receivable balance as of December 31, 2020 (as compared to previous years) as a result of the decrease in demand resulting from the COVID-19 pandemic, which has decreased our borrowing base collateral attributable to accounts receivable under our Credit Facilities and, in the near term, could result in less cash provided by operations. Further decreases in our accounts receivable could result in further reductions in our borrowing base collateral and therefore, the maximum amount we could borrow under our Credit Facilities could decrease accordingly. The decrease in demand has also resulted in an increase in inventory and average days sales in inventory in 2021 compared to previous years. We are focused on maintaining liquidity by purchasing a sufficient level of inventory to meet customer demand while not carrying excess inventory and lowering overall stock levels throughout the business. However, if we are unable to sufficiently manage our inventory levels and we begin to carry excess inventory, our liquidity could be unfavorably impacted. Conversely, a decrease in our inventory could result in a reduction in our borrowing base collateral attributable to inventory and therefore, the maximum amount we could borrow under our revolving credit facility could decrease accordingly.

The full extent to which COVID-19 impacts our business both in the short-term and long-term will depend on the continuing severity, location and duration of the spread of COVID-19 (and any variants) as well as resurgent outbreaks of COVID-19 which could result as communities reopen, the short- and long-term efficacy of the vaccines, and the speed at which vaccinations are available and administered. The extent of the impact will further depend on, among other things, the rate, pace, and effectiveness of the actions undertaken by local and world governments and health officials to contain the virus or treat its effects, the nature of government public health guidelines and the public's adherence to those guidelines, the impact of government economic relief on the US economy, unemployment levels, the success of businesses reopening, the timing for proven treatments and vaccines for COVID-19, consumer confidence and the rate, pace and effectiveness of the actions undertaken by the leadership and employees of our Company, as well as those of our suppliers, customers and other business partners, to return businesses to pre-pandemic levels.

### **Capitalization**

Our public reporting obligations have been suspended, which could have an adverse impact on the market price and liquidity of our common stock and we filed documents with the SEC to terminate registration of our common stock with the SEC.

Effective as of December 29, 2020, we effected a 1-for-10 reverse stock split (the "Reverse Split"), combining each 10 shares of our common stock into one whole share of common stock and paying cash in lieu of any fractional shares that otherwise would have resulted from the Reverse Split. As the Reverse Split resulted in a reduction in the number of stockholders of record to fewer than 300, on January 6, 2021 we filed with the SEC a Certification and Notice of Termination of Registration Under Section 12(g) of the Securities Exchange Act of 1934 on Form 15, deregistering our common stock under the Securities Exchange Act of 1934. As a result of this "going private" transaction, our obligation to file periodic reports and other information with the SEC, including our quarterly and annual reports, has been suspended.

Prior to the Reverse Split and the "going private" transaction, our common stock was traded on the OTCQX® Best Market (the "OTCQX") under the ticker "CTAM." It is anticipated that the trading of our common stock will shift to the OTC Pink Open Market, a centralized electronic quotation service for over-the-counter securities. OTC Pink is the baseline tier of the OTC Markets and has no financial standards or reporting requirements, and companies in this tier choose the level of information they provide to investors and may have current, limited, or no public disclosure. However, OTC Pink is not a stock exchange, and we do not have the ability to control whether our shares are quoted on OTC Pink. Trading opportunities in OTC Pink will be dependent upon whether any broker-dealers commit to continue making a market for our common stock. Accordingly, we cannot quarantee that our common stock will continue to be quoted on OTC Pink. In addition, any prices at which our

shares are quoted on the OTC Pink, if at all, may be more or less than the price of our common stock prior to deregistration. In addition, the spread between the bid and asked prices of our common stock on the OTC Pink may be wider than before deregistration and the liquidity of our shares may be lower. There can be no assurances that there will be any OTC Pink quotations for our common stock or that, if such quotations continue, they will continue for any length of time. There can be no assurances that any trading market for our common stock, at the OTC or otherwise, will continue.

Even if trading on the OTC Pink continues, the trading of our common stock in the OTC market rather than a national securities exchange may negatively impact the trading price of our common stock and the levels of liquidity available to our stockholders. Securities traded in the OTC market generally have less liquidity due to factors such as the reduced number of investors that will consider investing in the securities, the reduced number of market makers in the securities, and the reduced number of securities analysts that follow such securities. As a result, holders of shares of our common stock may find it difficult to resell their shares at prices quoted in the market or at all.

After the deregistration of our common stock and suspension of our duty to file periodic reports and other information with the SEC, information regarding the Company (including our financial results) that has previously been available to the general public and our stockholders will no longer be readily available (subject in all respects to a continuing stockholder's right, if any, to certain information regarding the Company under Maryland law). The lack of publicly available information about the Company could result in a reduction of our profile with key stakeholders such as lenders, vendors, customers, investors, and employees. The limited or absences of any trading market, and the limited or absence of public information about our operations and results of operations, may result in a decline in the price of our common stock and may result in reduced liquidity for our common stock.

Furthermore, because of the limited market and generally low volume of trading in our common stock that could occur, the share price of our common stock could be more likely to be affected by broad market fluctuations, general market conditions, fluctuations in our operating results, changes in the markets perception of our business, and announcements made by us, our competitors, or parties with whom we have business relationships.

The lack of liquidity in our common stock may also make it difficult for us to issue additional securities for financing or other purposes, or to otherwise arrange for any financing we may need in the future.

### Ownership of our stock is concentrated, which may limit stockholders' ability to influence corporate matters.

The Company's ownership is concentrated among a small group of institutional investors and the Company's management team. Certain directors, their affiliates, and/or any other concentrated ownership interests may have the voting power to substantially affect or control the outcome of matters requiring a stockholder vote, including the election of directors and the approval of significant corporate matters. Such a concentration of control could adversely affect the market price of our common stock or prevent a change in control or other business combinations that might be beneficial to us.

The lender under our Credit Facilities and/or the holders of our Convertible Notes can require us to repay our debt obligations following a change of control. We may not have sufficient funds to satisfy such cash obligations.

As of December 31, 2020, we had \$115.5 million of borrowings under our Credit Facilities and \$102.7 million of aggregate principal amount outstanding under the Convertible Notes, including \$0.1 million of MIP Notes. Upon the occurrence of a change in control (as defined in the ABL Credit Agreement) or a fundamental change (as defined in the indenture for the Convertible Notes), which in either case includes the acquisition of more than 50% of our outstanding voting power by a person or group, we may be required to repay all borrowings under the Credit Facilities and/or repurchase some or all of the Convertible Notes for cash at a repurchase

price equal to 100% of the principal amount of the Convertible Notes being repurchased, plus any accrued and unpaid interest. We may not have sufficient funds to satisfy such cash obligations and, in such circumstances, may not be able to arrange the necessary financing on favorable terms or at all. In addition, our ability to satisfy such cash obligations will be restricted pursuant to covenants contained in the indenture for the Convertible Notes and will be permitted to be paid only in limited circumstances. We may also be limited in our ability to satisfy such cash obligations by applicable law or the terms of other instruments governing our indebtedness. Our inability to make any cash payments that may be required to satisfy the obligations described above would trigger an event of default under the Convertible, which in turn could constitute an event of default under our other outstanding indebtedness, thereby potentially resulting in the acceleration of certain of such indebtedness, the prepayment of which could further restrict our ability to satisfy such cash obligations.

Holders of our Convertible Notes may convert their Convertible Notes into common stock at any time or in connection with a fundamental change. The conversion of our Convertible Notes into common stock will dilute the ownership interest of our existing stockholders.

Pursuant to the terms of the Convertible Notes Indenture, we may elect to settle any election to convert Convertible Notes in cash, common stock or a combination of both, however, our debt instruments currently limit our ability to pay cash in respect of the Convertible Notes. Any issuance by us of our common stock upon conversion of our Convertible Notes will dilute the ownership interest of our existing stockholders. In addition, any such issuance of common stock could have a dilutive effect on our net income per share to the extent that the average stock price during the period is greater than the conversion prices and exercise prices of the Convertible Notes. Furthermore, any sales in the public market of our common stock issuable upon conversion of the Convertible Notes could adversely affect prevailing market prices of our common stock.

### We have various mechanisms in place that may prevent a change in control that stockholders may otherwise consider favorable.

We are subject to the anti-takeover provisions of the Maryland General Corporation Law (the "MGCL") that prohibit us from engaging in a "business combination" with an "interested stockholder" for a period of five years after the date of the transaction in which the person first becomes an "interested stockholder," unless the business combination or stockholder interest is approved in a prescribed manner. The application of these and certain other provisions of our charter or the MGCL could have the effect of delaying or preventing a change of control, which could adversely affect the market price of our common stock.

The provisions of our debt instruments also contain limitations on our ability to enter into change of control transactions. In addition, the repurchase rights in our Convertible Notes triggered by the occurrence of a fundamental change (as defined in the indenture for the Convertible Notes), and the additional shares of our common stock by which the conversion rate is increased in connection with certain fundamental change transactions, as described in the indenture for the Convertible Notes, could discourage a potential acquirer.

### Our Business

Our future operating results are impacted by the volatility of the prices and supply of metals, which could cause our results to be adversely affected.

The availability and prices we pay for metal raw materials and the prices we charge for products may fluctuate depending on many factors, including general economic conditions (both domestic and international), competition, production levels, import tariffs, duties, and other trade restrictions, new or ongoing health and safety issues, and currency fluctuations. To the extent metal prices decline, we would generally expect lower sales, pricing and possibly lower operating income. Depending on the timing of the price changes and to the extent we are not able to pass on to our customers any increases in our metal raw materials prices, our operating results may be adversely affected. In addition, because we maintain substantial inventories of metals in order to meet short lead-times and the just-in-time delivery requirements of our customers, a reduction in our selling prices could result in lower profitability or, in some cases, losses, either of which could adversely impact

our ability to remain in compliance with certain provisions of our debt instruments, as well as result in us incurring impairment charges.

### We service industries that are highly cyclical and impacted by international regulatory concerns, and any downturn in our customers' industries could reduce our revenue and profitability.

Many of our products are sold to customers in industries that experience significant fluctuations in demand based on economic conditions, energy prices, consumer demand, availability of adequate credit and financing, customer inventory levels, changes in governmental policies and/or regulations and other factors beyond our control, such as acts of war or terrorism, natural disasters or public health issues or pandemics, such as that experienced with the COVID-19 pandemic. As a result of this volatility in the industries we serve, when one or more of our customers' industries experiences a decline, we may have difficulty increasing or maintaining our level of sales or profitability if we are not able to divert sales of our products to customers in other industries. Historically, we have made a strategic decision to focus sales resources on certain industries, specifically the aerospace, heavy equipment, machine tools and general industrial equipment industries. A downturn in these industries has had, and may in the future continue to have, an adverse effect on our operating results. We are also particularly sensitive to market trends in the manufacturing sectors of the North American economy and the two primary global markets which we serve, aerospace and industrial.

For example, in October 2018 and March of 2019, two commercial aircraft accidents led to the grounding by the Federal Aviation Administration ("FAA") and other regulatory bodies of the Boeing 737 MAX aircraft. While our overall participation on the 737 MAX program is relatively limited both through direct sales and through our customer base, certain of our aerospace customers have significant content on the aircraft. The continued grounding of the Boeing 737 MAX by the FAA and other regulators, which started in March of 2019, caused deliveries of that aircraft to be extremely limited in fiscal year 2020, and has therefore impacted our customers, in some cases significantly. On November 18, 2020, the FAA approved the Boeing 737 MAX to return to commercial service and in some cases the aircraft resumed flying before the end of 2020, although a widespread return to service is not expected until 2021. Based on information currently available, we believe the missed deliveries resulting from the prolonged grounding of the aircraft will be fulfilled in future periods, although at a slower rate than previously estimated. Because Boeing sources large quantities of metal directly from mills for certain of its programs, including the 737 MAX, there could be impacts on our suppliers and market availability of certain products as a result of excesses or shortages. As stated above, our direct exposure to the 737 MAX is relatively limited, and therefore, we do not expect it to have a significant direct impact on sales demand or pricing of our products in 2021. However, we cannot exclude the possibility that a further prolonged grounding of the Boeing 737 MAX could affect our aerospace end markets more broadly than the specific 737 MAX program, and thus could negatively impact our profitability and/or cash flow.

### Our operating results are subject to the seasonal nature of our customers' businesses.

A portion of our customers experience seasonal slowdowns. Historically, our revenues in the months of July, November, and December have been lower than in other months because of a reduced number of shipping days and holiday or vacation closures for some customers. Dependent on market and economic conditions, our sales in the first two quarters of the year, therefore, can be higher than in the third and fourth quarters due to this seasonality. As a result, analysts and investors may inaccurately estimate the effects of seasonality on our operating results in one or more future quarters and, consequently, our operating results may fall below expectations.

### An impairment or additional restructuring charge could have an adverse effect on our operating results.

We continue to evaluate opportunities to reduce costs and improve operating performance. These actions could result in restructuring and related charges, including but not limited to asset impairments, employee termination costs, charges for pension benefits, and pension settlement and/or curtailments, which could be significant and could adversely affect our financial condition and results of operations.

We have a significant amount of long-lived assets. We review the recoverability of long-lived assets whenever significant events or changes occur which might impair the recovery of recorded costs, making certain assumptions regarding future operating performance. The results of these calculations may be affected by the current demand and any decline in market conditions for our products, as well as interest rates and general economic conditions. If impairment is determined to exist, we will incur impairment losses, which may have an adverse effect on our operating results.

### Disruptions or shortages in the supply of raw materials could adversely affect our operating results and our ability to meet our customers' demands.

Our business requires materials that are sourced from third party suppliers. If, for any reason, our primary suppliers of metals should curtail or discontinue their delivery of raw materials to us at competitive prices and in a timely manner, our operating results could suffer. Unforeseen disruptions in our supply bases, including those resulting from competition, political instability, acts of war or terrorism, natural disasters, and public health issues or pandemics (such as COVID-19), among other things, could materially impact our ability to deliver products to customers. The sourcing of certain metals may be highly competitive due to limited supplies and availability. The number of available suppliers could be reduced by factors such as industry consolidation and bankruptcies affecting metals producers, or suppliers may be unwilling or unable to meet our demand due to industry supply conditions. If we are unable to obtain sufficient amounts of raw materials from our traditional suppliers, we may not be able to obtain such raw materials from alternative sources at competitive prices to meet our delivery schedules, which could have an adverse impact on our operating results. To the extent we have quoted prices to customers and accepted orders for products prior to purchasing necessary raw materials, or have existing contracts, we may be unable to raise the price of products to cover all or part of the increased cost of the raw materials to our customers.

In some cases the availability of raw materials requires long lead times. As a result, we may experience delays or shortages in the supply of raw materials. If we are unable to obtain adequate and timely deliveries of required raw materials, we may be unable to timely supply customers with sufficient quantities of products. This could cause us to lose sales, incur additional costs, or suffer harm to our reputation, all of which may adversely affect our operating results.

### Our ability to use our net operating loss carryforwards ("NOLs") is limited.

We have incurred substantial losses since 2008. As of December 31, 2020, we had United States ("U.S.") federal net operating loss carryforwards, or NOLs, of \$24.3 million. The U.S. federal NOLs will expire in various years beginning with 2034. These U.S. federal NOLs reflect the attribute reduction for the cancellation of indebtedness resulting from our bankruptcy proceedings in 2017, as well as the write-off of the statutorily limited losses, which the Company will never be able to utilize due to Internal Revenue Code ("IRC") section 382 limitations. We have determined that an ownership shift of greater than fifty percent occurred in 2015, 2016 and 2017 and as such, a significant portion of the pre-ownership shift NOLs are subject to an annual utilization limitation under IRC section 382 that will act to prevent the Company from utilizing most of its losses against future taxable income. We may experience ownership changes in the future as a result of subsequent shifts in our stock ownership that we cannot predict or control that could result in further limitations being placed on our ability to utilize our federal NOLs. In addition, we may not generate future taxable income so that we can use our available NOLs as an offset. As of December 31, 2020, we have a full valuation allowance against our federal and state NOLs that we do not expect to utilize under IRC section 382 as we have concluded, based

on all available evidence, that it is more likely than not that we will not utilize these federal and state NOLs prior to their respective expiration.

### We operate in international markets, which expose us to a number of risks.

Although a majority of our business activity takes place in the United States, we serve and operate in certain international markets, which exposes us to political, economic and currency related risks, including the following:

- currency exchange risk;
- changes in tariffs, duties and taxes;
- limitations on the repatriation of earnings;
- restrictions on imports and exports or sources of supply;
- transportation delays or interruptions;
- political, social and economic instability and disruptions;
- acts of terrorism or war, natural disasters and other public health issues or pandemics;
- potential for adverse change in the local political or social climate or in government policies, laws and regulations; and
- difficulty in staffing and managing geographically diverse operations and the application of foreign labor regulations.

In addition to the United States, we operate in Canada, Mexico, France, Singapore, and China. An act of war, terrorism, public health issues or a major pandemic event could disrupt international shipping schedules, cause additional delays in importing or exporting products into or out of any of these countries, including the United States, or increase the costs required to do so. In addition, acts of crime or violence in these international markets could adversely affect our operating results. Fluctuations in the value of the U.S. dollar versus foreign currencies could reduce the value of these assets as reported in our consolidated financial statements, which could reduce our stockholders' equity. If we do not adequately anticipate and respond to these risks and the other risks inherent in international operations, it could have a material adverse impact on our operating results.

## The imposition of tariffs or duties on imported metals could significantly increase the price of the metals we purchase from international suppliers and/or result in shortages in the supply of raw materials.

Though we source the majority of our products domestically in the countries in which we operate, we do source some products from international suppliers. The imposition of tariffs or duties on imported metals, other similar measures imposed by the U.S. government, and retaliatory/corresponding measure by other countries, has a pervasive impact on the metals market in which we operate. For example, we may be unable to pass through the higher costs to our customers for the metals we buy internationally, which could adversely impact our competitiveness, financial condition and operating results. Similarly, further decreases in imports could cause a disruption or shortage in the availability of the raw materials that we buy, which could limit our ability to meet customer's demand or to purchase material at competitive prices. This could cause us to lose sales, incur additional costs, or suffer harm to our reputation, all of which may adversely affect our operating results.

### A portion of our workforce is represented by collective bargaining units, which may lead to work stoppages.

As of December 31, 2020, approximately 18% of our U.S. employees were represented by the USW under collective bargaining agreements, including hourly warehouse employees at our distribution centers in Cleveland, Ohio and Hammond, Indiana. As these agreements expire, there can be no assurance that we will succeed in concluding collective bargaining agreements with the USW to replace those that expire. Although we believe that our labor relations have generally been satisfactory, we cannot predict how stable our relationships with the USW will be or whether we will be able to meet the USW requirements without impacting our operating results and financial condition. The USW may also limit our flexibility in dealing with our workforce. Work stoppages and instability in our relationship with the USW could negatively impact the timely processing and shipment of our products, which could strain relationships with customers or suppliers and adversely affect our operating results. Effective May 15, 2018, we entered into a four-year collective bargaining agreement with the USW, which covers approximately 59 employees at our largest facility in Cleveland, Ohio. Approximately 21 employees at our Hammond, Indiana facility are covered by a separate collective bargaining agreement with the USW that was renegotiated effective September 1, 2020 and expires on March 31, 2024.

### We rely upon our suppliers as to the specifications of the metals we purchase from them.

We rely on mill or supplier certifications that attest to the physical and chemical specifications of the metals received from our suppliers for resale and generally, consistent with industry practice, do not undertake independent testing of all such metals. Although our primary sources of products have been domestic suppliers, we have and will continue to purchase product from foreign suppliers when we believe it is appropriate. In the event that metal purchased from domestic suppliers is deemed to not meet quality specifications as set forth in the mill or supplier certifications or customer specifications, we generally have recourse against these suppliers for both the cost of the products purchased and possible claims from our customers. However, such recourse will not compensate us for the damage to our reputation that may arise from sub-standard products and possible losses of customers. Moreover, there is a greater level of risk that similar recourse will not be available to us in the event of claims by our customers related to products from foreign suppliers that do not meet the specifications set forth in the mill or supplier certifications. In such circumstances, we may be at greater risk of loss for claims for which we do not carry, or do not carry sufficient, insurance.

### Our business could be adversely affected by a disruption to our primary distribution hubs.

Our largest facilities, in Cleveland (Ohio), Hammond (Indiana), and Janesville (Wisconsin) serve as primary distribution centers that ship product to our other facilities as well as external customers. Our business could be adversely impacted by a major disruption at any of these facilities due to unforeseen developments occurring in or around the facility, such as:

- damage to or inoperability of our warehouse or related systems;
- a prolonged power or telecommunication failure;
- a natural disaster, environmental or public health issue or pandemic, or an act of war or terrorism onsite.

### A prolonged disruption of the services and capabilities of these or other of our facilities could adversely impact our operating results.

Damage to or a disruption in our information technology systems could impact our ability to conduct business and could subject us to liability for failure to comply with privacy and information security laws.

Difficulties associated with the design and implementation of our enterprise resource planning ("ERP") or other information technology systems could adversely affect our business, our customer service and our operating results.

We rely primarily on one information technology system to provide inventory availability to our sales and operating personnel, improve customer service through better order and product reference data and monitor operating results. Difficulties associated with upgrades or integration with new systems could lead to business interruption that could harm our reputation, increase our operating costs and decrease profitability.

### **General Risk Factors**

### We could be vulnerable to interest rate fluctuations on our indebtedness, which could hurt our operating results.

We are exposed to various interest rate risks that arise in the normal course of business. Market risk arises from changes in interest rates. We currently finance our operations with both fixed rate and variable rate borrowings, and the fair market value of our \$149.9 million of fixed rate borrowings outstanding as of December 31, 2020 may be impacted by changes in interest rates. In addition, if in the future interest rates subsequently increase significantly, it could significantly increase the interest expense on our variable rate borrowings which could have an adverse effect on our operating results and liquidity.

Potential environmental legislative and regulatory actions could impose significant costs on the operations of our customers and suppliers, which could have a material adverse impact on our results of operations, financial condition and cash flows.

As a metals distributor, our operations do not emit significant amounts of greenhouse gas ("GHG"). However, the manufacturing processes of many of our suppliers and customers are energy intensive and generate carbon dioxide and other GHG emissions. Any adopted future climate change and GHG legislative or regulatory measures may impose significant costs on the operations of our customers and suppliers and indirectly impact our operations. Until the timing, scope and extent of any future legislation and regulation becomes known, we cannot predict the effect on our results of operations, financial condition and cash flows.

### Our business could be negatively impacted by cyber and other security threats or disruptions.

We face various cyber and other security threats, including attempts to gain unauthorized access to our sensitive information and computer networks. Unauthorized or inappropriate access to, or use of, our computer networks or systems may be intentional, unintentional or a result of criminal activity. Such unauthorized or inappropriate access may lead to the corruption of data, which could cause interruption in our operations or damage our computer systems or those of our customers or vendors. A party that is able to circumvent our security measures could also gain unauthorized access to confidential, proprietary, personal or other sensitive information or capabilities, which may belong to third parties, our employees or us.

The occurrence of such threats, attacks or incidents exposes us to risk of loss and possible claims brought by our customers, employees or other parties with whom we have commercial relationships, as well as actions by government regulators. In addition to potential legal liability, these activities may interfere with our ability to provide our products and services. Further, a perception that our security measures are ineffective against security incidents could damage our reputation, and we could lose employees, customers or vendors. Any of these occurrences could have an adverse impact on our financial condition and results of operations.

Thus, the success of our business depends on the security of our computer networks and systems and, in part, on the security of the computer networks and systems of our third-party vendors. Although we utilize various procedures and controls to monitor and mitigate the risk of these threats, there can be no assurance that these procedures and controls will be sufficient. Because the techniques used to obtain unauthorized access, disable or degrade service, or sabotage systems change frequently, we may be unable to anticipate these techniques

or to implement adequate preventative measures. We also cannot give assurance that the security measures of our third-party vendors, including network and system providers, providers of customer and vendor support services and other vendors will be adequate. Thus, we may need to expend significant resources to protect against security breaches or to address problems caused by such breaches.

### ITEM 1B — Unresolved Staff Comments

None.

### ITEM 2 — Properties

The Company's corporate headquarters are located in Oak Brook, Illinois. All properties and equipment are sufficient for the Company's current level of activities. As of December 31, 2020, distribution centers and sales offices are maintained at each of the following locations, most of which are leased, except as indicated:

Locations	Approximate Floor Area in Sαuare Feet	
North America	Square Feet	
Bedford Heights, Ohio	374,400	(1)
Charlotte, North Carolina	116,600	(1)
Chihuahua, Mexico	30,000	(')
Fairless Hills, Pennsylvania	71,600	(1)
Grand Prairie, Texas	78,000	(1)
Hammond, Indiana (H-A Industries)	252,595	( )
Janesville, Wisconsin	208,000	
Kennesaw, Georgia	69,100	
Mexicali, Mexico	160,220	
Mississauga, Ontario	57,000	
Paramount, California	155,568	
Queretaro, Mexico	32,291	
Santa Cantarina, Nuevo Leon, Mexico	97,692	
Selkirk, Manitoba	50,000	(1)
Stockton, California	60,000	
Wichita, Kansas	120,119	
Europe		
Tarbes, France	36,705	
Montoir de Bretagne, France	38,940	
Asia		
Chengdu, China	20,796	
Shanghai, China	45,700	
Singapore	41,000	
Sales Offices		
Bilbao, Spain	(Intentionally left blank)	
Sub-Total	2,116,326	
Hoodquartora		
Headquarters Ook Brook Illinois	20.264	(2)
Oak Brook, Illinois GRAND TOTAL	39,361 <b>2,155,687</b>	(2)
GIVAND IOTAL	2,133,007	

<sup>(1)</sup> Represents owned facility.

<sup>(2)</sup> The Company's principal executive office does not include a distribution center.

### ITEM 3 — Legal Proceedings

From time to time, the Company is party to a variety of legal proceedings, claims, and inquiries, including proceedings or inquiries by governmental authorities, which arise from the operation of its business. These proceedings, claims, and inquiries are incidental to and occur in the normal course of the Company's business affairs. The majority of these proceedings, claims, and inquiries relate to commercial disputes with customers, suppliers, and others; employment and employee benefits-related disputes; product quality disputes with vendors and/or customers; and environmental, health and safety claims. Although the outcome of these proceedings is inherently difficult to predict, management believes that the amount of any judgment, settlement or other outcome of these proceedings, claims and inquiries, after taking into account recorded accruals and the availability and limits of our insurance coverage, will not have a material adverse effect on the Company's consolidated results of operations, financial condition or cash flows.

### ITEM 4 — Mine Safety Disclosures

Not applicable.

#### **PART II**

### ITEM 5 — Market for the Registrant's Common Equity, Related Stockholder Matters and Issuer Purchases of Equity Securities

On December 28, 2020, the Company filed articles of amendment to effect a reverse stock split of the Company's outstanding shares of common stock, pursuant to Section 2-309(e) of the Maryland General Corporation Law, whereby each 10 shares of common stock issued and outstanding as of December 29, 2020 was combined into one whole share of common stock. No fractional shares of common stock were issued as a result of the Reverse Split. In lieu of issuing any fractional shares to any stockholder as a result of the Reverse Split, the Company made, to any stockholder that would otherwise hold a fractional share after giving effect to the Reverse Split, a cash payment in an amount equal to \$0.70 multiplied by the number of pre-split shares held by such stockholder with respect to which a fractional share would have been issued. Stockholders of record who owned fewer than 10 shares of common stock prior to the Reverse Split were cashed out and are no longer stockholders of the Company.

Prior to the Reverse Split, the Company's common stock was traded on the OTCQX tier of the OTC Markets Group, Inc. under the symbol "CTAM."

As permitted by the Exchange Act, following determination by the Company that the number of stockholders of record of the Company's common stock was fewer than 300, following the Reverse Split on January 6, 2021, the Company consummated a "going private" transaction by filing a Form 15 with the SEC. The Form 15 notified the SEC of the withdrawal of the Company's common stock from registration under Section 12(g) of the Exchange Act in accordance with Rule 12g-4(a)(1) under the Exchange Act. As a result, the Company's obligation to file periodic reports, including its quarterly and annual reports, has been suspended. The deregistration is expected to become effective 90 days after filing of the Form 15, which will be after the filing of this Annual Report on Form 10-K.

As of December 31, 2020, there were approximately 101 stockholders of record of our common stock, which excludes stockholders whose shares were held in nominee or street name by brokers.

See Part III, Item 12, "Security Ownership of Certain Beneficial Owners and Management and Related Stockholder Matters", for information regarding common stock authorized for issuance under equity compensation plans.

### ITEM 7 — Management's Discussion and Analysis of Financial Condition and Results of Operations

Information regarding the business and markets of A.M. Castle & Co. and its subsidiaries (the "Company") is included in Item 1 "Business" of this annual report on Form 10-K. All references to numbers of shares and per share data has been adjusted to reflect the Reverse Stock Split that occurred on December 29, 2020.

The following discussion should be read in conjunction with the Company's consolidated financial statements and related notes thereto in Item 8 "Financial Statements and Supplementary Data". The following discussion and analysis of our financial condition and results of operations contain forward-looking statements and includes numerous risks and uncertainties, including those described under Item 1A "Risk Factors" and "Disclosure Regarding Forward-Looking Statements" of this Annual Report on Form 10-K. Actual results may differ materially from those contained in any forward-looking statements.

### **EXECUTIVE OVERVIEW**

### Financial Results Summary

The Company's strategy is to become a leading global provider of specialty metals products and services and supply chain solutions to targeted global industries.

During the year ended December 31, 2020:

- Net sales decreased by 34.2%, compared to the prior year. The decrease in net sales in the
  current year was driven by a significant decrease in average tons sold per day, and to a lesser degree
  a decrease in commodities pricing on the Company's products.
- Operating loss was \$23.7 million in the year ended December 31, 2020, compared to an operating loss of \$10.1 million in the year ended December 31, 2019.
- Cash flows from operations generated \$20.5 million in cash in the year ended December 31, 2020, driven primarily by collections of accounts receivable and improved inventory management, compared to cash flow generated from operations of \$10.8 million in the year ended December 31, 2019.
- Improved gross material margin to 26.9%, compared to a gross material margin of 25.2% (including a non-recurring non-cash inventory charge of \$1.3 million) in the prior year. (Gross material margin is a non-U.S. GAAP measure calculated as net sales less cost of materials divided by net sales).

### Recent Market and Pricing Trends

As expected, demand and pricing headwinds in the industrial market from the second half of 2019 continued into 2020 and were further worsened by the macroeconomic impacts of the COVID-19 pandemic, resulting in a decrease in volumes and average selling prices for the majority of the Company's core industrial products, namely alloy bar, carbon and alloy flat products, and SBQ bar. In the Company's other primary market, aerospace, the favorable demand and pricing momentum for aluminum and stainless products experienced in the first quarter of 2020 was rapidly and dramatically reduced by the COVID-19 pandemic, which effectively grounded global air travel.

The current metals pricing environment is challenging as a decrease in demand and availability in supply has led to increased price competition for all of the Company's core products. In challenging market conditions such as these, the Company has strategically focused on more highly accretive sales, particularly those including higher margin, value added service offerings. Despite macro headwinds in pricing, in the year ended December 31, 2020, the Company achieved gross material margin of 26.9%, compared to a gross material margin of 25.2% (including a non-recurring non-cash inventory charge of \$1.3 million) in the prior year. To the extent that the Company can pass through higher material costs to its contractual customers, we expect higher selling prices within the metals market to continue to have an overall favorable impact on the Company's gross material margin. If higher material costs are not passed through to its contractual customers, the Company fails to avoid an overstocked position relative to the market and restock at lower replacement costs, or if prices begin to decrease within the metals market, the Company's gross material margin may be adversely impacted.

In many cases, the pricing of its products can have a more significant impact on the Company's operating results than demand because of the following reasons, among others:

- Changes in volume resulting from changes in demand typically result in corresponding changes to the Company's variable costs. However, as pricing changes occur, variable expenses are not directly impacted.
- If surcharges are not passed through to the customer or are passed through without a mark-up, the Company's profitability will be adversely impacted.

In total, demand for the Company's products decreased considerably in 2020, compared to the prior year, driven primarily by the macroeconomic impacts of the COVID-19 pandemic, which worsened already soft industrial end markets and substantially deteriorated global demand for aerospace products. The weakening of demand within the aerospace market is largely attributable to the impact of the COVID-19 pandemic on global air travel and the grounding of the Boeing 737 MAX, for which some of the Company's customers supply content.

Industry data provided by the Metals Service Center Institute ("MSCI") indicates that overall 2020 U.S. steel service center shipment volumes decreased 11% compared to 2019 levels. According to MSCI data, industry sales volumes of products consistent with the Company's product mix decreased 12% in 2020 compared to 2019. Of the U.S. steel service center products tracked by the MSCI, shipment volumes for all of the products decreased in 2020 compared to 2019 with carbon bars, stainless steel and aluminum having the most significant decreases.

The demand for the Company's products may change from time to time based on, among other things, general economic conditions, industry capacity, and the cyclical nature of the industries in which the Company's customers operate. The pricing environment, leading to increased competitiveness within the market, can also have a significant impact on demand. An increase or decrease in the demand for the Company's products has a significant impact on the Company's operating results. When volume increases, the Company's sales dollars generally increase, which leads to more dollars earned from normal operations. Similarly, a decrease in demand results in lower sales dollars which, once costs and expenses are factored in, leads to less dollars earned from normal operations. Although the lower demand also decreases the cost of materials and operating costs, including warehouse, delivery, selling, general and administrative expenses, the decrease in these costs and expenses is often less than the decrease in sales dollars due to fixed costs, resulting in lower operating margins. Management believes that with the Company's new global supply organization, which is focused on reducing aged inventories, improving overall stock levels throughout the Company, and providing real-time facilitation of the Company's branches in selling higher cost inventory, as well as its focus to excel in its highly accretive core product lines to the exclusion of low-margin, working capital intensive opportunities, it is in a better position to react quickly to variability in end-market demand and to manage the impact that demand variability might have on operating margins.

#### **Current Business Outlook**

Although there were intermittent signs of recovery in the second half of 2020, the Company experienced significantly lower demand for its products in 2020 as many of the industries the Company serves continue to be impacted economically, some significantly, by the COVID-19 pandemic. The global health crisis caused by the COVID-19 pandemic continues to result in a decline in orders from and shipments to customers compared to pre-pandemic levels, as well as slower-than-normal payments from customers and disruptions at certain of the Company's suppliers. In addition, the pricing environment for the Company's products continues to be extremely competitive with lower average price per ton sold in the year ended December 31, 2020 compared to the prior year. The Company anticipates the recovery in economic activity to pre-pandemic levels will be slower than originally expected as its customers and suppliers struggle to return their own businesses to pre-pandemic levels. The Company expects COVID-19 to continue to have an unfavorable impact on its financial results and business into 2021.

To date, the Company has taken actions to maintain operations through the pandemic and its network as a whole has remained operational, albeit at varying levels of volume aligned to customer orders and forecasts. The Company has prepared and regularly updates business continuity plans for ongoing operations and has taken steps to adjust its business to match the deteriorating economic conditions, including the implementation of enhanced measures through its global supply and branch management teams to ensure the Company is efficiently utilizing inventory on hand and inbound, as well as its internal processing capabilities.

Given the expectation that the recovery to pre-pandemic levels may be longer than originally expected, the Company has implemented a long-term, permanently sustainable cost structure that does not rely on temporary cost reduction measures as significantly as during the early stages of the pandemic. The Company believes the permanent cost-cutting measures it implemented not only align the Company with current demand, but also better prepare it for any market recovery once this pandemic has passed. Permanent cost-cutting measures, which are estimated to reduce the Company's operating expenses by approximately \$15.0 to \$16.0 million on an annualized basis, primarily included staff reductions through layoffs, which were implemented in conjunction with the elimination of most of the temporary cost measures taken previously, including the temporary reduction in employee hours and/or salaries, deferral of periodic salary increases and/or incentive pay, and/or a combination of these actions. In an effort to protect the health and safety of its employees, the Company has adopted face covering requirements, sanitization, social distancing and other behavioral best practices at its locations, including remote work arrangements, reducing the number of people in the Company's branch and corporate locations at any one time, and suspending non-essential employee travel. At the outset of the COVID-19 pandemic, the Company established a COVID-19 response team to closely monitor the local, regional, and national situations that impact the Company's various branches, monitor and advise on COVID-19 exposures and potential exposures within the Company's workspaces, direct and implement health and safety plans and business continuity plans, and establish pandemic-related guidelines and policies to best protect the Castle team and its business, including responsible return-to-work or restart plans. Variables that the Company is taking into consideration as some branches and the Corporate office begin to return to normal operations include local case trends, testing availability, number of employees and the workstation layout, productivity and engagement concerns, the availability and efficacy of vaccinations, and most importantly, guidance and requirements from local, state, and federal government, medical and scientific authorities.

In an effort to bolster its liquidity position and mitigate potentially significant detriment to its business, the Company has and will continue to pursue a variety of government-sponsored support programs, such as tax deferrals, employment-related subsidies, government-backed loans and other government relief available in the U.S. and in other countries in which it operates. Actual relief under each of these measures varies in terms of timing and availability as governments continue to define, implement, extend and/or fund their relief programs.

The Company qualified under the "alternative size standard" for a forgivable loan under the Paycheck Protection Program ("PPP") administered by the Small Business Association (SBA) pursuant to the CARES Act. On April 28, 2020, the Company entered into an unsecured PPP loan in the aggregate principal amount of \$10.0 million, which is to be used only for payroll expenses, rent, utilities, mortgage interest, and interest on other pre-existing indebtedness (the "PPP Loan"). After taking into account, among other things, the disruptions to the Company's business activities caused by the COVID-19 pandemic, the completed exchange offer and consent solicitation (the "Exchange Offer") to issue its 3.00% / 5.00% Convertible Senior Secured Paid-in-Kind ("PIK") Toggle Notes due 2024 (the "3.00%/5.00% Convertible Notes") and shares of its common stock in exchange for its 5.00% / 7.00% Convertible Senior Secured PIK Toggle Notes due 2022 (the "5.00%/7.00% Convertible Notes"), its available, committed primary sources of liquidity, and its lack of access to alternative sources of liquidity, economic conditions at that time made this loan request necessary and appropriate to support the Company's ongoing U.S. operations and mitigate potentially significant detriment to the Company's business. Under the terms of the CARES Act and the Paycheck Protection Program Flexibility Act passed on June 5, 2020 (the "PPPFA"), the PPP Loan, and interest accrued thereon, is forgivable, partially or in full, subject to certain conditions, including the extent to which the PPP Loan proceeds are used for permissible purposes within the 24 week period following loan disbursement (which period was extended by the PPPFA from the 8 week period originally allowed by the CARES Act). The Company believes it has used the PPP Loan proceeds for permissible purposes only and intends to apply for forgiveness of the full amount of the PPP Loan in accordance with the terms of the PPP, the CARES Act and the PPPFA.

On June 24, 2020, the Company's French subsidiary entered into a €6.0 million term loan (the "France Term Loan"). The France Term Loan, which is fully guaranteed by the French government, is part of a relief program related to the COVID-19 pandemic. Similar to the PPP Loan, economic conditions resulting from the COVID-19 pandemic made this France Term Loan necessary and appropriate to support the Company's ongoing operations in France and mitigate potentially significant detriment to the Company's business in France. The France Term Loan, which is evidenced by a term note with HSBC Bank, matures on June 24, 2021 and bears no interest. However, in connection with the government guarantee of the France Term Loan, the Company must pay a commission to the French government of 0.5% per annum of the principal loan balance. Under the terms of the France Term Loan, the Company has the option to extend the maturity of the loan for a period of up to five years. As of December 31, 2020, the Company has the intent and ability to extend the maturity of the France Term Loan beyond twelve months and has therefore included the entire outstanding principal balance of the France Term Loan in long-term debt at the Consolidated Balance Sheets.

The Company will continue to actively monitor the situation as it relates to the COVID-19 pandemic and may take further actions altering the Company's business operations that we determine are in the best interests of the Company's employees, customers, business partners, suppliers, and shareholders, or as required by federal, state, or local authorities. It is not clear what the potential effects any such alterations or modifications may have on the Company's business, including the effects on the Company's customers, employees, and prospects, or on the Company's financial results for fiscal 2021 or beyond.

### **RESULTS OF OPERATIONS**

Our discussion of comparative period results is based upon the following components of the Company's Consolidated Statements of Operations and Comprehensive Loss.

Net Sales —The Company derives its sales from the processing and delivery of metals. Pricing is established with each customer order and includes charges for the material, processing activities and delivery. The pricing varies by product line and type of processing. From time to time, the Company may enter into fixed price arrangements with customers while simultaneously obtaining similar agreements with its suppliers.

Cost of Materials — Cost of materials consists of the costs that the Company pays suppliers for metals and related inbound and transfer freight charges, excluding depreciation, which is included in operating costs and expenses discussed below.

Operating Costs and Expenses — Operating costs and expenses primarily consist of:

- Warehouse, processing and delivery expenses, including occupancy costs, compensation and employee benefits for warehouse personnel, processing, shipping and handling costs;
- Sales expenses, including compensation and employee benefits for sales personnel;
- General and administrative expenses, including compensation for executive officers and general
  management, expenses for professional services primarily related to accounting and legal advisory
  services, bad debt expense, data communication and computer hardware and maintenance;
- Depreciation for all property, plant and equipment.

### Year ended December 31, 2020 compared to the year ended December 31, 2019

The following table sets forth certain statement of operations data in each year indicated:

	Y	Year Ended December 31,		Favorable/ (Unfavorable)		
	202	2020 2019			Year-over-	Year-over-
(Dollar amounts in millions)	\$	% of Net Sales	\$	% of Net Sales	Year \$Change	Year % Change
Net sales	\$ 368.3	100.0 %	\$ 559.6	100.0 %	\$ (191.3)	(34.2)%
Cost of materials (exclusive of						
depreciation)	269.1	73.1 %	418.8	74.8 %	149.7	35.7 %
Operating costs and expenses	122.8	33.3 %	150.9	27.0 %	28.1	18.6 %
Operating loss	\$ (23.7)	(6.4)%	\$ (10.1)	(1.8)%	\$ (13.5)	20.2 %

### **Net Sales**

Net sales of \$368.3 million in the year ended December 31, 2020 were a decrease of \$191.3 million, or 34.2%, compared to \$559.6 million in the year ended December 31, 2019. The decrease in net sales in the year ended December 31, 2020 compared to the prior year was driven primarily by the macroeconomic impacts of the COVID-19 pandemic, which worsened already soft industrial end markets and further weakened demand for global aerospace products. The weakening of demand within the aerospace market is largely attributable to the impact of the COVID-19 pandemic on global air travel and the grounding of the Boeing 737 MAX, for which some of the Company's locations have customers that supply content. Tons sold per day for the Company's products decreased by 31.8% in the year ended December 31, 2020, compared to the prior year.

In the year ended December 31, 2020, overall average selling prices of the Company's product mix sold decreased 3.5% compared to the year ended December 31, 2019. The macroeconomic impact of the COVID-19 pandemic has resulted in a decrease in demand and availability of supply, which has led to increased price competition for all of the Company's core products. With the exception of aluminum, nickel and titanium, which had increases in price per ton sold, the price per ton sold decreased for all of the products the Company sells in the year ended December 31, 2020, compared to the year ended December 31, 2019.

The Company expects a long and slow market recovery to pre-pandemic levels. As a result, the Company believes that the unfavorable financial and business impacts of the pandemic that were experienced in the second through fourth quarters of 2020 will continue into 2021 as the Company's customers and suppliers continue to maintain reduced purchasing forecasts and output. In turn, the Company's expects the decrease in demand and availability and increase in competition in the markets that the Company serves to continue into 2021.

### Cost of Materials

Cost of materials (exclusive of depreciation) was \$269.1 million in the year ended December 31, 2020 compared to \$418.8 million in the year ended December 31, 2019. The \$149.7 million, or 35.7%, decrease in the year ended December 31, 2020 compared to the year ended December 31, 2019 was primarily due to the decrease in net sales volume compared to the prior year.

Cost of materials (exclusive of depreciation) was 73.1% of net sales in the year ended December 31, 2020, compared to 74.8% of net sales in the year ended December 31, 2019. Cost of materials in the year ended December 31, 2019 included a non-recurring non-cash inventory charge of \$1.3 million. The Company's focus on selectively pursuing higher margin sales that are more accretive to the business, particularly those including the Company's value added service offerings, resulted in sales of products with higher gross material margins (calculated as net sales less cost of materials divided by net sales) in the year ended December 31, 2020, compared to the year ended December 31, 2019. The Company expects its margins will remain relatively stable

in 2021 as its improved inventory management partially offsets the headwinds produced by reduced demand, a downward pricing environment and the unfavorable impacts of the COVID-19 pandemic on the overall global economy.

### **Operating Costs and Expenses and Operating Loss**

Operating costs and expenses in the year ended December 31, 2020 and in the year ended December 31, 2019 were as follows:

				Favorable/ (Unfavorable)		
	Year Ende	d December 31,	Year-over- Year	Year-over- Year		
(Dollar amounts in millions)	2020	2019	\$Change	% Change		
Warehouse, processing and delivery expense	\$ 59.5	\$ 77.6	\$ 18.1	23.3 %		
Sales, general and administrative expense	52.8	64.6	11.8	18.3 %		
Depreciation expense	7.9	8.8	0.9	10.2 %		
Impairment of goodwill	2.7	_	(2.7)	_		
Total operating costs and expenses	\$ 122.8	\$ 150.9	\$ 28.1	18.6 %		

Total operating costs and expenses decreased by \$28.1 million to \$122.8 million in the year ended December 31, 2020 from \$150.9 million in the year ended December 31, 2019:

- Warehouse, processing and delivery expense decreased by \$18.1 million primarily due to lower payroll
  and benefits costs and lower warehouse and freight costs in the year ended December 31, 2020,
  compared to the year ended December 31, 2019. The 23.3% decrease was driven by cost cutting
  measures taken by the Company in response to the COVID-19 pandemic, as well as lower sales
  volume.
- Sales, general and administrative expense decreased by \$11.8 million primarily due to lower payroll and benefit costs, as well as other reductions in employee expenses and discretionary spending in the year ended December 31, 2020, compared to the year ended December 31, 2019. The 18.3% decrease was driven primarily by the cost cutting measures taken by the Company in response to the COVID-19 pandemic, including staff reductions, reductions in employee work hours and/or salaries, furloughs, temporary layoffs, deferral of periodic salary increases and/or incentive pay, or a combination of these actions. The decreases were partially offset by legal and other direct fees associated with the Exchange Offer, the filing of a registration statement for the registration of additional shares of the Company's common stock and the Reverse Split of \$2.0 million and severance costs of approximately \$0.7 million.
- The Company recorded a non-cash goodwill impairment charge of \$2.7 million in the year ended December 31, 2020, reducing the remaining balance of its goodwill to zero as of December 31, 2020.

Operating loss in the year ended December 31, 2020 was \$23.7 million, compared to \$10.1 million in the year ended December 31, 2019.

### Other Income and Expense, Income Taxes and Net Loss

Interest expense, net was \$25.5 million in the year ended December 31, 2020, compared to \$39.9 million in the year ended December 31, 2019. Interest expense includes the interest cost component of the net periodic benefit cost of the Company's pension and post-retirement benefits of \$4.1 million in the year ended December 31, 2020 and \$5.3 million in the year ended December 31, 2019. The decrease in interest expense in year ended December 31, 2020, compared to the prior year is primarily due to the decrease in the Company's overall debt levels after the exchange of the majority of the outstanding 5.00%/7.00% Convertible Notes for equity and the 3.00%/5.00% Convertible Notes, which also carried a lower interest rate.

The unrealized gain on embedded conversion option of \$2.0 million in the year ended December 31, 2020 is the result of the mark-to-market adjustment associated with the bifurcated embedded derivative liability of the Company's 3.00%/5.00% Convertible Notes. As of June 30, 2020, the conversion option qualified for equity classification and the bifurcated derivative liability will no longer need to be accounted for as a separate derivative on a prospective basis from the date of reassessment. Any remaining debt discount that arose at the date of debt issuance from the original bifurcation will continue to be amortized through interest expense.

Other income, net, was \$3.5 million in the year ended December 31, 2020, compared to \$6.6 million in the year ended December 31, 2019. Included in other income, net in the year ended December 31, 2020 and December 31, 2019 was net pension benefit of \$6.3 million and \$6.1 million, respectively. The remaining other income, net for the comparative periods is comprised of foreign currency transaction gains. The Company recorded a foreign currency transaction loss of \$2.9 million in the year ended December 31, 2020, compared to a foreign currency transaction gain of \$0.5 million in the year ended December 31, 2019.

The Company recorded an income tax benefit of \$3.0 million in the year ended December 31, 2020, compared to an income tax benefit of \$4.9 million in the year ended December 31, 2019. The Company's effective tax rate is expressed as income tax expense benefit as a percentage of loss before income taxes. The effective tax rate was 6.9% in the year ended December 31, 2020 and 11.3% in the year ended December 31, 2019. The change in the effective tax rate between periods resulted from changes in the geographic mix and timing of income (losses) and the inability to benefit from current year losses due to valuation allowance positions in the U.S.

Net loss was \$40.7 million in the year ended December 31, 2020, compared to \$38.5 million in the year ended December 31, 2019. Net loss in the year ended December 31, 2020 includes the non-cash goodwill impairment charge of \$2.7 million, partially offset by the unrealized gain on embedded conversion option of \$2.0 million.

### **Liquidity and Capital Resources**

The Company's principal sources of liquidity are cash provided by operations and proceeds from borrowings under its Credit Facilities. Given the economic uncertainty and disruptions resulting from the COVID-19 pandemic, the Company will continue to focus on maintaining liquidity to fund its normal operations and appropriately aligning its working capital with the changing economic conditions.

The ongoing duration and severity of the COVID-19 pandemic, as well as the speed of recovery and administration of vaccinations, could have a significant unfavorable impact on the Company's suppliers' ability to deliver products and services and its customers' ability to purchase goods and services and pay their accounts receivable timely, if at all, which could have a significant adverse effect on the Company's operations, financial condition and liquidity. With the benefit of the various government-sponsored support programs such as tax deferrals, employment-related subsidies, government-backed loans and other government relief available in the U.S. and in other countries in which it operates, including the PPP Loan received in April 2020 and the France Term Loan received in June 2020, coupled with temporary and long-term cost-cutting initiatives implemented by the Company, the Company expects it will be able to maintain adequate liquidity and working capital to continue its normal operations over the next 12 months. However, given the current uncertain economic conditions, there can be no assurance that the Company will be able to achieve its strategic initiatives or obtain additional funding on favorable terms in the future, which could have a significant adverse effect on its operations, financial condition and liquidity.

Cash and cash equivalents at December 31, 2020 were \$22.4 million, with approximately \$9.0 million of the Company's consolidated cash and cash equivalents balance residing in the United States.

Cash and cash equivalents increased (decreased) as follows:

	Year Ended December 31,			
(Dollar amounts in millions)	2020 2019		2019	
Net cash from operating activities	\$	20.5	\$	10.8
Net cash used in investing activities		(2.8)		(3.6)
Net cash used in financing activities		(2.4)		(9.6)
Effect of exchange rate changes on cash and cash equivalents		0.7		0.1
Net change in cash and cash equivalents	\$	16.0	\$	(2.2)

Working capital, defined as current assets less current liabilities, and the balances of its significant components were as follows:

	December 31,		Working Capital	
(Dollar amounts in millions)	2020	2019	Increase (Decrease)	
Working capital	\$ 147.5	\$ 173.7	\$ (26.2)	
Cash and cash equivalents	22.4	6.4	16.0	
Accounts receivable	42.6	74.7	(32.1)	
Inventories	130.1	144.4	(14.3)	
Accounts payable	29.0	41.7	(12.7)	
Accrued and other current liabilities	3.3	3.5	(0.2)	
Accrued payroll and employee benefits	7.8	7.6	0.2	

Specific components of the change in working capital (defined as current assets less current liabilities) are highlighted below:

A decrease in accounts receivable in the year ended December 31, 2020 resulted in a cash flow source
of \$32.5 million, compared to a decrease in accounts receivable in the year ended December 31, 2019,
which resulted in a \$5.1 million cash flow source. The higher accounts receivable balance in the year

ended December 31, 2019 is primarily attributable to higher sales in the fourth quarter of 2019, compared to the fourth quarter of the current year. Average receivable days outstanding was 58.2 days in the year ended December 31, 2020, compared to 55.7 days in the year ended December 31, 2019. The Company believes the increase in the average receivable days outstanding in 2020 compared to 2019 reflects some slowing in payments from customers due to the financial impacts resulting from the COVID-19 pandemic. The Company has fewer accounts receivables as of December 31, 2020 as a result of the decrease in demand resulting from the COVID-19 pandemic, which has decreased its borrowing base collateral attributable to accounts receivable under its Credit Facilities and, in the near term, could result in less cash provided by operations. Further decreases in the Company's accounts receivable could result in further reductions in its borrowing base collateral and therefore, the maximum amount it could borrow under its Credit Facilities could continue to decrease accordingly.

- A decrease in inventory in the year ended December 31, 2020 resulted in a \$15.8 million cash flow source, compared to a decrease in inventory in the prior year, which resulted in a \$16.3 million cash flow source. Average days sales in inventory increased to 191.1 days in the year ended December 31, 2020, compared to 134.2 days in the year ended December 31, 2019 as a result of a substantial decrease in sales volume in the year ended December 31, 2020, compared to the prior year. The Company is focused on maintaining liquidity by purchasing a sufficient level of inventory to meet customer demand while not carrying excess inventory and lowering overall stock levels throughout the business. However, if the Company is unable to sufficiently manage its inventory levels and it begins to carry excess inventory, its liquidity could be unfavorably impacted. Conversely, a decrease in the Company's inventory could result in a reduction in its borrowing base collateral attributable to inventory and therefore, the maximum amount it could borrow under its Credit Facilities could decrease accordingly.
- Total accounts payable, accrued payroll and employee benefits, and accrued and other current liabilities provided a cash flow use of \$13.1 million in the year ended December 31, 2020, compared to a cash flow use of \$6.4 million in the year ended December 31, 2019. Accounts payable days outstanding were 61.2 days in the year ended December 31, 2020, compared to 41.6 days in the year ended December 31, 2019. The improving financial condition of the Company prior to the impact of the COVID-19 pandemic, particularly the completion of the Exchange Offer, had resulted in improved credit terms with certain of its suppliers, including an extension of net payment dates and/or credit limits. Additionally, as the Company continues to align its cash flows in response to the economic impacts and uncertainties caused by the COVID-19 pandemic, it expects some variability in the timing of payments to vendors to continue.

Net cash used in investing activities of \$2.8 million and \$3.6 million in the year ended December 31, 2020 and December 31, 2019, respectively, was almost entirely the result of cash paid for capital expenditures in each period.

Net cash used in financing activities of \$2.4 million in the year ended December 31, 2020 was mainly attributable to payments of debt issuance costs of \$3.1 million, payments of the Company's ABL Credit Agreement, offset by borrowings under the PPP Loan and the France Term Loan. Net cash used in financing activities of \$9.6 million in the year ended December 31, 2019 was mainly attributable to repayments of borrowings under the Company's ABL Credit Agreement as well as repayments of short-term borrowings under the Company's local credit facilities.

### Capital Resources

The Company's various credit arrangements are with well-established, global lenders. The Company does not expect the COVID-19 pandemic will have a significant impact on the ability of these lenders to continue to lend cash to the Company pursuant to the credit arrangements that the Company has with these lenders.

On August 31, 2017, the Company entered into the Revolving Credit and Security Agreement with PNC Bank, National Association ("PNC") as lender and as administrative and collateral agent (the "Agent"), and other lenders party thereto (the "Original ABL Credit Agreement"). The Original ABL Credit Agreement provided for a \$125.0 million senior secured, revolving credit facility (the "Revolving A Credit Facility"), under which the Company and four of its subsidiaries each are borrowers (collectively, in such capacity, the "Borrowers"). The obligations of the Borrowers have been guaranteed by the subsidiaries of the Company named therein as guarantors. On December 10, 2020, the Company entered into an Amendment No. 3 to Revolving Credit and Security Agreement (the "Amendment No. 3") by and among the Company, the other borrowers and guarantors party thereto and PNC Bank, National Association as the agent and the lenders, which amends the Original ABL Credit Agreement dated as of August 31, 2017 (as amended to date by Amendment No. 1 to Revolving Credit and Security Agreement, dated June 1, 2018, Amendment No. 2 to Revolving Credit and Security Agreement, dated March 27, 2020, and Amendment No. 3, the "ABL Credit Agreement") to provide for additional borrowing capacity.

Amendment No. 3 provided for an additional \$25.0 million Revolving B (Priority) credit facility (the "Revolving B (Priority) Credit Facility"), which is subordinated to the \$125.0 million senior secured, revolving credit facility (the "Revolving A Credit Facility") and senior to the \$21.5 million senior secured, revolving credit facility (the "Revolving B Credit Facility"). As part of Amendment No. 3, the Company and PNC also agreed to extend the maturity of the ABL Credit Agreement to February 28, 2023, and to amend the ABL Credit Agreement to (i) reduce the available borrowing capacity under its Revolving B Credit Facility from \$25.0 million to \$21.5 million and subordinate the payment under the Revolving B Credit Facility to the Revolving B (Priority) Credit Facility, (ii) increase access to available borrowings by reducing the liquidity covenant test threshold from \$12.5 million to \$8.75 million, and (iii) increase the interest applicable to the Revolving Credit A Facility to LIBOR-base rate plus a margin of 4.0%.

Subject to certain exceptions and permitted encumbrances, the obligations under the ABL Credit Agreement are secured by a first priority security interest in substantially all of the assets of each of the Borrowers and certain subsidiaries of the Company that are named as guarantors. The proceeds of the advances under the ABL Credit Agreement may only be used to (i) pay certain fees and expenses to the Agent and the lenders under the ABL Credit Agreement, (ii) provide for the Borrowers' working capital needs and reimburse drawings under letters of credit, (iii) repay the obligations under the Debtor-in-Possession Revolving Credit and Security Agreement dated as of July 10, 2017, by and among the Company, the lenders party thereto, and PNC, and certain other existing indebtedness, and (iv) provide for the Borrowers' capital expenditure needs, in accordance with the ABL Credit Agreement.

The Company may prepay its obligations under the ABL Credit Agreement at any time without premium or penalty, and must apply the net proceeds of material sales of collateral in prepayment of such obligations. Payments made must be applied to the Company's obligations under the Revolving A Credit Facility, if any, prior to its obligations under the Revolving B Credit Facility. In connection with an early termination or permanent reduction of the Revolving A Credit Facility prior to March 27, 2021, a 0.50% fee shall be due and, for the period from March 28, 2021 through September 27, 2021, a 0.25% fee shall be due, in each case in the amount of such commitment reduction, subject to reduction as set forth in the ABL Credit Agreement. Indebtedness for borrowings under the ABL Credit Agreement is subject to acceleration upon the occurrence of specified defaults or events of default, including (i) failure to pay principal or interest, (ii) the inaccuracy of any representation or warranty of a loan party, (iii) failure by a loan party to perform certain covenants, (iv) defaults under indebtedness owed to third parties, (v) certain liability producing events relating to ERISA, (vi) the invalidity or impairment of the Agent's lien on its collateral or of any applicable guarantee, and certain adverse bankruptcy-related and (vii) certain adverse bankruptcy-related and other events.

Interest on indebtedness under the Revolving A Credit Facility accrues at a variable rate based on a grid with the highest interest rate being the applicable LIBOR-based rate plus a margin of 4.0%, as set forth in the ABL Credit Agreement. Interest on indebtedness under the Revolving B (Priority) Credit Facility and the Revolving B Credit Facility accrues at a rate of 15.0% and 12.0% per annum, respectively, which will be paid-in-kind unless the Company elects to pay such interest in cash and the Revolving B (Priority) payment conditions or

the Revolving B payment conditions specified in the ABL Credit Agreement are satisfied. Additionally, the Company must pay a monthly facility fee equal to the product of (i) 0.25% per annum (or, if the average daily revolving facility usage is less than 50% of the maximum revolving advance amount of the Credit Facility, 0.375% per annum) multiplied by (ii) the amount by which the maximum advance amount of the Credit Facility exceeds such average daily Credit Facility usage for such month.

Under the ABL Credit Agreement, the maximum borrowing capacity of the Revolving A Credit Facility is based on the Company's borrowing base calculation. As of December 31, 2020, the weighted average advance rates used in the borrowing base calculation are 85.0% on eligible accounts receivable and 68.2% on eligible inventory.

The Company's ABL Credit Agreement contains certain covenants and restrictions customary to an asset-based revolving loan. Pursuant to the terms of the ABL Credit Agreement, the PPP Loan and the France Term Loan shall be excluded for all purposes from any covenant calculations.

The Company's ABL Credit Agreement contains a springing financial maintenance covenant requiring the Company to maintain a Fixed Charge Coverage Ratio of 1.0 to 1.0 in any Covenant Testing Period (as defined in the ABL Credit Agreement) when the Company's cash liquidity (as defined in the ABL Credit Agreement) is less than \$8.75 million for five consecutive days. The Company was not in a Covenant Testing Period as of and for the year ended December 31, 2020.

Additionally, upon the occurrence and during the continuation of an event of default or upon the failure of the Company to maintain cash liquidity (as defined in the ABL Credit Agreement, inclusive of certain cash balances and the additional unrestricted borrowing capacity shown below) in excess of \$8.75 million, the lender has the right to take full dominion of the Company's cash collections and apply these proceeds to outstanding loans under the ABL Credit Agreement ("Cash Dominion"). Based on the Company's cash projections, it does not anticipate that Cash Dominion will occur, or that it will be in a Covenant Testing Period during the next 12 months.

On April 28, 2020, the Company entered into the PPP Loan, which provides additional cash to be used for payroll costs, interest on mortgages, rent and utilities. The Company intends to apply for forgiveness of the full amount of the PPP Loan in accordance with the terms of the PPP, the CARES Act and the PPPFA; however, the Company cannot assure at this time that the PPP Loan will be fully forgiven. On June 24, 2020, the Company's French subsidiary entered into the France Term Loan, which is fully guaranteed by the French government, and provides additional capital to support the Company's ongoing operations in France.

Considerable uncertainty exists with regards to the ultimate duration, severity and ultimate recovery from the impacts of the COVID-19 pandemic as well as the full extent of the impact that the COVID-19 pandemic will have on the Company's business, operations and financial condition. However, with the benefit of the various government-sponsored support programs such as tax deferrals, employment-related subsidies, government-backed loans and other government relief available in the U.S. and in other countries in which it operates, including the PPP Loan received in April 2020 and the France Term Loan received in June 2020, coupled with the temporary and long-term cost-cutting initiatives implemented by the Company, the Company believes that its existing cash balances, together with cash generated from operations and proceeds from its various revolving credit facilities, will be sufficient to fund its normal business operations and service its debt over the next twelve months from the issuance of this report.

The Company's ability to borrow funds is dependent on its ability to maintain an adequate borrowing base. Accordingly, if the Company does not generate sufficient cash flow from operations to fund its working capital needs and planned capital expenditures, and its availability is depleted, the Company may need to take further actions, such as reducing or delaying capital investments, strategic investments or other actions. The Company believes that its existing cash balances, together with its availability under the ABL Credit Agreement, will be sufficient to fund normal business operations over the next twelve months from the issuance of this report. However, there can be no assurance that the Company will be able to achieve its strategic initiatives or obtain

additional funding on favorable terms in the future which could have a significant adverse effect on its operations.

Additional unrestricted borrowing capacity under the Revolving A Credit Facility at December 31, 2020 was as follows (in millions):

Maximum borrowing capacity	\$ 125.0
Collateral reserves	(41.8)
Letters of credit and other reserves	(2.2)
Current maximum borrowing capacity	81.0
Current borrowings	 (78.4)
Additional unrestricted borrowing capacity	\$ 2.6

On March 27, 2020, the Company completed the Exchange Offer to issue its the 3.00%/5.00% Convertible Notes and shares of its common stock in exchange for its 5.00%/7.00% Convertible Notes, including any accrued and unpaid interest on the 5.00%/7.00% Convertible Notes as of the date in which the Exchange Offer was completed. Pursuant to the terms of the Exchange Offer, \$190.2 million in aggregate principal amount of the 5.00%/7.00% Convertible Notes were tendered and accepted and in exchange, the Company issued \$95.1 million in aggregate principal amount of its 3.00%/5.00% Convertible Notes and 7,026 shares of its common stock. An aggregate principal amount of 5.00%/7.00% Convertible Notes in the amount of \$3.7 million were not tendered and remained outstanding at the date of Exchange Offer. As a result of the Exchange Offer, the Company reduced the aggregate principal amount of its long-term debt by \$94.5 million and expects to reduce its annual interest expense by over \$10.0 million.

The 3.00%/5.00% Convertible Notes were issued pursuant to an indenture (the "3.00%/5.00% Convertible Notes Indenture"), which the Company and the Guarantors (defined below) entered into with Wilmington Savings Fund Society, FSB, as trustee and collateral agent ("Indenture Agent"), on March 27, 2020. The 3.00%/5.00% Convertible Notes are, secured by a lien on all or substantially all of the assets of the Company, its domestic subsidiaries and certain of its foreign subsidiaries, which lien the Indenture Agent has agreed will be junior to the lien of the Agent under the ABL Credit Agreement.

The 3.00%/5.00% Convertible Notes have substantially the same terms that the 5.00%/7.00% Convertible Notes had prior to the completion of the Exchange Offer, except for the following primary differences: (i) the 3.00%/5.00% Convertible Notes are not exempt from the registration requirements of the Securities Act and have the benefit of registration rights to the holders of the 3.00%/5.00% Convertible Notes, (ii) the interest on the 3.00%/5.00% Convertible Notes accrues at the rate of 3.00% per annum if paid in cash and at the rate of 5.00% per annum if paid in kind, compared to interest on the 5.00%/7.00% Convertible Notes, which accrues at the rate of 5.00% per annum if paid in cash and at the rate of 7.00% per annum if paid in kind, and (iii) the 3.00%/5.00% Convertible Notes have a maturity date of August 31, 2024, compared to the 5.00%/7.00% Convertible Notes, which have a maturity date of August 31, 2022.

In conjunction with the Exchange Offer, on March 27, 2020, the Company, the guarantors of the 5.00%/7.00% Convertible Notes and the trustee for the 5.00%/7.00% Convertible Notes entered into a supplemental indenture to the indenture governing the 5.00%/7.00% Convertible Notes (the "5.00%/7.00% Convertible Notes Indenture") to provide for, among other things, the elimination or amendment of substantially all of the restrictive covenants, the release of all collateral securing the Company's obligations under the 5.00%/7.00% Convertible Notes Indenture, and the modification of certain of the events of default and various other provisions contained in the 5.00%/7.00% Convertible Notes Indenture.

Also on March 27, 2020, PNC (in its capacity as "First Lien Agent"), the trustee for the 5.00%/7.00% Convertible Notes and the Company and certain of its subsidiaries executed an intercreditor agreement (the "New Intercreditor Agreement") providing for the lien priority of the first lien facility over the 3.00%/5.00% Convertible Notes. The terms and conditions of the New Intercreditor Agreement are substantially consistent with those

applicable to the intercreditor agreement between the First Lien Agent and the trustee for the 5.00%/7.00% Convertible Notes prior to the completion of the Exchange Offer (the "5.00%/7.00% Convertible Notes Intercreditor Agreement"). PNC and the trustee for the 5.00%/7.00% Convertible Notes also entered into an amendment of the 5.00%/7.00% Convertible Notes Intercreditor Agreement to, among other things, remove certain limitations and rights of the 5.00%/7.00% Convertible Notes with respect to the first lien facility.

The 3.00%/5.00% Convertible Notes are convertible into shares of the Company's common stock at any time at the conversion price of \$4.56 per share (after giving effect to an adjustment triggered by the Reverse Split), which rate is subject to further adjustment as set forth in the 3.00%/5.00% Convertible Notes Indenture. Under the 3.00%/5.00% Convertible Notes Indenture, upon the conversion of the 3.00%/5.00% Convertible Notes in connection with a Fundamental Change (as defined in the 3.00%/5.00% Convertible Notes Indenture), for each \$1.00 principal amount of the 3.00%/5.00% Convertible Notes, that number of shares of the Company's common stock issuable upon conversion shall equal the greater of (a) \$1.00 divided by the then applicable conversion price or (b) \$1.00 divided by the price paid per share of the Company's common stock in connection with such Fundamental Change calculated in accordance with the 3.00%/5.00% Convertible Notes Indenture, subject to other provisions of the 3.00%/5.00% Convertible Notes Indenture. Subject to certain exceptions, under the 3.00%/5.00% Convertible Notes Indenture a "Fundamental Change" includes, but is not limited to, the following: (i) the acquisition of more than 50% of the voting power of the Company's common equity by a "person" or "group" within the meaning of Section 13(d) of the Securities Exchange Act of 1934, as amended; (ii) the consummation of any recapitalization, reclassification, share exchange, consolidation or merger of the Company pursuant to which the Company's common stock will be converted into cash, securities or other property; (iii) the "Continuing Directors" (as defined in the 3.00%/5.00% Convertible Notes Indenture) cease to constitute at least a majority of the board of directors; and (iv) the approval of any plan or proposal for the liquidation or dissolution of the Company by the Company's stockholders.

The 5.00%/7.00% Convertible Notes are convertible into shares of the Company's common stock at any time at the conversion price of \$37.68 per share (after giving effect to an adjustment triggered by the Reverse Split), which rate is subject to further adjustment as set forth in the Supplemental Indenture. Under the Supplemental Indenture, the conversion of the 5.00%/7.00% Convertible Notes in connection with a Fundamental Change (as defined in the Supplemental Indenture) is substantially the same as under the 3.00%/5.00% Convertible Notes Indenture, other than the applicable conversion price.

Upon conversion of the 3.00%/5.00% Convertible Notes and/or the 5.00%/7.00% Convertible Notes, the Company will pay and/or deliver, as the case may be, cash, shares of the Company's common stock or a combination of cash and shares of the Company's common stock, at the Company's election, together with cash in lieu of fractional shares. The value of shares of the Company's common stock for purposes of the settlement of the conversion right, if the Company elects to settle in cash, will be calculated as provided in the 3.00%/5.00% Convertible Notes Indenture or Supplemental Indenture, as applicable, using a 20 trading day observation period.

As discussed previously, the 3.00%/5.00% Convertible Notes are convertible at the option of the holder, although the Company, at its own election, may pay and/or deliver, as the case may be, cash, shares of common stock, or a combination thereof. The Company determined that the conversion option is not clearly and closely related to the economic characteristics of the 3.00%/5.00% Convertible Notes, nor does the conversion option meet the own equity scope exception as the Company at that time did not have sufficient authorized and unissued common stock shares to satisfy the maximum number of common stock shares that could be required to be issued upon conversion. The initial value allocated to the derivative liability was \$38,962, with a corresponding reduction in the carrying value of the 3.00%/5.00% Convertible Notes.

As a result of the Company's filing articles of amendment to increase the number of shares of common stock authorized, the number of the Company's common stock shares available for issuance upon conversion of the 3.00%/5.00% Convertible Notes is sufficient to allow the conversion option to be share-settled in full. The Company concluded that as of June 30, 2020 the conversion option qualified for equity classification and the bifurcated derivative liability no longer needed to be accounted for as a separate derivative on a prospective basis from the date of reassessment. As of June 30, 2020, the fair value of the conversion option of \$36,952, was classified to equity as additional paid-in capital. There was no tax impact of the reclassification of the

conversion option to equity. Any remaining debt discount that arose at the date of debt issuance from the original bifurcation will continue to be amortized through interest expense.

The terms of the 3.00%/5.00% Convertible Notes contain numerous covenants imposing financial and operating restrictions on the Company's business. These covenants place restrictions on the Company's ability and the ability of its subsidiaries to, among other things, pay dividends, redeem stock or make other distributions or restricted payments; incur indebtedness or issue certain stock; make certain investments; create liens; agree to certain payment restrictions affecting certain subsidiaries; sell or otherwise transfer or dispose assets; enter into transactions with affiliates; and enter into sale and leaseback transactions.

Neither the 3.00%/5.00% Convertible Notes nor the 5.00%/7.00% Convertible Notes may be redeemed by the Company in whole or in part at any time prior to maturity, except the Company may be required to make an offer to purchase the 3.00%/5.00% Convertible Notes using the proceeds of certain material asset sales involving the Company or one of its restricted subsidiaries, as described more particularly in the 3.00%/5.00% Convertible Notes Indenture. In addition, if a Fundamental Change (as defined in the 3.00%/5.00% Convertible Notes Indenture and the Supplemental Indenture, as applicable) occurs at any time, each holder of any 3.00%/5.00% Convertible Notes or 5.00%/7.00% Convertible Notes has the right to require the Company to repurchase such holder's notes for cash at a repurchase price equal to 100% of the principal amount thereof, together with accrued and unpaid interest thereon, subject to certain exceptions.

Indebtedness for borrowings under the 3.00%/5.00% Convertible Notes Indenture and the Supplemental Indenture is subject to acceleration upon the occurrence of specified defaults or events of default as set forth under each such indenture, including failure to pay principal or interest, the inaccuracy of any representation or warranty of any obligor, failure by an obligor to perform certain covenants, the invalidity or impairment of the Agent's lien on its collateral under the 3.00%/5.00% Convertible Notes Indenture, the invalidity or impairment of any applicable guarantee, and certain adverse bankruptcy-related and other events. Although the full extent that the COVID-19 pandemic will have on the Company's business, operations and financial condition is currently unknown, it does not anticipate that any specified defaults or events of default as set forth in the indenture will occur during the next 12 months.

Upon satisfaction of certain conditions more particularly described in the 3.00%/5.00% Convertible Notes Indenture, including the deposit in trust of cash or securities sufficient to pay the principal of and interest and any premium on the 3.00%/5.00% Convertible Notes, the Company may effect a covenant defeasance of certain of the covenants imposing financial and operating restrictions on the Company's business. In addition, and subject to certain exceptions as more particularly described in the 3.00%/5.00% Convertible Notes Indenture, the Company may amend, supplement or waive provisions of the 3.00%/5.00% Convertible Notes Indenture with the consent of holders representing a majority in aggregate principal amount of the 3.00%/5.00% Convertible Notes with the consent of holders representing 66-2/3% in aggregate principal amount of the 3.00%/5.00% Convertible Notes.

Interest on the 3.00%/5.00% Convertible Notes accrues at the rate of 3.00% per annum if paid in cash and at the rate of 5.00% per annum if paid in kind, payable quarterly. Interest on the 5.00%/7.00% Convertible Notes continues to accrue at the rate of 5.00% per annum if paid in cash and at the rate of 7.00% per annum if paid in kind, payable quarterly. Pursuant to the terms of both the 3.00%/5.00% Convertible Notes Indenture and the Supplemental Indenture, the Company is currently paying interest on both the 3.00%/5.00% Convertible Notes and the 5.00%/7.00% Convertible Notes in kind.

### Summarized Parent and Guarantor Financial Information

As discussed above, the 3.00%/5.00% Convertible Notes issued by A.M. Castle and Co. (the "Parent") are unconditionally guaranteed on a joint and several basis by all current and future domestic subsidiaries of the Parent (other than those designated as unrestricted subsidiaries) and the parent's subsidiaries in Canada and Mexico (collectively, the "Guarantors"). Each guarantor is 100% owned by the Parent.

The guarantees of the Guarantors are subject to release in limited circumstances, only upon the occurrence of certain customary conditions. There are no significant restrictions on the ability of the parent company or any guarantor to obtain funds from its subsidiaries by dividend or loan.

On March 31, 2020, the Company early adopted the guidance of the SEC Final Rule Release No. 33-10762, "Financial Disclosures About Guarantors and Issuers of Guaranteed Securities and Affiliates Whose Securities Collateralize a Registrant's Securities" (the "final rule") and has elected to present the summarized financial information of Parent and Guarantors (together, the "Obligors") as of and for the years ended December 31, 2020 and December 31, 2019 (see *Note 1 – Basis of Presentation and Significant Accounting Policies*, to the notes to the consolidated financial statements for further information on the final rule).

The summarized financial information of the Obligors after elimination of (i) intercompany transactions and balances among the Parent and the Guarantors and (ii) equity in earnings from and investments in any subsidiary that is a Non-Guarantor follows:

	Obl	Obligors		
(in millions)	As of and for the Year Ended December 31, 2020	As of and for the Year Ended December 31, 2019		
Total current assets	\$ 150.8	\$ 192.4		
Total non-current assets (1)	125.8	134.4		
Total current liabilities	47.9	54.9		
Total non-current liabilities (1)	247.9	313.0		
Net sales	310.8	453.1		
Total costs and expenses	335.5	467.1		
Operating loss	24.8	14.0		
Net loss	40.7	38.5		

<sup>(1)</sup> Included in non-current assets are \$11.5 million and \$12.2 million of non-current intercompany receivables due to the Obligors from the Non-Guarantors as of December 31, 2020 and December 31, 2019, respectively. Included in non-current liabilities are \$7.8 million and \$8.6 million of non-current intercompany payables due to the Non-Guarantors from the Obligors as of December 31, 2020 and December 31, 2019, respectively.

### Other Credit Facilities

In July 2017, the Company's French subsidiary entered into a local credit facility under which it may borrow against 100% of the eligible accounts receivable factored, with recourse, up to 6.5 million Euros, subject to factoring fees and floating Euribor or LIBOR interest rates, plus a 1.0% margin. The French subsidiary utilizes the local credit facility to support its operating cash needs. As of December 31, 2020, the French subsidiary had no borrowings under the local credit facility and had borrowings under the local credit facility of \$2.9 million as of December 31, 2019. The Company records borrowings under the local credit facility as short-term borrowings at the Consolidated Balance Sheets.

On July 20, 2020, the Company's Chinese subsidiary entered into a 20.0 million yuan (approximately \$3.0 million) local banking line of credit with the Bank of Communication Shanghai (the "China Credit Facility"). The China Credit Facility has a maturity date of March 1, 2021 and accrues interest at a rate of 3.6% per annum. As of December 31, 2020, the Chinese subsidiary had borrowings of approximately \$3.0 million outstanding under the China Credit Facility.

Interest expense in the year ended December 31, 2020 and the year ended December 31, 2019 was \$25.5 million and \$39.9 million, respectively, of which \$4.7 million and \$6.8 million, respectively, was cash interest.

As of December 31, 2020, the Company had \$2.2 million of irrevocable letters of credit outstanding.

## Capital Expenditures

Cash paid for capital expenditures was \$2.9 million in the year ended December 31, 2020 and \$4.0 million in the year ended December 31, 2019. Expenditures in 2020 were the result of normal equipment purchases, building improvements, and furniture and fixture upgrades throughout the year. Management believes that capital expenditures will be approximately \$3.0 million in 2021.

#### **Pension Funding**

The Company's funding policy on its defined benefit pension plans is to satisfy the minimum funding requirements of the Employee Retirement Income Security Act ("ERISA"). Future funding requirements are dependent upon various factors outside the Company's control including, but not limited to, fund asset performance and changes in regulatory or accounting requirements. Based upon factors known and considered as of December 31, 2020, including the funding requirements under ERISA, the Company does not anticipate making significant cash contributions to the pension plans in 2021.

The investment target portfolio allocation for the Company-sponsored pension plans and supplemental pension plan focuses primarily on corporate fixed income securities that match the overall duration and term of the Company's pension liability structure. Refer to "Retirement Plans" within Critical Accounting Policies and Note 7 – Employee Benefit Plans to the consolidated financial statements for additional details regarding other plan assumptions.

## Off-Balance Sheet Arrangements

As of December 31, 2020, the Company does not have any off-balance sheet arrangements, as defined in Item 303(a)(4)(ii) of Regulation S-K promulgated by the SEC, that have or are reasonably likely to have a current or future effect on our financial condition, changes in our financial condition, revenues, or expenses, results of operations, liquidity, capital expenditures, or capital resources, that are material to investors.

## **Critical Accounting Policies**

The consolidated financial statements have been prepared in accordance with accounting principles generally accepted in the United States of America, and include amounts that are based on management's estimates, judgments and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. The following is a description of the Company's accounting policies that management believes require the most significant judgments and estimates when preparing the Company's consolidated financial statements:

Income Taxes — The Company accounts for income taxes using the asset and liability method, under which deferred income tax assets and liabilities are recognized based upon anticipated future tax consequences attributable to differences between the financial statement carrying amounts of assets and liabilities and their respective tax bases. The Company regularly reviews deferred tax assets to assess whether it is more-likely-than-not that the deferred tax assets will be realized and, if necessary, establish a valuation allowance for portions of such assets to reduce the carrying value.

For purposes of assessing whether it is more-likely-than-not that deferred tax assets will be realized, the Company considers the following four sources of taxable income for each tax jurisdiction: (a) future reversals of existing taxable temporary differences, (b) projected future earnings, (c) taxable income in carryback years, to the extent that carrybacks are permitted under the tax laws of the applicable jurisdiction, and (d) tax planning strategies, which represent prudent and feasible actions that a company ordinarily might not take, but would take to prevent an operating loss or tax credit carryforward from expiring unused. To the extent that evidence about one or more of these sources of taxable income is sufficient to support a conclusion that a valuation allowance is not necessary, other sources need not be considered. Otherwise, evidence about each of the

sources of taxable income is considered in arriving at a conclusion about the need for and amount of a valuation allowance. See *Note 8 – Income Taxes* in the Notes to the Consolidated Financial Statements, for further information about the Company's valuation allowance assessments.

The Company has incurred significant losses in recent years. The Company's operations in the United States and Canada have generated pre-tax losses for the three-year period ended December 31, 2020. The Company has determined that an ownership shift of greater than fifty percent occurred in 2016, 2017 and 2018 and as such, a significant portion of the pre-ownership shift net operating losses in these jurisdictions are subject to an annual utilization limitation under the Internal Revenue Code section 382 that will act to prevent the Company from utilizing most of its losses against future taxable income. As a result of the Company having recorded deferred tax assets in these jurisdictions as December 31, 2020 and December 31, 2019, coupled with the negative evidence of significant cumulative three-year pre-tax losses, the Company has provided a valuation allowance against the full net deferred tax asset balances recorded in Canada and certain of the deferred income tax assets recorded by the United States operations at December 31, 2020.

The Company is subject to taxation in the United States, various states and foreign jurisdictions. Significant judgment is required in determining the worldwide provision for income taxes and recording the related income tax assets and liabilities. It is possible that actual results could differ from the estimates that management has used to determine its consolidated income tax expense.

The Company accounts for uncertainty in income taxes by recognizing the financial statement benefit of a tax position only after determining that the relevant tax authority would more-likely-than-not sustain the position following an audit. For tax positions meeting the more-likely-than-not criteria, the amount recognized in the consolidated financial statements is the largest benefit that has a greater than 50 percent likelihood of being realized upon ultimate settlement with the relevant tax authority.

Retirement Plans — The Company values retirement plan liabilities based on assumptions and valuations established by management. Future valuations are subject to market changes, which are not in the control of the Company and could differ materially from the amounts currently reported. The Company evaluates the discount rate and expected return on assets at least annually and evaluates other assumptions involving demographic factors, such as retirement age, mortality and turnover periodically, and updates them to reflect actual experience and expectations for the future. Actual results in any given year will often differ from actuarial assumptions because of economic and other factors.

Accumulated and projected benefit obligations are expressed as the present value of future cash payments which are discounted using the weighted average of market-observed yields for high quality fixed income securities with maturities that correspond to the payment of benefits. Lower discount rates increase present values and subsequent-year net periodic pension cost; higher discount rates decrease present values and subsequent-year net periodic pension cost. Discount rates used for determining the Company's projected benefit obligation for its pension plans were 2.10% - 2.30% at December 31, 2020 and 2.99% - 3.11% at December 31, 2019.

The Company's pension plan asset portfolio as of December 31, 2020 is primarily invested in fixed income securities with a duration of approximately 12 years. The assets generally fall within Level 2 of the fair value hierarchy. In 2020, the pension plan assets realized an investment gain of approximately 12%. The target investment asset allocation for the pension plans' funds focuses primarily on corporate fixed income securities that match the overall duration and term of the Company's pension liability structure. There was a funding surplus of 1.0% at December 31, 2020 compared to a funding surplus of less than 0.2% at December 31, 2019.

To determine the expected long-term rate of return on the pension plans' assets, current and expected asset allocations are considered, as well as historical and expected returns on various categories of plan assets.

The Company used the following weighted average discount rates and expected return on plan assets to determine the net periodic pension cost:

	Year Ended De	cember 31,
	2020	2019
Discount rate	2.99% - 3.11 %	4.00% - 4.06 %
Expected long-term rate of return on plan assets	5.00 %	5.00 %

Holding all other assumptions constant, the following table illustrates the sensitivity of changes to the discount rate and long-term rate of return assumptions on the Company's net periodic pension cost:

	•	on 2021 enses -
(Dollar amounts in millions)	Increase	(Decrease)
100 basis point decrease in discount rate	\$	(0.8)
100 basis point increase in discount rate		(1.0)
100 basis point decrease in expected long-term rate of return on plan assets		(1.6)

Inventories — Inventories are stated at the lower of cost or net realizable value. The net realizable value of metals is subject to volatility. During periods when open-market prices decline below net book value, we may need to record a provision to reduce the carrying value of our inventory. We analyze the carrying value of inventory for impairment if circumstances indicate impairment may have occurred. If impairment occurs, the amount of impairment loss is determined by measuring the excess of the carrying value of inventory over the net realizable value of inventory.

The Company maintains an allowance for excess and obsolete inventory. The excess and obsolete inventory allowance is determined through the specific identification of material, adjusted for expected scrap value to be received, based upon product knowledge, estimated future demand, market conditions and an aging analysis of the inventory on hand. Inventory in excess of our estimated usage requirements is written down to its estimated net realizable value. Although the Company believes its estimates of the inventory allowance are reasonable, actual financial results could differ from those estimates due to inherent uncertainty involved in making such estimates. Changes in assumptions around the estimated future demand, selling price, scrap value, a decision to reduce inventories to increase liquidity, or other underlying assumptions could have a significant impact on the carrying value of inventory, future inventory impairment charges, or both.

#### **New Accounting Standards**

See *Note 1 - Basis of Presentation and Significant Accounting Policies* to the Notes to the Consolidated Financial Statements for detailed information on recently issued guidance, whether adopted or to be adopted.

## ITEM 8 — Financial Statements and Supplementary Data

(Amounts in thousands, except par value and per share data)

## **Consolidated Statements of Operations and Comprehensive Loss**

203	20	
		2019
Net sales \$ 368	3,253 \$	559,591
Costs and expenses:		
Cost of materials (exclusive of depreciation) 269	,126	418,806
Warehouse, processing and delivery expense 59	,460	77,567
Sales, general and administrative expense 52	2,813	64,557
	',872	8,759
Impairment of goodwill	2,676	_
Total costs and expenses 391	,947	569,689
Operating loss (23	3,694)	(10,098)
Interest expense, net 25	5,477	39,902
Unrealized gain on embedded debt conversion option (2	2,010)	_
Other (income)/expense, net(3	3,487)	(6,586)
Loss before income taxes (43	3,674)	(43,414)
Income tax benefit (3	3,014)	(4,899)
Net loss \$ (40	,660) \$	(38,515)
Basic and diluted loss per common share \$	(7.27) \$	(175.87)
·	<u> </u>	
Comprehensive (loss) income:		
Net loss \$ (40	,660) \$	(38,515)
Change in unrecognized pension and postretirement benefit costs, net of tax		
effect of \$327 and \$732, respectively	(931)	2,082
Foreign currency translation adjustments, net of tax	2,543	(1,108)
Comprehensive loss \$ (39)	,048) \$	(37,541)

Per share data has been adjusted to reflect the Reverse Stock Split that occurred on December 29, 2020.

A.M. Castle & Co.

# **Consolidated Balance Sheets**

		Decem	ber 3	r 31,		
		2020		2019		
Assets						
Current assets:						
Cash and cash equivalents	\$	22,444	\$	6,433		
Accounts receivable, less allowances of \$2,128 and \$1,766, respectively		42,597		74,697		
Inventories		130,093		144,411		
Prepaid expenses and other current assets		8,280		9,668		
Income tax receivable				1,995		
Total current assets		203,414		237,204		
Goodwill and intangible assets		5,500		8,176		
Prepaid pension cost		7,414		5,758		
Deferred income taxes		1,435		1,534		
Operating right-of-use assets		28,083		29,423		
Other noncurrent assets		1,083		792		
Property, plant and equipment:						
Land		5,580		5,579		
Buildings		21,037		20,950		
Machinery and equipment		44,537		41,054		
Property, plant and equipment, at cost		71,154		67,583		
Accumulated depreciation		(28,486)		(20,144)		
Property, plant and equipment, net	_	42,668	_	47,439		
Total assets	\$	289,597	\$	330,326		
Liabilities and Stockholders' Deficit	_					
Current liabilities:						
Accounts payable	\$	29,039	\$	41,745		
Accrued payroll and employee benefits	Ť	7,792	Ť	7,648		
Accrued and other current liabilities		3,290		3,540		
Operating lease liabilities		6,585		6,537		
Income tax payable		514		573		
Short-term borrowings		3,025		2,888		
Current portion of finance leases		676		596		
Current portion of long-term debt		5,000		_		
Total current liabilities	_	55,921	_	63,527		
Long-term debt, less current portion		210,430		263,523		
Deferred income taxes		755		3,775		
Finance leases, less current portion		7,727		8,208		
Other noncurrent liabilities		3.397		2.894		
Pension and postretirement benefit obligations		7,017		6,709		
Noncurrent operating lease liabilities		21,530		22,760		
Commitments and contingencies (Note 9)		21,000		22,700		
Stockholders' deficit:						
Common stock, \$0.01 par value—40,000 Class A shares authorized with 7,408 shares issued						
and 7,255 shares outstanding at December 31, 2020, and 382 shares issued and 365 shares		7.4				
outstanding at December 31, 2019		74		4		
Additional paid-in capital		124,815		61,495		
Accumulated deficit		(129,401)		(88,741)		
Accumulated other comprehensive loss		(11,762)		(13,374)		
Treasury stock, at cost — 153 shares at December 31, 2020 and 17 shares at		(000)		(45.4)		
December 31, 2019		(906)		(454)		
Total stockholders' deficit	Φ.	(17,180)	Φ.	(41,070)		
Total liabilities and stockholders' deficit	\$	289,597	\$	330,326		

A.M. Castle & Co.

Consolidated Statements of Cash Flows

	Year Ended December			mber 31,
		2020		2019
Operating activities:				
Net loss	\$	(40,660)	\$	(38,515)
Adjustments to reconcile net loss to net cash from operating activities:				
Depreciation		7,872		8,759
Amortization of deferred financing costs and debt discount		6,206		11,942
Noncash interest paid in kind		10,503		15,912
Unrealized gain on debt conversion liability		(2,010)		
Impairment of goodwill		2,676		
Loss on sale of property, plant and equipment		169		256
Unrealized foreign currency loss (gain)		711		(771)
Deferred income taxes		(2,543)		(5,605)
Noncash rent expense		243		247
Noncash compensation expense		798		2,862
Other, net		(528)		_
Changes in assets and liabilities:				
Accounts receivable		32,526		5,143
Inventories		15,816		16,286
Prepaid expenses and other current assets		1,449		3,963
Other noncurrent assets		765		(428)
Prepaid pension costs		(2,915)		(1,190)
Accounts payable		(12,928)		(1,014)
Accrued payroll and employee benefits		42		(3,983)
Income tax payable and receivable		1,716		(1,750)
Accrued and other current liabilities		(221)		(1,397)
Postretirement benefit obligations and other noncurrent liabilities		810		107
Net cash from operating activities		20,497		10,824
Investing activities:				
Capital expenditures		(2,868)		(4,021)
Proceeds from sale of property, plant and equipment		78		442
Net cash used in investing activities		(2,790)		(3,579)
Financing activities:		, ,		, ,
Proceeds from (repayments of) short-term borrowings, net		73		(2,461)
Proceeds from long-term debt including credit facilities		27,769		3,500
Repayments of long-term debt including credit facilities		(26,501)		(9,988)
Principal paid on finance leases		(637)		(611)
Payments of debt issue costs		(3,077)		
Net cash used in financing activities		(2,373)		(9,560)
Effect of exchange rate changes on cash and cash equivalents		677		80
Net change in cash and cash equivalents	_	16,011		(2,235)
Cash and cash equivalents—beginning of year		6,433		8,668
Cash and cash equivalents—end of year	\$	22,444	\$	6,433
outer and such equivalence on a or your	Ψ	<i></i> , +++	Ψ	0, 100

See Note 1 - Basis of Presentation and Significant Accounting Policies to the consolidated financial statements for supplemental cash flow disclosures.

A.M. Castle & Co.

Consolidated Statements of Stockholders' Deficit

	Common	Treasury	Com		asury	I	dditional Paid-in	F	cumulated Deficit) Retained		cumulated Other oprehensive		<b>T</b>
D. I	Shares	Shares	_	ock	 tock		Capital	_	Earnings	Φ.	Loss	_	Total
Balance at January 1, 2019	380	_	\$	4	\$ _	\$	55,455	\$	(50,472)	\$	(14,348)	\$	(9,361)
Cumulative effect from adoption of the									0.10				0.40
new lease standard (Leases: Topic 842)									246			,	246
Net loss									(38,515)		(4.400)	(	(38,515)
Foreign currency translation, net of tax											(1,108)		(1,108)
Change in unrecognized pension and postretirement benefit costs, \$732 tax													
effect											2,082		2,082
Reclassification to equity of interest paid in kind attributable to conversion option,													
net of \$1,086 tax effect (Note 5)							3,547						3,547
Share-based compensation							1,938						1,938
Vesting of restricted shares and other	2	(17)			(454)	_	555					_	101
Balance at December 31, 2019	382	(17)	\$	4	\$ (454)	\$	61,495	\$	(88,741)	\$	(13,374)		(41,070)
Net loss									(40,660)			(	(40,660)
Foreign currency translation, net of tax											2,543		2,543
Change in unrecognized pension and postretirement benefit costs, \$327 tax											(22.1)		(004)
effect											(931)		(931)
Reclassification to equity of interest paid													
in kind attributable to conversion option, net of \$281 tax effect (Note 5)							788						788
Reclassification of conversion option to													
equity, net of \$0 tax effect (Note 5)							36,952						36,952
Conversion of debt (Note 2)	7,026			70			25,239						25,309
Share-based compensation							591						591
Vesting of restricted shares and other		(136)			(452)		(250)						(702)
Balance at December 31, 2020	7,408	(153)	\$	74	\$ (906)	\$	124,815	\$	(129,401)	\$	(11,762)	\$ (	(17,180)

#### A. M. Castle & Co.

Notes to Consolidated Financial Statements (Amounts in thousands except par value and per share data)

## (1) Basis of Presentation and Significant Accounting Policies

Nature of operations — A.M. Castle & Co. and its subsidiaries (the "Company") is a specialty metals distribution company serving customers on a global basis. The Company has operations in the United States, Canada, Mexico, France, Spain, China and Singapore. The Company provides a broad range of products and value-added processing and supply chain services to a wide array of customers. The Company's customers are principally within the producer durable equipment, aerospace, heavy industrial equipment, industrial goods, construction equipment, and retail sectors of the global economy. Particular focus is placed on the aerospace and defense, power generation, mining, heavy industrial equipment, and general manufacturing industries, as well as general engineering applications.

The Company's corporate headquarters is located in Oak Brook, Illinois. The Company has 21 operational service centers located throughout North America (16), Europe (2) and Asia (3).

The Company purchases metals from many producers. Purchases are made in large lots and held in distribution centers until sold, usually in smaller quantities and often with value-added processing services performed. Orders are primarily filled with materials shipped from the Company's stock. The materials required to fill the balance of sales are obtained from other sources, such as direct mill shipments to customers or purchases from other distributors. Thousands of customers from a wide array of industries are serviced primarily through the Company's own sales organization.

### Reverse Stock Split

On December 28, 2020, the Company filed articles of amendment to effect a reverse split of the Company's outstanding shares of common stock, pursuant to Section 2-309(e) of the Maryland General Corporation Law, whereby each 10 shares of common stock issued and outstanding as of December 29, 2020 was combined into one whole share of common stock (the "Reverse Split"). No fractional shares of common stock were issued as a result of the Reverse Stock Split. In lieu of issuing any fractional shares to any stockholder as a result of the Reverse Stock Split, the Company made, to any stockholder that would otherwise hold a fractional share after giving effect to the Reverse Stock Split, a cash payment in an amount equal to \$0.70 multiplied by the number of pre-split shares held by such stockholder with respect to which a fractional share would be issued. Stockholders of record who owned less than 10 shares of common stock prior to the Reverse Split were cashed out and will no longer be stockholders of the Company.

All references to numbers of shares and per share data in these consolidated financial statements and related notes have been retroactively adjusted to account for the Reverse Split for all periods presented.

Basis of presentation — The consolidated financial statements included herein and the notes thereto have been prepared by the Company pursuant to the rules and regulations of the U.S. Securities and Exchange Commission ("SEC"), and accounting principles generally accepted in the United States of America ("U.S. GAAP"). This report contains consolidated financial statements of the Company as of and for the years ended December 31, 2020 and December 31, 2019.

The accompanying consolidated financial statements have been prepared on the basis of the Company continuing as a going concern for a reasonable period of time. The Company's principal source of liquidity is cash flows from operations and borrowings under its asset-based revolving credit facilities.

Use of estimates — The preparation of the consolidated financial statements in conformity with U.S. GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the

reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates. The principal areas of estimation reflected in the consolidated financial statements are accounts receivable allowances, inventory reserves, the valuation of intangible assets, the valuation of deferred income taxes, the fair value of the borrowings under the Company's Revolving Credit and Security Agreement (as amended, the "ABL Credit Agreement"), the Company's 3.00% / 5.00% Convertible Senior Secured Paid In Kind ("PIK") Toggle Notes due 2024 (the "3.00%/5.00% Convertible Notes"), the Company's 5.00% / 7.00% Convertible Senior Secured Paid In Kind (PIK) Toggle Notes due 2022 (the "5.00%/7.00% Convertible Notes", and together with the 5.00%/7.00% Convertible Notes, the "Convertible Notes"), and pension and other postemployment benefits.

Revenue recognition — Revenue from the sale of products is recognized when control of the product has transferred to the customer, which is primarily at the time of shipment to the customer. Revenue recognized other than at the time of shipment represented less than 1% of the Company's consolidated net sales in both the year ended December 31, 2020 and the year ended December 31, 2019. Customer payment terms are established prior to the time of shipment. Provisions for allowances related to sales discounts and rebates are recorded based on terms of the sale in the period that the sale is recorded. Management utilizes historical information and the current sales trends of the business to estimate such provisions. The provisions related to discounts and rebates due to customers are recorded as a reduction within net sales.

Revenue from shipping and handling charges is recorded in net sales. Costs incurred in connection with shipping and handling the Company's products, which are related to third-party carriers or performed by Company personnel, are included in warehouse, processing and delivery expenses. In the year ended December 31, 2020 and the year ended December 31, 2019, shipping and handling costs included in warehouse, processing and delivery expenses were \$19,686 and \$23,807, respectively. The Company accounts for shipping and handling activities as fulfillment costs and not a promised good or service.

The Company maintains an allowance for doubtful accounts related to the potential inability of customers to make required payments. The allowance for doubtful accounts is maintained at a level considered appropriate based on historical experience and specific identification of customer receivable balances for which collection is unlikely. The provision for doubtful accounts is recorded in sales, general and administrative expense in the Company's Consolidated Statements of Operations and Comprehensive Loss. Estimates of doubtful accounts are based on historical write-off experience as a percentage of net sales and judgments about the probable effects of economic conditions on certain customers. The Company increased its allowance for doubtful accounts during the year ended December 31 2020 primarily in response to certain customers that declared bankruptcy due to ongoing financial hardship. The Company continues to consider the economic impact of the novel coronavirus ("COVID-19") pandemic as well as the currently unfavorable economic conditions on the collectability of customer accounts receivable. The Company continues to experience slower than usual payments from customers due to the financial uncertainties resulting from the COVID-19 pandemic and will continue to analyze any financial and commercial impacts of the COVID-19 pandemic, including any adverse impact the COVID-19 pandemic may have on the collectability of customer accounts receivable.

The Company also maintains an allowance for credit memos for estimated credit memos to be issued against current sales. Estimates of allowance for credit memos are based upon the application of a historical issuance lag period to the average credit memos issued each month.

Accounts receivable allowance for doubtful accounts and credit memos activity is presented in the table below:

	December 31,			
		2020		2019
Balance, beginning of period	\$	1,766	\$	1,364
Add: Provision charged to expense <sup>(a)</sup>		1,248		472
Recoveries		12		19
Less: Charges against allowance		(898)		(89)
Balance, end of period	\$	2,128	\$	1,766

<sup>(</sup>a) Includes the net amount of credit memos reserved and issued.

The Company does not incur significant incremental costs when obtaining customer contracts and any costs that are incurred are generally not recoverable from its customers. Substantially all of the Company's customer contracts are for a duration of less than one year and individual customer purchase orders for contractual customers are fulfilled within one year of the purchase order date. The Company recognizes incremental costs of obtaining a contract, if any, as an expense when incurred if the amortization period of the asset would have been one year or less. The Company does not have any costs to obtain a contract that are capitalized.

Information regarding the disaggregation of the Company's revenue by geographic region can be found at *Note 10* — *Segment Reporting.* 

Cost of materials — Cost of materials consists of the costs the Company pays for metals and related inbound and transfer freight charges. It excludes depreciation, which is discussed below.

Operating expenses — Operating costs and expenses primarily consist of:

- Warehouse, processing and delivery expenses, including occupancy costs, compensation and employee benefits for warehouse personnel, processing, shipping and handling costs;
- Sales expenses, including compensation and employee benefits for sales personnel;
- General and administrative expenses, including compensation for executive officers and general
  management, expenses for professional services primarily attributable to accounting and legal advisory
  services, bad debt expenses, data communication costs, computer hardware and maintenance
  expenses and occupancy costs for non-warehouse locations; and
- Depreciation includes depreciation for all property, plant and equipment.

Cash equivalents — Cash equivalents are highly liquid, short-term investments that have an original maturity of 90 days or less.

Statement of cash flows — Non-cash investing and financing activities and supplemental disclosures of consolidated cash flow information are as follows:

	December 31,			1,
		2020		2019
Non-cash investing and financing activities:			-	
Capital expenditures financed by accounts payable	\$	31	\$	27
Reclassification of interest paid in kind to additional paid in capital (Note 5)		788		3,547
Reclassification of debt conversion option from debt to equity, net (Note 5)		36,952		_
Cash paid during the period for:				
Interest		4,476		7,075
Income taxes		912		1,647
Cash received during the period for:				
Income tax refunds		2,201		952

*Inventories* — Inventories consist primarily of finished goods. All of the Company's operations use the average cost method in determining the cost of inventory.

The Company maintains an allowance for excess and obsolete inventory. The excess and obsolete inventory allowance is determined through the specific identification of material, adjusted for expected scrap value to be received, based on previous sales experience.

Excess and obsolete inventory allowance activity is presented in the table below:

	_	December 31,				
		2020	2019			
Balance, beginning of period	\$	4,156	\$	3,274		
Adjustments to provision		194		1,967		
Charges against allowance	_	(463)		(1,085)		
Balance, end of period	\$	3,887	\$	4,156		

Property, plant and equipment — Property, plant and equipment are stated at cost and include assets held under capital leases. Expenditures for major additions and improvements are capitalized, while maintenance and repair costs that do not substantially improve or extend the useful lives of the respective assets are expensed in the period in which they are incurred. When items are disposed, the related costs and accumulated depreciation are removed from the accounts and any gain or loss is reflected in income.

The Company provides for depreciation of plant and equipment sufficient to amortize the cost over their estimated useful lives as follows:

Buildings and building improvements	5 – 40 years
Plant equipment	5 – 20 years
Furniture and fixtures	2 – 10 years
Vehicles and office equipment	3 – 10 years

Leasehold improvements are depreciated over the shorter of their useful lives or the remaining term of the lease. Depreciation is calculated using the straight-line method. Depreciation expense in the years ended December 31, 2020 and 2019 was \$7,872 and \$8,759, respectively.

Long-lived assets — The Company's long-lived assets are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount of an asset may not be recoverable. Recoverability of assets to be held and used is measured by a comparison of the carrying amount of an asset or asset group to future net cash flows (undiscounted and without interest charges) expected to be generated by the asset or asset group. If future net cash flows are less than the carrying value, the asset or asset group may be impaired. If such assets are impaired, the impairment charge is calculated as the amount by which the carrying amount of the assets exceeds the fair value of the assets. Determining whether impairment has occurred typically requires various estimates and assumptions, including determining which undiscounted cash flows are directly related to the potentially impaired asset, the useful life over which cash flows will occur, their amount, and the asset's residual value, if any. The Company derives the required undiscounted cash flow estimates from historical experience and internal business plans.

Goodwill and intangible assets — As December 31, 2019, the Company had recorded goodwill with a carrying value of \$2,676, none of which was tax deductible. As a result of the COVID-19 pandemic, which has spread across the globe to many countries in which the Company does business and is impacting worldwide economic activity, the Company has determined that the potential impact on its business, including, but not limited to, a potential decrease in revenue, supply chain disruptions and/or facility closures, represented facts and circumstances indicating that it was likely that its goodwill and indefinite lived trade name could be impaired, and performed interim impairment tests. Based on the results of the Company's interim goodwill impairment test performed in the third guarter of 2020, the Company determined its goodwill was impaired. The Company

recorded a non-cash goodwill impairment charge of \$2,676 during the year ended December 31, 2020, reducing the remaining balance of its goodwill to zero as of December 31, 2020.

The Company's intangible asset is comprised of an indefinite-lived trade name, which is not subject to amortization. The gross carrying value of the Company's trade name intangible asset was \$5,500 at both December 31, 2020 and December 31, 2019. The indefinite-lived trade name intangible asset is tested for impairment on an annual basis on December 1 of each year or more frequently if significant events or changes in circumstances occur which may indicate that the carrying amount of the asset may not be recoverable, as measured by comparing carrying value to the estimated future cash flows generated by its use. An impaired asset is recorded at estimated fair value, determined principally using an income-based approach similar to the relief from royalty method used in the initial valuation of the indefinite-lived intangible asset, with the excess amount of carrying value over the fair value representing the amount of the impairment. Assumptions used in the income-based approach including projected revenues and assumed royalty rate, long-term growth and discount rates. The Company recorded no impairment charges related to its indefinite-lived trade name intangible assets in the year ended December 31, 2020 or since the intangible asset was originally recorded.

While the Company considered the impact the COVID-19 pandemic may have on its future cash flows when preparing its interim goodwill and interim and annual intangible asset impairment tests, the full extent of the impact that the COVID-19 pandemic will have on the Company's business, operations and financial condition is currently unknown. The Company will continue to assess its indefinite-lived trade name intangible asset for impairment as events and circumstances change.

Leases — The Company has operating and finance leases covering primarily warehouse and office facilities and equipment, with the lapse of time as the basis for all rental payments. The Company determines if an arrangement is a lease at inception.

Operating right-of-use ("ROU") assets represent the Company's right to use an underlying asset for the lease term and lease liabilities represent the Company's obligation to make lease payments arising from the lease. ROU assets and lease liabilities are recognized at the lease commencement date based on the estimated present value of lease payments over the lease term. In determining the estimated present value of lease payments, the Company uses its incremental borrowing rate based on the information available at the lease commencement date, with consideration given to the Company's recent debt issuances as well as publicly available data for instruments with similar characteristics when calculating the Company's incremental borrowing rates.

The ROU assets also include any lease payments made and are reduced by any lease incentives received. The Company's lease terms may include options to extend or not terminate the lease when it is reasonably certain that it will exercise any such options. Leases with an initial term of 12 months or less are not recorded on the balance sheet. Lease expense is recognized in operating loss on a straight-line basis over the expected lease term.

Real estate leases of warehouse and office facilities are the most significant leases held by the Company. For these leases, the Company has elected the practical expedient permitted under ASC 842 to account for the lease and non-lease components as a single lease component. As a result, non-lease components, such as common area maintenance charges, are accounted for as a single lease element. The Company's remaining operating leases are primarily comprised of leases of copiers, vehicles, and other warehouse equipment.

Certain of the Company's operating lease agreements include variable payments that are passed through by the landlord, such as insurance, taxes, and common area maintenance, payments based on the usage of the asset, and rental payments adjusted periodically for inflation. Pass-through charges, payments due to changes in usage of the asset, and payments due to changes in indexation are included within variable rent expense.

None of the Company's lease agreements contain significant residual value guarantees, restrictions, or covenants.

Income taxes — The Company accounts for income taxes under the asset and liability method, which requires the recognition of deferred tax assets and liabilities for the expected future tax consequences of events that have been included in the financial statements. Under this method, deferred tax assets and liabilities are determined based on the differences between the financial statement and the tax basis of assets and liabilities using enacted tax rates in effect for the year in which the differences are expected to reverse. The effect of a change in tax rates on deferred tax assets and liabilities is recognized in income in the period that includes the enactment date.

The Company records valuation allowances against its deferred tax assets when it is more likely than not that the amounts will not be realized. In making such a determination, the Company considers all available positive and negative evidence, including future reversals of existing taxable temporary differences, projected future taxable income, tax-planning strategies and recent results of operations. In the event the Company determines it would not be able to realize its deferred tax assets, a valuation allowance is recorded, which increases the provision for income taxes in the period in which that determination is made.

During 2020, certain of the Company's foreign assets remained pledged as collateral for certain borrowings. This continues to result in a taxable income inclusion in the U.S. of the annual earnings generated by its foreign subsidiaries. As a result of the enactment of H.R.1, "An Act to Provide for Reconciliation Pursuant to Titles II and V of the Concurrent Resolution on the Budget for Fiscal Year 2018" (the "Tax Act") (also known as "The Tax Cuts and Jobs Act") and this pledge of foreign assets, there are no remaining undistributed earnings which have not been subject to U.S. income taxation as of December 31, 2020 on which the Company would need to record any additional U.S. deferred tax liability.

For uncertain tax positions, if any, the Company applies the provisions of relevant authoritative guidance, which requires application of a "more likely than not" threshold to the recognition and derecognition of tax positions. The Company's ongoing assessments of the more likely than not outcomes of tax authority examinations and related tax positions require significant judgment and can increase or decrease the Company's effective tax rate as well as impact operating results. As of December 31, 2020, the Company has no uncertain tax positions for which a tax or interest reserve has been recognized.

The Company recognizes interest and penalties related to unrecognized tax benefits, if any, within income tax expense. Accrued interest and penalties are included within income tax payable in the Consolidated Balance Sheets. As of December 31, 2020, the Company has accrued no interest and penalties associated with unrecognized tax benefits.

Insurance plans — The Company is a member of a group captive insurance company (the "Captive") domiciled in Grand Cayman Island. The Captive reinsures losses related to certain of the Company's workers' compensation, automobile and general liability risks that occur subsequent to August 2009. Premiums are based on the Company's loss experience and are accrued as expenses for the period to which the premium relates. Premiums are credited to the Company's "loss fund" and earn investment income until claims are actually paid. For claims that were incurred prior to August 2009, the Company is self-insured. Self-insurance amounts are capped, for individual claims and in the aggregate, for each policy year by an insurance company. Self-insurance reserves are based on unpaid, known claims (including related administrative fees assessed by the insurance company for claims processing) and a reserve for incurred but not reported claims based on the Company's historical claims experience and development.

The Company is self-insured up to a retention amount for medical insurance for its domestic operations. Self-insurance reserves are maintained based on incurred but not paid claims based on a historical lag.

Foreign currency — For the majority of the Company's operations, the functional currency is the local currency. Assets and liabilities of those operations are translated into U.S. dollars using year-end exchange rates, and income and expenses are translated using the average exchange rates for the reporting period. The currency effects of translating financial statements of the Company's non-U.S. operations which operate in local currency environments are recorded in accumulated other comprehensive loss, a separate component of stockholders'

deficit. Transaction gains or losses resulting from foreign currency transactions have historically been primarily related to unhedged intercompany financing arrangements between the United States and Canada.

Loss per share — Diluted loss per share is computed by dividing net loss by the weighted average number of shares of common stock plus outstanding common stock equivalents. Common stock equivalents consist of restricted stock awards and contingently issuable shares related to the Company's Convertible Notes, which are included in the calculation of weighted average shares outstanding using the if-converted method. Refer to Note 2 - Debt, for further description of the Convertible Notes.

The following table is a reconciliation of the basic and diluted loss per common share calculations, with shares outstanding adjusted to reflect to effects of the Reverse Split:

		31,		
		2020		2019
Numerator:				
Net loss	\$	(40,660)	\$	(38,515)
Denominator:				
Weighted average common shares outstanding		5,596		219
Effect of dilutive securities:				
Outstanding common stock equivalents				
Denominator for diluted loss per share		5,596		219
Net basic loss per common share	\$	(7.27)	\$	(175.87)
Net diluted loss per common share	\$	(7.27)	\$	(175.87)
Excluded outstanding share-based awards having an anti-dilutive effect	_	84		143

The computation of diluted loss per common share does not include common shares issuable upon conversion of the Company's Convertible Notes, as they were anti-dilutive under the if-converted method.

The 5.00%/7.00% Convertible Notes are convertible into shares of the Company's common stock at any time at a conversion price of \$37.68 per share. The 3.00%/5.00% Convertible Notes are convertible into shares of the Company's common stock at any time at a conversion price of \$4.56 per share. In future periods, absent a fundamental change as described in *Note* 2-Debt, the outstanding 5.00%/7.00% Convertible Notes and 3.00%/5.00% Convertible Notes could increase diluted average shares outstanding by a maximum of approximately 21,800 shares.

Concentrations — The Company's customer base is well diversified and, therefore, the Company does not have dependence upon any single customer or a few customers. No single customer represented more than 5% of the Company's total net sales in either the year ended December 31, 2020 or the year ended December 31, 2019. Approximately 68% of the Company's net sales in the year ended December 31, 2020, and 64% in the year ended December 31, 2019, were from locations in the United States.

Share-based compensation — Compensation expense related to restricted share awards made to directors, officers and employees of the Company is recognized on a straight-line basis over the vesting period based on the estimated grant date fair value of the award. The Company accounts for forfeitures as they occur. Compensation expense related to performance share unit awards made to senior level managers and other select personnel is based on management's expectation of future performance compared to the pre-established performance goals. If the performance goals are not expected to be met, no compensation expense is recognized and any previously recognized compensation expense is reversed.

## New Accounting Standards

## Recently Adopted Accounting Standards

In August 2018, the Financial Accounting Standards Board ("FASB") issued Accounting Standards Update ("ASU") No. 2018-13, "Fair Value Measurement (Topic 820): Disclosure Framework – Changes to the Disclosure Requirements for Fair Value Measurement." ASU No. 2018-13 amends Fair Value Measurement (Topic 820) to add, remove, and modify fair value measurement disclosure requirements. The ASU's changes to disclosures aim to improve the effectiveness of Topic 820's disclosure requirements under the aforementioned FASB disclosure framework project. The Company adopted the disclosure requirements of ASU No. 2018-13 in the first quarter of 2020. The Company determined the adoption of the disclosure requirements had no impact on its fair value disclosures herein.

In December 2019, the FASB issued ASU 2019-12, "Income Taxes (Topic 740): Simplifying the Accounting for Income Taxes." ASU 2019-12 amends ASC 740 to simplify the accounting for income taxes by removing certain exceptions for investments, intraperiod allocations and interim calculations, and adding guidance to reduce complexity in the accounting standard under the FASB's simplification initiative. ASU 2019-12 is effective for public entities for fiscal years beginning after December 15, 2020, and early adoption is permitted. Upon adoption, the amendments in ASU 2019-12 should be applied on a prospective basis to all periods presented. The Company adopted the new guidance under ASU 2019-12 in the first quarter of 2020 and removed the exception for intraperiod allocations from its interim period tax provision calculation, accordingly.

On March 2, 2020, the SEC issued Final Rule Release No. 33-10762, "Financial Disclosures About Guarantors and Issuers of Guaranteed Securities and Affiliates Whose Securities Collateralize a Registrant's Securities" (the "final rule"). The final rule simplifies the disclosure requirements related to certain registered securities under SEC Regulation S-X, Rules 3-10 and 3-16, which currently require separate financial statements for (1) subsidiary issuers and guarantors of registered debt securities unless certain exceptions are met and (2) affiliates that collateralize registered securities offerings if the affiliates' securities are a substantial portion of the collateral. Under the final rule, alternative financial disclosures or narrative disclosures (referred to collectively as "Alternative Disclosures") may be provided in lieu of separate financial statements of the guarantors or affiliates. The amendments in the final rule are generally effective for filings on or after January 4, 2021, with early application permitted. The Company has elected to adopt the amendments of the final rule for the quarter ended March 31, 2020 and accordingly, has elected to present the alternative disclosures of the guarantors of its registered securities in Part I Item 7, Management's Discussion and Analysis, of this Form 10-K.

#### Recently Issued Account Standards Not Yet Effective

In June 2016, the FASB issued ASU No. 2016-13, "Measurement of Credit Losses on Financial Instruments." ASU 2016-13 adds a current expected credit loss ("CECL") impairment model to U.S. GAAP that is based on expected losses rather than incurred losses. Modified retrospective adoption is required with any cumulative-effect adjustment recorded to retained earnings as of the beginning of the period of adoption. ASU 2016-13 is effective for smaller reporting companies for fiscal years beginning after December 15, 2022, including interim periods within the year of adoption. Early adoption is permitted. The Company will adopt the guidance and disclosure requirements of ASU 2016-13 in fiscal year 2023.

In August 2018, the FASB issued ASU No. 2018-14, "Compensation – Retirement Benefits – Defined Benefit Plans – General (Topic 715-20): Disclosure Framework – Changes to the Disclosure Requirements for Defined Benefit Plan." ASU No. 2018-14 amends Compensation – Retirement Benefits (Topic 715) to add or remove certain disclosure requirements related to defined benefit pension and other postretirement plans. The ASU's changes to disclosures aim to improve the effectiveness of Topic 715's disclosure requirements under the FASB's disclosure framework project. ASU No. 2018-14 is effective for public entities for fiscal years beginning after December 15, 2020. ASU No. 2018-14 does not impact the interim disclosure requirements of Topic 715.

Early adoption is permitted. The Company will adopt the disclosure requirements of this new guidance in its consolidated financial statements in fiscal year 2021.

In March 2020, the FASB issued ASU 2020-04, "Reference Rate Reform (Topic 848): Facilitation of the Effects of Reference Rate Reform on Financial Reporting." The purpose of ASU 2020-04 is to provide optional guidance for a limited time to ease the potential burden in accounting for, or recognizing the effects of, reference rate reform on financial reporting. In response to concerns about structural risks of interbank offered rates, and, in particular, the risk of cessation of the London Interbank Offered Rate (LIBOR), reference rate reform refers to a global initiative to identify alternative reference rates that are more observable or transaction-based and less susceptible to manipulation. ASU 2020-04 is effective for all entities as of March 12, 2020 through December 31, 2022. An entity may elect to apply the amendments for contract modifications by topic or industry subtopic as of any date from the beginning of an interim period that includes or is subsequent to March 12, 2020, or prospectively from a date within an interim period that includes or is subsequent to March 12, 2020, up to the date that the financial statements are available to be issued. Once elected for a topic or an industry subtopic, the amendments in ASU 2020-04 must be applied prospectively for all eligible contract modifications for that topic or industry subtopic. The Company is currently assessing the accounting and financial impact of reference rate reform and will consider applying the optional guidance of ASU 2020-04 accordingly.

#### (2) Debt

Long-term debt consisted of the following:

	Decem	nber 31,
	2020	2019
LONG-TERM DEBT		
Floating rate Revolving A Credit Facility due February 28, 2023	78,398	102,000
15.00% Revolving B (Priority) Credit Facility due February 28, 2023(a)	8,073	_
12.00% Revolving B Credit Facility due February 28, 2023(b)	29,081	25,788
3.00% / 5.00% Convertible Senior Secured PIK Toggle Notes due August 31,		
2024 <sup>(c)</sup>	98,788	_
5.00% / 7.00% Convertible Senior Secured PIK Toggle Notes due August 31,		
2022 <sup>(d)</sup>	3,958	193,660
1.00% Paycheck Protection Program Term Note due April 28, 2022	10,000	_
France Term Loan	7,380	_
Less: unvested restricted 3.00% / 5.00% Convertible Senior Secured PIK Toggle		
Notes due August 31, 2024 <sup>(e)</sup>	(94)	_
Less: unvested restricted 5.00% / 7.00% Convertible Senior Secured PIK Toggle		
Notes due August 31, 2022 <sup>(e)</sup>		(323)
Less: unamortized discount	(19,673)	(57,313)
Less: unamortized debt issuance costs	(481)	(289)
Total long-term debt	\$ 215,430	\$ 263,523
Less: current portion of long-term debt	5,000	
Total long-term portion	\$ 210,430	\$ 263,523

<sup>(</sup>a) Included in balance is interest paid in kind of \$73 as of December 31, 2020.

<sup>(</sup>b) Included in balance is interest paid in kind of \$7,581 as of December 31, 2020 and \$4,288 as of December 31, 2019.

<sup>(</sup>c) Included in balance is interest paid in kind of \$3,653 as of December 31, 2020.

<sup>(</sup>d) Included in balance is interest paid in kind of \$266 as of December 31, 2020 and \$28,991 as of December 31, 2019.

<sup>(</sup>e) Represents unvested portion of restricted 3.00%/5.00% Convertible Notes and 5.00%/7.00% Convertible Notes issued to certain members of management (see *Note 6 - Share-based compensation*).

#### Credit Facilities

On August 31, 2017, the Company entered into the Revolving Credit and Security Agreement with PNC Bank, National Association ("PNC") as lender and as administrative and collateral agent (the "Agent"), and other lenders party thereto (the "Original ABL Credit Agreement"). The Original ABL Credit Agreement provided for a \$125,000 senior secured, revolving credit facility under which the Company and four of its subsidiaries each are borrowers (collectively, in such capacity, the "Borrowers"). The obligations of the Borrowers have been guaranteed by the subsidiaries of the Company named therein as guarantors.

On December 10, 2020 the Company entered into Amendment No. 3 to Revolving Credit and Security Agreement ("Amendment No. 3") by and among the Company, the other borrowers and guarantors party thereto and PNC Bank, National Association as the agent and the lenders, which amends the Original ABL Credit Agreement dated as of August 31, 2017 (as amended to date by Amendment No. 1 to Revolving Credit and Security Agreement, dated June 1, 2018, Amendment No. 2 to Revolving Credit and Security Agreement, dated March 27, 2020, and Amendment No. 3, the "ABL Credit Agreement") to provide for additional borrowing capacity.

Amendment No. 3 provided for an additional \$25,000 Revolving B (Priority) credit facility (the "Revolving B (Priority) Credit Facility"), which is subordinated to the \$125,000 senior secured, revolving credit facility (the "Revolving A Credit Facility") and senior to \$21,500 senior secured, revolving credit facility (the "Revolving B Credit Facility"). As part of Amendment No. 3, the Company and PNC also agreed to extend the maturity of the ABL Credit Agreement to February 28, 2023, and to amend the ABL Credit Agreement to (i) reduce the available borrowing capacity under its Revolving B Credit Facility from \$25,000 to \$21,500 and subordinate the payment under the Revolving B Credit Facility to the Revolving B (Priority) Credit Facility, (ii) increase access to available borrowings by reducing the liquidity covenant test threshold from \$12,500 to \$8,750, and (iii) increase the interest applicable to the Revolving Credit A Facility to LIBOR-base rate plus a margin of 4.0%.

Subject to certain exceptions and permitted encumbrances, the obligations under the ABL Credit Agreement are secured by a first priority security interest in substantially all of the assets of each of the Borrowers and certain subsidiaries of the Company that are named as guarantors. The proceeds of the advances under the ABL Credit Agreement may only be used to (i) pay certain fees and expenses to the Agent and the lenders under the ABL Credit Agreement, (ii) provide for the Borrowers' working capital needs and reimburse drawings under letters of credit, (iii) repay the obligations under the Debtor-in-Possession Revolving Credit and Security Agreement dated as of July 10, 2017, by and among the Company, the lenders party thereto, and PNC, and certain other existing indebtedness, and (iv) provide for the Borrowers' capital expenditure needs, in accordance with the ABL Credit Agreement.

The Company may prepay its obligations under the ABL Credit Agreement at any time without premium or penalty, and must apply the net proceeds of material sales of collateral in prepayment of such obligations. Payments made must be applied to the Company's obligations under the Revolving A Credit Facility, if any, prior to its obligations under the Revolving B Credit Facility. In connection with an early termination or permanent reduction of the Revolving A Credit Facility prior to March 27, 2021, a 0.50% fee shall be due for the period from March 28, 2021 through September 27, 2021 on the amount of such commitment reduction, subject to reduction as set forth in the ABL Credit Agreement. Indebtedness for borrowings under the ABL Credit Agreement is subject to acceleration upon the occurrence of specified defaults or events of default, including (i) failure to pay principal or interest, (ii) the inaccuracy of any representation or warranty of a loan party, (iii) failure by a loan party to perform certain covenants, (iv) defaults under indebtedness owed to third parties, (v) certain liability producing events relating to ERISA, (vi) the invalidity or impairment of the Agent's lien on its collateral or of any applicable guarantee, and (vii) certain adverse bankruptcy-related and other events.

Interest on indebtedness under the Revolving A Credit Facility accrues at a variable rate based on a grid with the highest interest rate being the applicable LIBOR-based rate plus a margin of 4.0%, as set forth in the ABL Credit Agreement. Interest on indebtedness under the Revolving B (Priority) Credit Facility and the Revolving

B Credit Facility accrue at a rate of 15.0% and 12.0% per annum, respectively, which will be paid in kind unless the Company elects to pay such interest in cash and the Revolving B (Priority) and Revolving B payment conditions specified in the ABL Credit Agreement are satisfied. Additionally, the Company must pay a monthly Facility Fee equal to the product of (i) 0.25% per annum (or, if the average daily revolving facility usage is less than 50% of the maximum revolving advance amount, 0.375% per annum) multiplied by (ii) the amount by which the maximum revolving advance amount exceeds such average daily revolving facility usage for such month.

The weighted average interest rate on outstanding borrowings under the Revolving A Credit Facility for the year ended December 31, 2020 was 3.75% and the weighted average facility fee for the year was 0.25%. The Company pays certain customary recurring fees with respect to the ABL Credit Agreement. Interest expense related to the Revolving B (Priority) Credit Facility of \$73 was paid in kind in the year ended December 31, 2020. Interest expense related to the Revolving B Credit Facility of \$3,293 and \$2,913 was paid in kind in the years ended December 31, 2020 and December 31, 2019, respectively.

The ABL Credit Agreement includes negative covenants customary for an asset-based revolving loan. Such covenants include limitations on the ability of the Borrowers to, among other things, (i) effect mergers and consolidations, (ii) sell assets, (iii) create or suffer to exist any lien, (iv) make certain investments, (v) incur debt and (vi) transact with affiliates. In addition, the ABL Credit Agreement includes customary affirmative covenants for an asset-based revolving loan, including covenants regarding the delivery of financial statements, reports and notices to the Agent. The ABL Credit Agreement also contains customary representations and warranties and event of default provisions for a secured term loan.

The Company's ABL Credit Agreement contains a springing financial maintenance covenant requiring the Company to maintain a Fixed Charge Coverage Ratio of 1.0 to 1.0 in any Covenant Testing Period (as defined in the ABL Credit Agreement) when the Company's cash liquidity (as defined in the ABL Credit Agreement) is less than \$8,750. The Company was not in a Covenant Testing Period as of and for the year ended December 31, 2020.

Both the Revolving B Credit Facility and the Revolving B (Priority) Credit Facility were made available in part by way of a participation in the Revolving B Credit Facility and the Revolving B (Priority) Credit Facility by stockholders with whom certain members of the Board of Directors are affiliated. Refer to Part III Item 13 – Certain Relationships and Related Transactions, and Director Independence" of this Annual Report on Form 10-K.

#### Convertible Senior Secured Notes

On March 27, 2020, the Company completed an exchange offer and consent solicitation (the "Exchange Offer") to issue its 3.00%/5.00% Convertible Notes and shares of its common stock in exchange for its 5.00%/7.00% Convertible Notes, including any accrued and unpaid interest on the 5.00%/7.00% Convertible Notes as of the date in which the Exchange Offer was completed. Pursuant to the terms of the Exchange Offer, \$190,200 in aggregate principal amount of the 5.00%/7.00% Convertible Notes were tendered and accepted and in exchange, the Company issued \$95,135 in aggregate principal amount of its 3.00%/5.00% Convertible Notes and 7,026 shares of its common stock. The 3.00%/5.00% Convertible Notes are guaranteed on a senior basis by all current and future domestic subsidiaries (other than those designated as "unrestricted subsidiaries") of the Company (the "Guarantors"). An aggregate principal amount of 5.00%/7.00% Convertible Notes in the amount of \$3,693 were not tendered and remained outstanding at the date of Exchange Offer.

The 3.00%/5.00% Convertible Notes have substantially the same terms that the 5.00%/7.00% Convertible Notes had prior to the completion of the Exchange Offer except for the following primary differences: (i) the 3.00%/5.00% Convertible Notes are not exempt from the registration requirements of the Securities Act of 1933, as amended, and have the benefit of registration rights to the holders of the 3.00%/5.00% Convertible Notes, (ii) the interest on the 3.00%/5.00% Convertible Notes accrues at the rate of 3.00% per annum if paid in kind, compared to interest on the 5.00%/7.00% Convertible Notes, which accrues at the rate of 5.00% per annum if paid in cash and at the rate of 7.00% per annum if paid in kind,

and (iii) the 3.00%/5.00% Convertible Notes have a maturity date of August 31, 2024, compared to the 5.00%/7.00% Convertible Notes, which have a maturity date of August 31, 2022.

In conjunction with the Exchange Offer, on March 27, 2020, the Company, the guarantors of the 5.00%/7.00% Convertible Notes and the trustee for the 5.00%/7.00% Convertible Notes entered into a supplemental indenture to the indenture governing the 5.00%/7.00% Convertible Notes (the "5.00%/7.00% Convertible Notes Indenture") to provide for, among other things, the elimination or amendment of substantially all of the restrictive covenants, the release of all collateral securing the Company's obligations under the 5.00%/7.00% Convertible Notes Indenture, and the modification of certain of the events of default and various other provisions contained in the 5.00%/7.00% Convertible Notes Indenture (the "Supplemental Indenture").

Also on March 27, 2020, PNC (in its capacity as "First Lien Agent"), the trustee for the 5.00%/7.00% Convertible Notes and the Company and certain of its subsidiaries executed an intercreditor agreement (the "New Intercreditor Agreement") providing for the lien priority of the first lien facility over the 3.00%/5.00% Convertible Notes. The terms and conditions of the New Intercreditor Agreement are substantially consistent with those applicable to the intercreditor agreement between the First Lien Agent and the trustee for the 5.00%/7.00% Convertible Notes Intercreditor Agreement"). PNC and the trustee for the 5.00%/7.00% Convertible Notes also entered into an amendment of the 5.00%/7.00% Convertible Notes Intercreditor Agreement to, among other things, remove certain limitations and rights of the 5.00%/7.00% Convertible Notes with respect to the first lien facility.

The 3.00%/5.00% Convertible Notes were issued pursuant to an indenture (the "3.00%/5.00% Convertible Notes Indenture"), which the Company and the Guarantors entered into with Wilmington Savings Fund Society, FSB, as trustee and collateral agent ("Indenture Agent"), on March 27, 2020. The 3.00%/5.00% Convertible Notes are, secured by a lien on all or substantially all of the assets of the Company, its domestic subsidiaries and certain of its foreign subsidiaries, which lien the Indenture Agent has agreed will be junior to the lien of the Agent under the ABL Credit Agreement.

The 3.00%/5.00% Convertible Notes are convertible into shares of the Company's common stock at any time at a conversion price of \$4.56 per share (after giving effect to an adjustment triggered by the Reverse Split), which rate is subject to further adjustment as set forth in the 3.00%/5.00% Convertible Notes Indenture. Under the 3.00%/5.00% Convertible Notes Indenture, upon the conversion of the 3.00%/5.00% Convertible Notes in connection with a Fundamental Change (as defined in the 3.00%/5.00% Convertible Notes Indenture), for each \$1.00 principal amount of the 3.00%/5.00% Convertible Notes, that number of shares of the Company's common stock issuable upon conversion shall equal the greater of (a) \$1.00 divided by the then applicable conversion price or (b) \$1.00 divided by the price paid per share of the Company's common stock in connection with such Fundamental Change calculated in accordance with the 3.00%/5.00% Convertible Notes Indenture, subject to other provisions of the 3.00%/5.00% Convertible Notes Indenture. Subject to certain exceptions. under the 3.00%/5.00% Convertible Notes Indenture a "Fundamental Change" includes, but is not limited to, the following: (i) the acquisition of more than 50% of the voting power of the Company's common equity by a "person" or "group" within the meaning of Section 13(d) of the Securities Exchange Act of 1934, as amended; (ii) the consummation of any recapitalization, reclassification, share exchange, consolidation or merger of the Company pursuant to which the Company's common stock will be converted into cash, securities or other property; (iii) the "Continuing Directors" (as defined in the 3.00%/5.00% Convertible Notes Indenture) cease to constitute at least a majority of the board of directors; and (iv) the approval of any plan or proposal for the liquidation or dissolution of the Company by the Company's stockholders.

The 5.00%/7.00% Convertible Notes are convertible into shares of the Company's common stock at any time at a conversion price of \$37.68 per share (after giving effect to an adjustment triggered by the Reverse Split), which rate is subject to further adjustment as set forth in the Supplemental Indenture. Under the Supplemental Indenture, the conversion of the 5.00%/7.00% Convertible Notes in connection with a Fundamental Change (as defined in the Supplemental Indenture) is substantially the same as under the 3.00%/5.00% Convertible Notes Indenture, other than the applicable conversion price.

Upon conversion of the 3.00%/5.00% Convertible Notes and/or the 5.00%/7.00% Convertible Notes, the Company will pay and/or deliver, as the case may be, cash, shares of the Company's common stock or a

combination of cash and shares of the Company's common stock, at the Company's election, together with cash in lieu of fractional shares. The value of shares of the Company's common stock for purposes of the settlement of the conversion right, if the Company elects to settle in cash, will be calculated as provided in the 3.00%/5.00% Convertible Notes Indenture or Supplemental Indenture, as applicable, using a 20 trading day observation period.

As discussed previously, the 3.00%/5.00% Convertible Notes are convertible at the option of the holder, although the Company, at its own election, may pay and/or deliver, as the case may be, cash, shares of common stock or a combination thereof. As of March 27, 2020, the date of the Exchange Offer, the Company determined that the conversion option was not clearly and closely related to the economic characteristics of the 3.00%/5.00% Convertible Notes, nor did the conversion option meet the own equity scope exception as the Company at that time did not have sufficient authorized and unissued common stock shares to satisfy the maximum number of common stock shares that could be required to be issued upon conversion. As a result, the Company concluded that the embedded conversion option must be bifurcated from the 3.00%/5.00% Convertible Notes, separately valued, and accounted for as a derivative liability, which was classified in long term debt and marked to fair value through earnings.

On June 30, 2020, the Company filed articles of amendment to increase the number of shares of common stock authorized (see *Note 8 - Stockholders' Equity*). As a result of this increase, the number of the Company's common stock shares available for issuance upon conversion of the 3.00%/5.00% Convertible Notes is sufficient to allow the conversion option to be share-settled in full. The Company concluded that as of June 30, 2020 the conversion option qualified for equity classification and the bifurcated derivative liability no longer needed to be accounted for as a separate derivative on a prospective basis from the date of reassessment. As of June 30, 2020, the fair value of the conversion option of \$36,952 was classified to equity as additional paidin capital. The remaining debt discount that arose at the date of debt issuance from the original bifurcation will continue to be amortized through interest expense.

The 3.00%/5.00% Convertible Notes are fully and unconditionally guaranteed, jointly and severally, by certain subsidiaries of the Company. The 3.00%/5.00% Convertible Notes and the related guarantees are secured by a lien on substantially all of the Company's and the guarantors' assets, subject to certain exceptions pursuant to certain collateral documents pursuant to the 3.00%/5.00% Convertible Notes Indenture. The terms of the 3.00%/5.00% Convertible Notes contain numerous covenants imposing financial and operating restrictions on the Company's business. These covenants place restrictions on the Company's ability and the ability of its subsidiaries to, among other things, pay dividends, redeem stock or make other distributions or restricted payments; incur indebtedness or issue certain stock; make certain investments; create liens; agree to certain payment restrictions affecting certain subsidiaries; sell or otherwise transfer or dispose assets; enter into transactions with affiliates; and enter into sale and leaseback transactions.

Neither the 3.00%/5.00% Convertible Notes nor the 5.00%/7.00% Convertible Notes may be redeemed by the Company in whole or in part at any time prior to maturity, except the Company may be required to make an offer to purchase the 3.00%/5.00% Convertible Notes using the proceeds of certain material asset sales involving the Company or one of its restricted subsidiaries, as described more particularly in the 3.00%/5.00% Convertible Notes Indenture. In addition, if a Fundamental Change (as defined in the 3.00%/5.00% Convertible Notes Indenture and the Supplemental Indenture, as applicable) occurs at any time, each holder of any 3.00%/5.00% Convertible Notes or 5.00%/7.00% Convertible Notes has the right to require the Company to repurchase such holder's notes for cash at a repurchase price equal to 100% of the principal amount thereof, together with accrued and unpaid interest thereon, subject to certain exceptions.

The Company must use the net proceeds of material sales of collateral, which proceeds are not used for other permissible purposes, to make an offer of repurchase to holders of the 3.00%/5.00% Convertible Notes. Indebtedness for borrowings under the 3.00%/5.00% Convertible Notes Indenture and the Supplemental Indenture is subject to acceleration upon the occurrence of specified defaults or events of default as set forth under each such indenture, including failure to pay principal or interest, the inaccuracy of any representation or warranty of any obligor, failure by an obligor to perform certain covenants, the invalidity or impairment of the Agent's lien on its collateral under the 3.00%/5.00% Convertible Notes Indenture, the invalidity or impairment of any applicable guarantee, and certain adverse bankruptcy-related and other events.

Upon satisfaction of certain conditions more particularly described in the 3.00%/5.00% Convertible Notes Indenture, including the deposit in trust of cash or securities sufficient to pay the principal of and interest and any premium on the 3.00%/5.00% Convertible Notes, the Company may effect a covenant defeasance of certain of the covenants imposing financial and operating restrictions on the Company's business. In addition, and subject to certain exceptions as more particularly described in the 3.00%/5.00% Convertible Notes Indenture, the Company may amend, supplement or waive provisions of the 3.00%/5.00% Convertible Notes Indenture with the consent of holders representing a majority in aggregate principal amount of the 3.00%/5.00% Convertible Notes with the consent of holders representing 66.67% in aggregate principal amount of the 3.00%/5.00% Convertible Notes.

Interest on the 3.00%/5.00% Convertible Notes accrues at the rate of 3.00% per annum if paid in cash and at the rate of 5.00% per annum if paid in kind, payable quarterly beginning with the quarter ending June 30, 2020. Interest on the 5.00%/7.00% Convertible Notes continues to accrue at the rate of 5.00% per annum if paid in cash and at the rate of 7.00% per annum if paid in kind, payable quarterly. Pursuant to the terms of both the 3.00%/5.00% Convertible Notes Indenture and the Supplemental Indenture, the Company is currently paying interest on both the 3.00%/5.00% Convertible Notes and the 5.00%/7.00% Convertible Notes in kind. Interest expense related to the 3.00%/5.00% Convertible Notes of \$3,653 was paid in kind in the year ended December 31, 2020. Interest expense related to the 5.00%/7.00% Convertible Notes of \$3,483 and \$12,999 was paid in kind in the years ended December 31, 2020 and 2019, respectively.

In addition to certain members of management, certain stockholders and (including stockholders with whom members of the Board of Directors are affiliated) received 3.00%/5.00% Convertible Notes in the Exchange Offer and continue to hold the 3.00%/5.00% Convertible Notes. Refer to Part III Item 13 – Certain Relationships and Related Transactions, and Director Independence" of this Annual Report on Form 10-K.

The Company determined that the Exchange Offer was considered to be a troubled debt restructuring within the scope of ASC No. 470-60, "Debt-Troubled Debt Restructurings". Accordingly, for the year ended December 31, 2020, the Company has expensed legal and other direct costs incurred in conjunction with the Exchange Offer in the amount of \$1,376 in selling, general and administrative expenses in the Consolidated Statements of Operations and Comprehensive Loss and recognized additional legal and other direct costs incurred also in the amount \$1,376 as a decrease to additional paid-in capital for the year ended December 31, 2020.

## Other long-term debt

The Company qualified under the "alternative size standard" for a forgivable loan under the Paycheck Protection Program ("PPP") administered by the Small Business Association (SBA) pursuant to the Coronavirus Aid, Relief, and Economic Security Act, also known as the CARES Act. On April 28, 2020, the Company entered into an unsecured PPP loan in the aggregate principal amount of \$10,000, which is to be used only for payroll expenses, rent, utilities, mortgage interest, and interest on other pre-existing indebtedness (the "PPP Loan"). After taking into account, among other things, the disruptions to the Company's business activities caused by the COVID-19 pandemic, the completed Exchange Offer, its available, committed primary sources of liquidity, and its lack of access to alternative sources of liquidity, economic conditions at that time made this loan request necessary and appropriate to support the Company's ongoing U.S. operations and mitigate potentially significant detriment to the Company's business. The PPP Loan, which is evidenced by a Paycheck Protection Program Term Note, matures on April 28, 2022 and bears interest at a fixed rate of 1.0% per annum, with the first six months of interest deferred. The PPP Loan is payable in 10 monthly payments commencing on August 15, 2021 and may be prepaid at any time prior to maturity with no prepayment penalties.

Under the terms of the CARES Act and the Paycheck Protection Program Flexibility Act passed on June 5, 2020 (the "PPPFA"), the PPP Loan, and interest accrued thereon, is forgivable, partially or in full, subject to certain conditions, including the extent to which the PPP Loan proceeds are used for permissible purposes within the 24 week period following loan disbursement (which period was extended by the PPPFA from the eight week period originally allowed by the CARES Act). The Company believes it has used the PPP Loan proceeds for permissible purposes only and intends to apply for forgiveness of the PPP Loan in accordance with the terms of the PPP, the CARES Act and the PPPFA. As of December 31, 2020, the Company has

recorded the amount of the PPP Loan due within one year in the current portion of long-term debt and the remainder in long-term debt on the Consolidated Balance Sheets.

On June 24, 2020, the Company's French subsidiary entered into a €6,000 term loan (the "France Term Loan"). The France Term Loan, which is fully guaranteed by the French government, is part of a relief program related to the COVID-19 pandemic. Similar to the PPP Loan, economic conditions resulting from the COVID-19 pandemic made this France Term Loan necessary and appropriate to support the Company's ongoing operations in France and mitigate potentially significant detriment to the Company's business in France. The France Term Loan, which is evidenced by a term note with HSBC Bank, matures on June 24, 2021 and bears no interest. However, in connection with the government guarantee of the France Term Loan, the Company must pay a commission to the French government of 0.5% per annum of the principal loan balance. Under the terms of the France Term Loan, the Company has the option to extend the maturity of the loan for a period of up to five years. As of December 31, 2020, the Company has the intent and ability to extend the maturity of the France Term Loan beyond twelve months and has therefore included the entire outstanding principal balance of the France Term Loan in long-term debt at the Consolidated Balance Sheets.

## Short-term borrowings

On July 20, 2020, the Company's China subsidiary entered into a local banking line of credit of 20.0 million yuan (approximately \$3,025) with the Bank of Communication Shanghai (the "China Credit Facility"). The China Credit Facility has a maturity date of March 1, 2021 and accrues interest at a rate of 3.6% per annum. As of December 31, 2020, borrowings under the China Credit Facility of \$3,025 were classified as short-term borrowings in the Consolidated Balance Sheets.

The Company's French subsidiary is party to a local credit facility under which it may borrow against 100% of the eligible accounts receivable factored, with recourse, up to €6,500. The French subsidiary is charged a factoring fee of 0.16% of the gross amount of accounts receivable factored. Local currency borrowings on the French subsidiary's credit facility are charged interest at the daily 3-months Euribor rate plus a 1.0% margin and U.S dollar borrowings on the credit facility are 3-months LIBOR plus a 1.0% margin. The French subsidiary utilizes the local credit facility to support its operating cash needs. As of December 31, 2020, the French subsidiary had no borrowings under the local credit facility and had borrowings of \$2,888 under the local credit facility as of December 31, 2019. The Company records borrowings under the local credit facility as short-term borrowings in the Consolidated Balance Sheets.

## (3) Fair Value Measurements

The three-tier value hierarchy the Company utilizes, which prioritizes the inputs used in the valuation methodologies, is:

Level 1—Valuations based on quoted prices for identical assets and liabilities in active markets.

**Level 2**—Valuations based on observable inputs other than quoted prices included in Level 1, such as quoted prices for similar assets and liabilities in active markets, quoted prices for identical or similar assets and liabilities in markets that are not active, or other inputs that are observable or can be corroborated by observable market data.

**Level 3**—Valuations based on unobservable inputs reflecting our own assumptions, consistent with reasonably available assumptions made by other market participants.

The fair value of cash, accounts receivable and accounts payable approximate their carrying values. The fair value of cash equivalents is determined using the fair value hierarchy described above.

The Company's pension plan asset portfolio as of December 31, 2020 and 2019 is primarily invested in fixed income securities, which generally fall within Level 2 of the fair value hierarchy. Fixed income securities in the pension plan asset portfolio are valued based on evaluated prices provided to the trustee by independent

pricing services. Such prices may be determined by factors which include, but are not limited to, market quotations, yields, maturities, call features, ratings, institutional size trading in similar groups of securities and developments related to specific securities. Refer to *Note 7 - Employee Benefit Plans* for pension fair value disclosures.

#### Fair Value Measurements of Debt

As of December 31, 2020, the fair value of the Company's 3.00%/5.00% Convertible Notes, including the conversion option, was estimated to be \$108,298 compared to a face value of \$98,788. As of December 31, 2020, the fair value of the Company's 5.00%/7.00% Convertible Notes, including the conversion option, was estimated to be \$3,728 compared to a face value of \$3,958. As of December 31, 2019, the fair value of the Company's 5.00%/7.00% Convertible Notes, including the conversion option, was estimated to be \$136,085 compared to a face of \$193,660. The fair value of the 3.00%/5.00% Convertible Notes as of December 31, 2019 was determined using a binomial lattice model using assumptions based on market information and historical data, and a review of prices and terms available for similar debt instruments that do not contain a conversion feature, as well as other factors related to the callable nature of the Convertible Notes, which is a Level 3 input as defined by the fair value hierarchy. The fair value of the 5.00%/7.00% Convertible Notes as of December 31, 2020 was estimated based on a model that discounted future principal and interest payments at interest rates available to the Company at the end of the period for similar debt of the same maturity, which is a Level 2 input as defined by the fair value hierarchy.

The following valuation assumptions were used in determining the fair value of the 3.00%/5.00% Convertible Notes, including the conversion option, at December 31, 2020:

Risk-free interest rate	0.23 %
Credit spreads	6.45 %
PIK premium spread	2.00 %
Volatility	50.00 %

As of December 31, 2020, the fair value of the Company's Revolving B (Priority) Credit Facility was estimated to be \$8,376 compared to a face value of \$8,073. As of December 31, 2020, the fair value of the Company's Revolving B Credit Facility was estimated to be \$28,423 compared to a face value of \$29,081. As of December 31, 2019, the fair value of the Company's Revolving B Credit Facility was estimated to be \$25,082 compared to a face value of \$25,788. Also as of December 31, 2020, the fair value of the Company's PPP Loan was estimated to be \$8,901 compared to a face value of \$10,000 and the fair value of the Company's France Term Loan was estimated to be \$3,592 compared to a face value of \$7,380.

The fair value of the Revolving B (Priority) Credit Facility, the Revolving B Credit Facility, the PPP Loan and the France Term Loan were estimated based on a model that discounted future principal and interest payments at interest rates available to the Company at the end of the period for similar debt of the same maturity, which is a Level 2 input as defined by the fair value hierarchy.

Given the nature and the variable interest rates, the fair value of borrowings under the Revolving A Credit Facility and the French subsidiary's foreign line of credit approximated the carrying value at December 31, 2020.

#### Fair Value Measurement of Embedded Conversion Feature

On June 30, 2020, the Company filed articles of amendment to increase the number of shares of common stock authorized (see *Note 5 - Stockholders' Equity*). As a result of this increase, the number the Company's common stock shares available for issuance upon conversion of the 3.00%/5.00% Convertible Notes is sufficient to allow the conversion option to be share-settled in full. The Company concluded that as of June 30, 2020, the conversion option qualified for equity classification and the bifurcated derivative liability no longer needed to be

accounted for as a separate derivative on a prospective basis from the date of reassessment. As of June 30, 2020, the fair value of the conversion option of \$36,952 was classified to equity as additional paid-in capital. There was no tax impact of the reclassification of the conversion option to equity. The estimated fair value of the derivative liability for the embedded conversion feature of the 3.00%/5.00% Convertible Notes, which falls within Level 3 of the fair value hierarchy, is measured on a recurring basis using a binomial lattice model using the same assumptions as the 3.00%/5.00% Convertible Notes. The following reconciliation represents the change in fair value of the embedded conversion feature of the 3.00%/5.00% Convertible Notes for the year ended December 31, 2020. Prior to the reclassification of the embedded conversion feature to additional paid-in capital on June 30, 2020, the Company recognized a gain of \$2,010 on the mark-to-fair value adjustment on the embedded debt conversion option.

Fair value as of December 31, 2019	\$ _
Fair value at issuance date	38,962
Mark-to-fair value adjustment on embedded conversion feature	(2,010)
Reclassification of embedded conversion feature to additional paid-in capital	(36,952)
Fair value as of December 31, 2020	\$ _

## (4) Lease Agreements

Lease-related assets and liabilities consisted of the following:

		Decem	ber 3	oer 31,		
Classification on the Balance Sheet		2020		2019		
Operating right-of-use assets	\$	28,083	\$	29,423		
Property, plant and equipment, net		9,525		10,293		
	\$	37,608	\$	39,716		
	-		-			
Operating lease liabilities	\$	6,585	\$	6,537		
Current portion of finance leases		676		596		
Noncurrent operating lease liabilities		21,530		22,760		
Finance leases, less current portion		7,727		8,208		
	\$	36,518	\$	38,101		
	Operating right-of-use assets Property, plant and equipment, net  Operating lease liabilities Current portion of finance leases  Noncurrent operating lease liabilities	Operating right-of-use assets Property, plant and equipment, net  S  Operating lease liabilities Current portion of finance leases  Noncurrent operating lease liabilities Finance leases, less current portion	Classification on the Balance Sheet  Operating right-of-use assets Property, plant and equipment, net  Operating lease liabilities Current portion of finance leases  Noncurrent operating lease liabilities Finance leases, less current portion  2020  28,083  9,525  \$ 37,608	Operating right-of-use assets Property, plant and equipment, net  9,525 \$ 37,608  Operating lease liabilities Current portion of finance leases  Noncurrent operating lease liabilities Finance leases, less current portion  7,727		

	December 31,			
	2020	2019		
Weighted average remaining lease term (years)				
Operating leases	5.1	5.5		
Finance leases	9.8	10.9		
Weighted average discount rate				
Operating leases	5.1 %	5.2 %		
Finance leases	4.7 %	4.7 %		

Lease-related expenses were as follows:

	Year Ended December 31,				
		2020		2019	
Finance lease expense:					
Amortization of finance lease assets	\$	1,029	\$	1,046	
Interest on finance lease liabilities		405		424	
Operating lease expense		8,208		8,551	
Variable lease expense		712		612	
Short-term lease expense		27		34	
Sublease income (1)		(493)		(744)	
Total lease expense	\$	9,888	\$	9,923	

<sup>(1)</sup> Relates primarily to one property that was subleased through September 2020.

Lease-related supplemental cash flow information was as follows:

	Year Ended December 31,			
	2020		2019	
Cash paid for amounts included in the measurement of lease liabilities:	 _	'		
Operating cash flows for operating leases	\$ (7,940)	\$	(8,633)	
Operating cash for finance leases	(405)		(424)	
Financing cash flows for finance leases	(637)		(611)	
Right-of-use assets obtained in exhange for lease obligations:				
Operating leases	5,092		1,713	

Maturities of lease liabilities as of December 31, 2020 are as follows:

Year ending December 31:	Finance Leases		Operating Lease	
2021	\$	1,059	\$	7,622
2022		1,069		7,602
2023		998		6,207
2024		1,012		3,235
2025		1,032		2,591
Later years		5,333		4,641
Total lease payments		10,503		31,898
Less: imputed interest		(2,100)		(3,783)
Total lease obligations	\$	8,403	\$	28,115

## (5) Stockholders' Equity

## Exchange Offer

The Company issued 7,026 shares of its common stock on March 27, 2020 in connection with the Exchange Offer (see *Note 2 - Debt*). The issuance of these shares was recorded using the fair value of the Company's common stock on the date the shares were issued and resulted in an increase in the par value of common stock and additional paid-in capital of \$70 and \$25,239, respectively. The shares were issued in exchange for 5.00%/7.00% Convertible Notes, and, as such, the Company received no cash proceeds as part of the exchange.

#### Authorized Shares of Common Stock

On June 30, 2020, the Company's shareholders approved a proposal to amend the Company's charter to authorize an increase in the Company's authorized shares of common stock. Subsequent to this approval, also on June 30, 2020, the Company filed articles of amendment with the Secretary of State of the State of Maryland, which amended its Articles of Amendment and Restatement effective on such date to increase the Company's authorized common stock shares from 200,000 shares of common stock at \$0.01 par value per share to 400,000 shares of common stock at \$0.01 par value per share. The Company concluded that as of June 30, 2020 the conversion option associated with its 3.00%/5.00% Convertible Notes qualified for equity classification and the bifurcated derivative liability no longer needed to be accounted for as a separate derivative on a prospective basis from the date of reassessment. On June 30, 2020, the fair value of the conversion option of \$36,952 was classified to equity as additional paid-in capital.

The Company has classified the fair value of the conversion option associated with its 3.00%/5.00% Convertible Notes as additional paid-in capital. Similarly, the interest paid-in kind attributable to the fair value conversion option of the 3.00%/5.00% Convertible Notes is classified as additional paid-in capital. Interest paid-in kind attributable to the fair value of the conversion option recognized as additional paid-in capital was \$788 in the year ended December 31, 2020, net of the tax impact of \$281, and \$3,547, net of the tax impact of \$1,086, in the year ended December 31, 2019.

#### Reverse Stock Split

On December 28, 2020, the Company filed articles of amendment to effect a reverse stock split of the Company's outstanding shares of common stock, pursuant to Section 2-309(e) of the Maryland General Corporation Law, whereby each 10 shares of common stock issued and outstanding as of December 29, 2020 was combined into one whole share of common stock (the "Reverse Split"). No fractional shares of common stock were issued as a result of the Reverse Split. In lieu of issuing any fractional shares to any stockholder as a result of the Reverse Split, the Company made, to any stockholder that would otherwise hold a fractional share after giving effect to the Reverse Split, a cash payment in an amount equal to \$0.70 multiplied by the number of pre-split shares held by such stockholder with respect to which a fractional share would have been issued. Stockholders of record who owned less than 10 shares of common stock prior to the Reverse Split were cashed out and are no longer stockholders of the Company.

## Accumulated Comprehensive Loss

The components of accumulated other comprehensive loss are as follows:

	December 31,			
	2020		2019	
Unrecognized pension and postretirement costs, net of tax	\$ (8,002)	\$	(7,071)	
Foreign currency translation losses, net of tax	(3,760)		(6,303)	
Total accumulated other comprehensive loss, net of tax	\$ (11,762)	\$	(13,374)	

Changes in accumulated other comprehensive (loss) income by component are as follows:

	De	fined Benef Postretire			F	oreign Cur	ren	cy Items	То	tal
	Y	ear Ended [	)ece	mber 31,	Ye	ar Ended D	Dece	mber 31,	Year Ended [	December 31,
		2020		2019		2020 2019		2020	2019	
Beginning Balance	\$	(7,071)	\$	(9,153)	\$	(6,303)	\$	(5,195)	\$ (13,374)	\$ (14,348)
Other comprehensive (loss) income before reclassifications, net of tax		(1,030)		1,990		2,543		(1,108)	1,513	882
Amounts reclassified from accumulated other comprehensive loss, net of tax		, ,				,		(,,	,	00
(a)		99		92					99	92
Net current period other comprehensive (loss) income	_	(931)	•	2,082	_	2,543	_	(1,108)	1,612	974
Ending Balance	\$	(8,002)	\$	(7,071)	\$	(3,760)	\$	(6,303)	\$ (11,762)	\$ (13,374)

<sup>(</sup>a) See reclassifications from accumulated other comprehensive loss table below for details of reclassification from accumulated other comprehensive loss for the years ended December 31, 2020 and December 31, 2019.

Reclassifications from accumulated other comprehensive loss are as follows:

	 December 31,			
	 2020	2	2019	
Unrecognized pension and postretirement benefit items:				
Prior service credit	\$ (2)	\$	(2)	
Actuarial loss	 101		94	
Total before tax	 99		92	
Tax effect	_		_	
Total reclassifications for the period, net of tax <sup>(a)</sup>	\$ 99	\$	92	

<sup>(</sup>a) The total reclassifications for the period are included in other (income) expense, net.

#### (6) Share-based Compensation

Provisions governing the Company's share-based compensation awards are included in the A.M. Castle & Co. 2017 Management Incentive Plan (the "MIP"), which became effective on August 31, 2017. The Board of Directors (the "Board") or a committee thereof (either, in such capacity, the "Administrator") administers the MIP. The Administrator has broad authority under the MIP, among other things, to: (i) select participants; (ii) determine the terms and conditions, not inconsistent with the MIP, of any award granted under the MIP; (iii) determine the number of shares of the Company's common stock to be covered by each award granted under the MIP; and (iv) determine the fair market value of awards granted under the MIP.

Persons eligible to receive awards under the MIP include officers, directors and employees of the Company and its subsidiaries. The types of awards that may be granted under the MIP include, stock options, stock appreciation rights, restricted stock, restricted stock units, restricted Convertible Notes, performance units, performance shares and other forms of cash or share-based awards.

The maximum number of shares of the Company's common stock that may be issued or transferred pursuant to awards under the MIP (including shares initially convertible as a result of conversion of Convertible Notes issued pursuant to the MIP) is 395, which number may be increased with the approval of the Company's shareholders. If any outstanding award granted under the MIP expires or is terminated or canceled without

having been exercised or settled in full, or if shares of the Company's common stock acquired pursuant to an award subject to forfeiture are forfeited, the shares of the Company's common stock allocable to the terminated portion of such award or such forfeited shares will revert to the MIP and will be available for grant under the MIP as determined by the Administrator, subject to certain restrictions.

As is customary in management incentive plans of this nature, in the event of any change in the outstanding shares of the Company's common stock by reason of a stock split, stock dividend or other non-recurring dividends or distributions, recapitalization, merger, consolidation, spin-off, combination, repurchase or exchange of stock, reorganization, liquidation, dissolution or other similar corporate transaction, an equitable adjustment will be made in order to prevent dilution or enlargement of the benefits or potential benefits intended to be made available under the MIP. Such adjustment may include an adjustment to the maximum number and kind of shares of stock or other securities or other equity interests as to which awards may be granted under the MIP, the number and kind of shares of stock or other securities or other equity interests subject to outstanding awards and the exercise price thereof, if applicable.

## Restricted Shares

The Board has issued restricted shares of the Company's common stock ("Restricted Shares") and restricted 5.00%/7.00% Convertible Notes (the "Restricted 5.00%/7.00% Convertible Notes") to certain officers of the Company, as well as Restricted Shares to certain members of the Board. On March 27, 2020, in conjunction with the Exchange Offer, the Company issued restricted 3.00%/5.00% Convertible Notes (the "Restricted 3.00%/5.00% Convertible Notes") and Restricted Shares in exchange for all of the outstanding Restricted 5.00%/7.00% Convertible Notes, including any accrued and unpaid interest on the Restricted 5.00%/7.00% Convertible Notes as of the date in which the Exchange Offer was completed (the "Restricted Note Exchange"). Pursuant to the Restricted Note Exchange, \$1,613 in aggregate principal amount of the Restricted 5.00%/7.00% Convertible Notes were tendered and accepted and in exchange, the Company issued \$793 in aggregate principal amount of Restricted 3.00%/5.00% Convertible Notes and 586 shares of Restricted Shares. As of December 31, 2020, the aggregate principal amount of Restricted 3.00%/5.00% Convertible Notes outstanding was \$137 and were convertible into an additional 30 shares of the Company's common stock.

The Restricted Shares granted to certain officers of the Company on September 1, 2017 cliff vested on August 31, 2020. As they relate to the first tranche of Restricted 5.00%/7.00% Convertible Notes, the Restricted 3.00%/5.00% Convertible Notes and Restricted Shares issued as a result of the Restricted Note Exchange also cliff vested on August 31, 2020. As they relate to the second tranche of Restricted 5.00%/7.00% Convertible Notes, which were made available as lapsed incentive awards and awarded to certain officers of the Company on March 25, 2020, the Restricted 3.00%/5.00% Convertible Notes, and Restricted Shares issued as a result of the Restricted Note Exchange cliff vest on August 31, 2024.

The following table summarizes the activity relating to the Company's Restricted Shares for the year ended December 31, 2020:

	Number of Shares	Ğ	nted-Average Frant Date Fair Value
Outstanding at January 1, 2020	143	\$	31.30
Granted	59		3.80
Vested	(190)		31.40
Outstanding at December 31, 2020	12		5.60
Expected to vest after December 31, 2020	12		5.60

#### Performance Share Units

The Board has granted performance share unit awards ("PSUs") under the MIP to non-executive senior level managers and other select personnel. The PSUs contain a performance-based condition tied to the enterprise value of the Company. Each PSU that vests entitles the participant to receive, at the discretion of the Board, either one share of the Company's common stock or cash equal to the fair market value of one share of the Company's common stock. Vesting occurs upon achievement of a defined enterprise value of the Company, with 50% vesting upon achievement of the defined enterprise value between the performance period September 30, 2020 and September 30, 2022, and the remaining 50% vesting upon the achievement of the defined enterprise value as a result of a specified transaction, as defined in the PSU agreement, on or before September 30, 2022.

As of December 31, 2020, there were 75 PSUs outstanding.

#### Share-Based Compensation Expense

As of December 31, 2020, the unrecognized share-based compensation expense related to unvested Restricted Shares was \$39 and the remaining unrecognized compensation cost is expected to be recognized over a weighted-average period of approximately 1.6 years. As discussed in *Note 1 - Basis of Presentation and Significant Accounting Policies*, the Company has elected to account for forfeitures as they occur.

As of December 31, 2020, the unrecognized compensation expense related to the Restricted 3.00%/5.00% Convertible Notes was \$94 and is expected to be recognized over a weighted-average period of approximately 1.7 years. The Company is recognizing this expense on a straight-line basis over the three-year vesting period using the fair value of the Restricted 3.00%/5.00% Convertible Notes at the issue date.

Compensation expense recognized related to the PSUs is based on management's expectation of future performance compared to the pre-established performance goals. If the performance goals are not expected to be met, no compensation expense is recognized and any previously recognized compensation expense is reversed. As of December 31, 2020, no compensation expense was recognized for these awards to date as the threshold for expense recognition for the performance-based condition had not been met.

Total share-based compensation expense was \$816 for the year ended December 31, 2020 and \$2,862 for the year ended December 31, 2019.

## (7) Employee Benefit Plans

#### Pension Plans

Certain employees of the Company are covered by a Company-sponsored qualified pension plan and a supplemental non-qualified, unfunded pension plan (collectively, the "Pension Plans"). These Pension Plans are defined benefit, noncontributory plans. Benefits paid to retirees are based upon age at retirement, years of credited service and average earnings. The Company uses a December 31 measurement date for the pension plans.

The Company-sponsored pension plans are frozen for all employees except for employees represented by the United Steelworkers of America. The assets of the Company-sponsored qualified pension plan are maintained in a single trust account.

Effective January 1, 2017, the Company opened a lump-sum payout option to participants and their surviving spouses eligible to receive postretirement defined benefit pension payments under the Company-sponsored qualified pension plan. Eligible pension plan participants were provided the opportunity to elect to receive a one-time lump-sum payment equal to the actuarial equivalent present value of the participant's accrued benefit payable at the participant's normal retirement date. Pension benefit payments paid from pension plan assets

under the lump-sum payout options were \$2,436 and \$3,375 during the years ended December 31, 2020 and December 31, 2019, respectively.

The Company's funding policy is to satisfy the minimum funding requirements of the Employee Retirement Income Security Act ("ERISA"). Based upon factors known and considered as of December 31, 2020, including the funding requirements under ERISA, the Company does not anticipate making significant cash contributions to the pension plans in 2021.

Components of net periodic pension plans benefit were as follows:

	Y	Year Ended December 31			
		2020		2019	
Service cost	\$	395	\$	357	
Interest cost		4,019		5,233	
Expected return on assets		(6,722)		(6,124)	
Amortization of actuarial loss		52		52	
Partial curtailment		(306)		_	
Net periodic pension plans benefit	\$	(2,562)	\$	(482)	

The Company expects no amortization of pension prior service cost and amortization of actuarial loss of \$52 for the next fiscal year.

The status of the Pension Plans was as follows:

	Year Ended December			mber 31,
		2020		2019
Change in projected benefit obligation:				
Projected benefit obligation at beginning of period	\$	157,743	\$	148,479
Service cost		395		357
Interest cost		4,019		5,233
Benefit payments		(11,970)		(12,380)
Actuarial loss		14,502		16,054
Partial curtailment	_	(306)		_
Projected benefit obligation at end of period	\$	164,383	\$	157,743
Change in plan assets:				
Fair value of plan assets at beginning of period	\$	158,002	\$	145,065
Actual return on assets		19,618		24,933
Employer contributions		384		384
Benefit payments		(11,970)		(12,380)
Fair value of plan assets at end of period	\$	166,034	\$	158,002
Funded status – net asset	\$	1,651	\$	259
Amounts recognized in the consolidated balance sheets consist of:				
Prepaid pension cost	\$	7,414	\$	5,758
Accrued liabilities		(390)		(390)
Pension benefit obligations		(5,373)		(5,109)
Net amount recognized	\$	1,651	\$	259
Pre-tax components of accumulated other comprehensive loss:				
Unrecognized actuarial gain	\$	9,868	\$	8,568
Unrecognized prior service cost		204		298
Total	\$	10,072	\$	8,866
Accumulated benefit obligation	\$	164,347	\$	157,698

For the plans with an accumulated benefit obligation in excess of plan assets, the projected benefit obligation, accumulated benefit obligation and fair value of plan assets were \$5,762, \$5,762 and \$0, respectively, at December 31, 2020, and \$5,499, \$5,499 and \$0, respectively, at December 31, 2019.

The assumptions used to measure the projected benefit obligations of the Company's Pension Plans were as follows:

	Year Ended De	ecember 31,
	2020	2019
Discount rate	<del>2.10% - 2.30</del> %	2.99% - 3.11 %
Projected annual salary increases	3.00 %	3.00 %

The assumptions used to determine net periodic pension cost of the Company's Pension Plans were as follows:

	Year Ended De	cember 31,
	2020	2019
Discount rate	2.99% - 3.11 %	4.00% - 4.06 %
Expected long-term rate of return on plan assets	5.00 %	5.00 %

The Company's expected long-term rate of return on plan assets is derived from reviews of asset allocation strategies and historical and anticipated future long-term performance of individual asset classes. The Company's analysis gives consideration to historical returns and long-term, prospective rates of return.

For salaried and hourly, non-union participants, the Pension Plans were frozen in July 2008. As a result, the projected benefit obligations or net periodic pension cost are based on the accrued benefit as of that date and the Company has not used a projected annual salary increase assumption. For hourly, union participants, the accrued benefit is based on a multiplier that is pre-defined per the agreement governing the Pension Plans, which includes the accrued benefit for the participant's vacation pay that is based on the participant's final hourly rate at retirement. Therefore, the projected benefit obligations or expense for hourly, union participants in the Pension Plans assumes a 3% projected annual salary increase for the year ended December 31, 2020.

The assets of the Company-sponsored qualified pension plan are allocated primarily to fixed income securities at December 31, 2020 and December 31, 2019.

The assets of the Company-sponsored qualified pension plan are managed in accordance with investment policies recommended by its investment advisor and approved by the human resources committee of the board of directors (the "Committee"). The overall target portfolio allocation is 100% fixed income securities. These funds' conformance with style profiles and performance is monitored regularly by management, with the assistance of the Company's investment advisor. Adjustments are typically made in the subsequent quarters when investment allocations deviate from the target range. The investment advisor provides quarterly reports to management and the Committee.

In accordance with ASU No. 2015-07, "Fair Value Measurement (Topic 820): Disclosures for Investments in Certain Entities That Calculate Net Asset Value ("NAV") per Share (or Its Equivalent)," certain of the Company's investments have been valued using the NAV per share (or its equivalent) practical expedient and are therefore not classified in the fair value hierarchy. The fair value amounts presented in these tables for the Company's investments are intended to permit reconciliation of the fair value hierarchy to the amounts presented in the reconciliation of changes in the plan's benefit obligations and fair value of plan assets above.

The fair values of the assets of the Company-sponsored qualified pension plan fall within the following levels of the fair value hierarchy as of December 31, 2020:

	Level 1	Level 2	Level 3	Total
Fixed income securities (a)	\$ —	\$ 187,636	\$ —	\$ 187,636
Investments measured at net asset value				7,459
Accounts payable – pending trades				(29,061)
Total				\$ 166,034

<sup>(</sup>a) Fixed income securities are comprised of corporate bonds (71%), government bonds (19%), government agency securities (1%) and other fixed income securities (9%).

The fair values of the assets of the Company-sponsored qualified pension plan fall within the following levels of the fair value hierarchy as of December 31, 2019:

	Level 1	Level 2	Level 3	Total
Fixed income securities (b)	\$ 8,925	\$ 172,293	\$ —	\$ 181,218
Investments measured at net asset value				8,662
Accounts payable – pending trades				(31,878)
Total				\$ 158,002

<sup>(</sup>b) Fixed income securities are comprised of corporate bonds (72%), government bonds, (17%) government agency securities (1%) and other fixed income securities (10%).

The estimated future pension benefit payments are:

2021	\$ 11,630
2022	10,550
2023	10,180
2024	10,260
2025	10,350
2025 — 2029	47,380

The Company was party to a multi-employer pension plan in Ohio from which it has stated its intention to withdraw. As of December 31, 2020, the total estimated liability to withdraw from the plan is \$2,992. The current liability associated with the Company's withdrawal from the multi-employer pension plan of \$240 is included in accrued and other current liabilities in the Consolidated Balance Sheet and the long-term liability of \$2,752 is included in other noncurrent liabilities in the Consolidated Balance Sheet.

### Postretirement Plan

The Company also provides declining value life insurance to its retirees and a maximum of three years of medical coverage to qualified individuals who retire between the ages of 62 and 65. The Company does not fund these benefits in advance, and uses a December 31 measurement date.

Components of net periodic postretirement plan benefit were as follows:

	Yea	Year Ended December 31,		
		2020		2019
Service cost	\$	52	\$	67
Interest cost		40		56
Amortization of prior service credit		(2)		(2)
Amortization of actuarial loss		49		42
Net periodic postretirement plan cost	\$	139	\$	163

The Company expects amortization of prior service credit of \$2 and amortization of actuarial loss of \$54 the next fiscal year.

The status of the postretirement plan was as follows:

	Year Ended December 31,			nber 31,
		2020		2019
Change in accumulated postretirement benefit obligations:				
Accumulated postretirement benefit obligation at beginning of period	\$	1,760	\$	1,627
Service cost		52		67
Interest cost		40		56
Benefit payments		(38)		(22)
Actuarial loss		100		32
Accumulated postretirement benefit obligation at end of period	\$	1,914	\$	1,760
Funded status – net liability	\$	(1,914)	\$	(1,760)
Amounts recognized in the consolidated balance sheets consist of:	<u></u>			
Accrued liabilities	\$	(270)	\$	(160)
Postretirement benefit obligations		(1,644)		(1,600)
Net amount recognized	\$	(1,914)	\$	(1,760)
Pre-tax components of accumulated other comprehensive loss:				
Unrecognized prior service cost	\$	(13)	\$	(15)
Unrecognized actuarial loss		599		548
Total	\$	586	\$	533

The assumed health care cost trend rates for medical plans were as follows:

	Year Ended De	cember 31,
	2020	2019
Medical cost trend rate	7.00 %	6.75 %
Ultimate medical cost trend rate	4.50 %	4.50 %
Year ultimate medical cost trend rate will be reached	2031	2030

A 1% increase in the health care cost trend rate assumptions would have increased the accumulated postretirement benefit obligation as of December 31, 2020 by \$55 with no significant impact on the annual periodic postretirement benefit cost. A 1% decrease in the health care cost trend rate assumptions would have decreased the accumulated postretirement benefit obligation as of December 31, 2020 by \$51 with no significant impact on the annual periodic postretirement benefit cost.

The weighted average discount rate used to determine the net periodic postretirement benefit costs and the accumulated postretirement benefit obligations were as follows:

	Year Ended Dec	ember 31,
	2020	2019
Net periodic postretirement benefit costs	2.92 %	3.90 %
Accumulated postretirement benefit obligations	2.11 %	2.92 %

## Retirement Savings Plans

The Company's retirement savings plan for U.S. employees includes features under Section 401(k) of the Internal Revenue Code. The Company provides a 401(k) matching contribution of 100% of each dollar on eligible employee contributions up to the first 3% of the employee's pre-tax compensation, and an additional 50% of each dollar on eligible employee contributions up to the next 2% of the employee's pre-tax compensation. Each year, in addition to the employer matching contribution, the Company's Chief Executive

Officer may approve a discretionary Company contribution up to 4% of eligible employee's annual pre-tax compensation. The discretionary contribution is provided as an identical percentage of each employee's annual pre-tax compensation, regardless of their individual contributions to the 401(k) program. Company contributions cliff vest after two years of employment. There was no discretionary contribution made in the years ended December 31, 2020 and 2019.

The amounts expensed by the Company relating to its 401(k) plan and other international retirement plans were \$1,468 for the year ended December 31, 2020 and \$1,672 for the year ended December 31, 2019.

## (8) Income Taxes

The components of (loss) income before income taxes were as follows:

	Year Ended D	Year Ended Decem		
	2020		2019	
Domestic	\$ (42,878)	\$	(49,024)	
Foreign	(796)		5,610	

The income taxes benefit consisted of the following components:

	Y	Year Ended December 31,			
		2020		2019	
Federal					
current	\$	(1,134)	\$	(99)	
deferred		(2,008)		(4,834)	
State					
current		_		(116)	
deferred		(561)		(1,189)	
Foreign					
current		802		1,307	
deferred		(113)		32	
	\$	(3,014)	\$	(4,899)	

The items accounting for differences between the income tax benefit computed at the federal statutory rate and the provision for income taxes were as follows:

	Year Ende 2020	d December 31, 2019
Federal income tax at statutory rates	\$ (9,136	
State income taxes, net of federal income tax benefits	(2,125	, , , ,
Permanent items:	` .	,
Foreign inclusions	45	1,104
Other permanent differences	673	585
Rate differential on foreign income	(67	) 262
Valuation allowance	5,960	3,667
Provision to return adjustments	2,005	182
Impact of CARES Act	(1,134	) —
Other	765	667
Income tax benefit	\$ (3,014	(4,899)
Effective income tax benefit rate	6.9	% <u>11.3</u> %

The Company's U.S. federal corporate income tax statutory rate is 21%.

On March 27, 2020, the CARES Act was signed into law, which features several tax provisions and other measures that assist businesses impacted by the economic effects of the COVID-19 pandemic. The significant tax provisions include an increase in the limitation of the tax deduction for interest expense from 30% to 50% of adjusted earnings in 2019 and 2020, a five-year carryback allowance for net operating losses ("NOLs") generated in tax years 2018-2020, increased charitable contribution limitations to 25% of taxable income in 2020, and a retroactive technical correction to the 2017 Tax Cuts and Jobs Act that makes qualified improvement property placed in service after December 31, 2017 eligible for bonus depreciation. The Company has recorded a \$1,134 million income tax benefit related to the NOL carryback provisions of the CARES Act for the year ended December 31, 2020.

As a U.S. shareholder, the Company is subject to tax on Global Intangible Low-Taxed Income ("GILTI") earned by certain foreign subsidiaries. For the year ended December 31, 2020, the Company had no tax expense related to GILTI.

A deferred tax asset of \$281 at December 31, 2020 and \$1,086 at December 31, 2019 associated with the temporary difference between the financial reporting basis and tax basis of the Convertible Notes' conversion feature at each balance sheet date was reclassified from a liability to additional paid-in capital on December 31, 2020 and December 31, 2019, respectively (see *Note 5 - Stockholders' Equity*).

Significant components of deferred tax assets and liabilities are as follows:

	 December 31,		
	2020		2019
Deferred tax assets:			
Pension and postretirement benefits	\$ 855	\$	1,208
Deferred compensation	446		973
Restructuring related and other reserves	_		6
Operating lease liabilities	7,706		10,314
Alternative minimum tax and net operating loss carryforward	27,458		19,529
Inventory	3,831		4,161
Intangible assets and goodwill	4,217		4,744
Other, net	2,764		1,741
Deferred tax assets before valuation allowance	 47,277		42,676
Valuation allowance	 (30,165)		(14,344)
Total deferred tax assets	\$ 17,112	\$	28,332
Deferred tax liabilities:			
Depreciation	\$ 3,674	\$	4,394
Operating right-of-use asset	7,664		10,300
Excess of book basis over tax basis in investments	312		318
Convertible debt discount	4,604		15,140
Other, net	178		421
Total deferred tax liabilities	 16,432		30,573
Net deferred tax liabilities	\$ 680	\$	(2,241)

As of December 31, 2020, the Company had \$24,306 of federal NOL carryforwards, of which \$22,391 carry forward for an indefinite period. The remaining \$1,915 of federal NOL carryforwards are limited by IRC Section 382 due to the ownership change in 2017 resulting from the Company's restructuring through its chapter 11 cases. As of December 31, 2020, the Company had \$47,174 of state NOL carryforwards which will begin expiring in 2022. As of December 31, 2020, the Company had \$35,406 of foreign NOL carryforwards, of which a significant portion carry forward for an indefinite period.

The Company continues to maintain valuation allowances against substantially all U.S. and foreign deferred tax assets to reduce those deferred tax assets to amounts that are realizable either through future reversals of

existing taxable temporary differences or through taxable income in carryback years for the applicable jurisdictions.

Activity in the Company's valuation allowances for the U.S. and non-U.S. operations were as follows:

	Year Ended December 31,			
		2020		2019
Domestic				
Balance, beginning of period	\$	6,128	\$	2,271
Provision charged to expense		5,177		3,949
Impact of reclassification of embedded conversion feature to additional paid-in				
capital		9,290		_
Provision adjusted through equity		6		(92)
Balance, end of period	\$	20,601	\$	6,128
Foreign				
Balance, beginning of period	\$	8,216	\$	8,571
Impact of foreign exchange on beginning of period balance		1,348		240
Provision charged to expense		_		(595)
Balance, end of period	\$	9,564	\$	8,216

The Company is subject to taxation in the U.S, state jurisdictions and foreign jurisdictions. Significant judgment is required in determining the worldwide provision for income taxes and recording the related income tax assets and liabilities. The Company recognizes the financial statement benefit of a tax position only after determining that the relevant tax authority would more-likely-than-not sustain the position following an audit. For tax positions meeting the more-likely-than-not criterion, the amount recognized in the financial statements is the largest benefit that has a greater than 50 percent likelihood of being realized upon ultimate settlement with the relevant tax authority.

In the ordinary course of business, the Company is subject to review by domestic and foreign taxing authorities, including the IRS. In general, the Company is no longer subject to audit by the IRS for tax years through 2012 and state, local or foreign taxing authorities for tax years through 2011.

Remittances from subsidiaries held by the Company made in 2020 and future years are generally not subject to U.S. federal income tax. These remittances are either excluded from taxable income in the United States as earnings that are already subject to taxation or are subject to a 100% dividends received deduction. There are no other differences which would require the Company to record a material deferred tax liability.

#### (9) Commitments and Contingent Liabilities

From time to time, the Company is party to a variety of legal proceedings, claims, and inquiries, including proceedings or inquiries by governmental authorities, which arise from the operation of its business. These proceedings, claims, and inquiries are incidental to and occur in the normal course of the Company's business affairs. The majority of these proceedings, claims, and inquiries relate to commercial disputes with customers, suppliers, and others; employment and employee benefits-related disputes; product quality disputes with vendors and/or customers; and environmental, health and safety claims. Although the outcome of these proceedings is inherently difficult to predict, management believes that the amount of any judgment, settlement or other outcome of these proceedings, claims and inquiries, after taking into account recorded accruals and the availability and limits of our insurance coverage, will not have a material adverse effect on the Company's consolidated results of operations, financial condition or cash flows.

## (10) Segment Reporting

The Company has only one reportable segment, Metals. The Company's marketing strategy focuses on distributing highly engineered specialty grades and alloys of metals as well as providing specialized processing services designed to meet very precise specifications. Core products include alloy, aluminum, stainless steel, nickel, carbon and titanium. Inventories of these products assume many forms such as plate, sheet, extrusions, round bar, hexagon bar, square and flat bar, tubing and coil. Depending on the size of the facility and the nature of the markets it serves, service centers are equipped as needed with bar saws, plate saws, oxygen and plasma arc flame cutting machinery, trepanning machinery, boring machinery, honing equipment, water-jet cutting equipment, stress relieving and annealing furnaces, surface grinding equipment, CNC machinery and sheet shearing equipment. The Company also performs various specialized fabrications for its customers through pre-qualified subcontractors that thermally process, turn, polish, cut-to-length and straighten alloy and carbon bar.

The Company operates primarily in North America. Net sales are attributed to countries based on the location of the Company's subsidiary that is selling direct to the customer and exclude assessed taxes such as sales and excise tax. Company-wide geographic data is as follows:

	Year Ended D	December 31,
	2020	2019
Net sales		
United States	\$ 250,351	\$ 360,748
Canada	25,962	42,468
Mexico	34,466	49,915
France	28,026	53,644
China	21,186	34,897
All other countries	8,262	17,919
Total	\$ 368,253	\$ 559,591

		December 31,		81,
		2020		2019
Long-lived assets	' <u></u>			
United States	\$	34,208	\$	38,482
Canada		2,228		2,508
Mexico		3,202		3,233
France		1,781		1,961
China		472		374
All other countries		777		881
Total	\$	42,668	\$	47,439

#### REPORT OF INDEPENDENT REGISTERED PUBLIC ACCOUNTING FIRM

To the Board of Directors and Stockholders of A.M. Castle & Co. Oak Brook, Illinois

## **Opinion on the Financial Statements**

We have audited the accompanying consolidated balance sheets of A.M. Castle & Co. and subsidiaries (the "Company") as of December 31, 2020 and 2019, the related consolidated statements of operations and comprehensive loss, stockholders' deficit, and cash flows for the years then ended, and the related consolidated notes (collectively referred to as the "financial statements"). In our opinion, the financial statements present fairly, in all material respects, the financial position of the Company as of December 31, 2020 and 2019, and the results of its operations and its cash flows for the years then ended, in conformity with accounting principles generally accepted in the United States of America.

## **Basis for Opinion**

These financial statements are the responsibility of the Company's management. Our responsibility is to express an opinion on the Company's financial statements based on our audits. We are a public accounting firm registered with the Public Company Accounting Oversight Board (United States) (PCAOB) and are required to be independent with respect to the Company in accordance with the U.S. federal securities laws and the applicable rules and regulations of the Securities and Exchange Commission and the PCAOB.

We conducted our audits in accordance with the standards of the PCAOB. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether due to error or fraud. The Company is not required to have, nor were we engaged to perform, an audit of its internal control over financial reporting. As part of our audits, we are required to obtain an understanding of internal control over financial reporting but not for the purpose of expressing an opinion on the effectiveness of the Company's internal control over financial reporting. Accordingly, we express no such opinion.

Our audits included performing procedures to assess the risks of material misstatement of the financial statements, whether due to error or fraud, and performing procedures that respond to those risks. Such procedures included examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements. Our audits also included evaluating the accounting principles used and significant estimates made by management, as well as evaluating the overall presentation of the financial statements. We believe that our audits provide a reasonable basis for our opinion.

#### **Critical Audit Matter**

The critical audit matter communicated below is a matter arising from the current-period audit of the financial statements that was communicated or required to be communicated to the audit committee and that (1) relates to accounts or disclosures that are material to the financial statements and (2) involved our especially challenging, subjective, or complex judgments. The communication of critical audit matters does not alter in any way our opinion on the financial statements, taken as a whole, and we are not, by communicating the critical audit matter below, providing a separate opinion on the critical audit matter or on the accounts or disclosures to which it relates.

## Exchange Offer - Refer to Notes 2, 3, and 5 to the financial statements

## Critical Audit Matter Description

In March 2020, the Company completed the Exchange Offer and issued \$95.1 million in aggregate principal amount of new convertible senior secured notes due 2024 (the "New Notes") and 70.3 million shares of its common stock in exchange for \$190.2 million in aggregate principal amount of its existing convertible senior

secured notes due 2022 (the "Existing Notes"). The New Notes are convertible into common stock at the option of the holder ("Embedded Conversion Feature"). Upon issuance of the New Notes, the Company accounted for the Embedded Conversion Feature as a bifurcated embedded derivative, which was initially recorded at fair value of \$39.0 million, with a corresponding reduction in the carrying value to the New Notes. On June 30, 2020, the Company authorized a sufficient number of shares to allow the conversion option to be share-settled in full. As a result, the Company concluded that the Embedded Conversion Feature now qualified for equity classification and the bifurcated derivative liability no longer needed to be accounted for as a separate derivative. The fair value of the conversion option of \$37.0 million was reclassified into equity as of June 30, 2020.

We identified the accounting for the Exchange Offer, the subsequent reclassification of the bifurcated embedded derivative into equity, and the valuation of the Embedded Conversion Feature to be a critical audit matter given (a) the complexity of applying the accounting framework for the Exchange Offer, including the determination of whether any features of the New Notes should be accounted for as a separate derivative liability, and (b) the significant estimates involved in determining the fair value of the embedded conversion option. The embedded derivative liability was classified within Level 3 of the fair value hierarchy and was valued by management using a binomial lattice model using assumptions including the risk-free interest rate, the implied credit spread, expected volatility, and a review of prices for similar debt instruments that do not contain a conversion feature. The complexities and significant estimates required a high degree of auditor judgement and an increased extent of audit effort, including the involvement of professionals in our firm with expertise in the accounting for financial instruments and fair value specialists.

How the Critical Audit Matter Was Addressed in the Audit

Our audit procedures related to management's judgements of the accounting treatment for the Exchange Offer and the related conversion feature, as well as the determination of fair value of the embedded conversion option included the following, among others:

- We evaluated the underlying agreements associated with the Exchange Offer and agreed the terms of the agreements to the related accounting and valuation analyses.
- With the assistance of professionals in our firm with expertise in the accounting for financial instruments, we assessed management's judgments of the accounting treatment of the Exchange Offer, in particular determining whether any features of the New Notes should be accounted for separately as a derivative liability.
- With the assistance of fair value specialists, we evaluated the reasonableness of the valuation methodology and significant valuation assumptions used to calculate the fair value of the conversion option by:
  - Testing the source information underlying the fair value of the conversion option and the mathematical accuracy of the calculation.

Assessing and analyzing the reasonableness and acceptability of the valuation assumptions, including the implied credit spread and expected volatility, and compared them with assumptions used by other market participants.

/s/ DELOITTE & TOUCHE LLP

Chicago, Illinois March 4, 2021

We have served as the Company's auditor since 2002.

## ITEM 9 — Changes In and Disagreements with Accountants on Accounting and Financial Disclosure

None.

#### ITEM 9A — Controls & Procedures

#### Disclosure Controls and Procedures

A review and evaluation was performed by the Company's management, including the President and Chief Executive Officer ("CEO") and the Vice President, Controller and Chief Accounting Officer ("CAO"), of the effectiveness of the design and operation of the Company's disclosure controls and procedures (as defined in Rule 13a-15(e) of the Security Exchange Act of 1934). Based upon that review and evaluation, the CEO and CAO have concluded that the Company's disclosure controls and procedures were effective as of December 31, 2020.

## (a) Management's Annual Report on Internal Control Over Financial Reporting

The Company's management is responsible for establishing and maintaining adequate internal control over financial reporting as such term is defined in the Securities Exchange Act of 1934 rule 240.13a-15(f). The Company's internal control over financial reporting is a process designed under the supervision of the Company's CEO and CAO to provide reasonable assurance regarding the preparation of financial statements for external purposes in accordance with U.S. generally accepted accounting principles.

Internal control over financial reporting, no matter how well designed, has inherent limitations and may not prevent or detect misstatements. Therefore, even effective internal control over financial reporting can only provide reasonable assurance with respect to the financial statement preparation and presentation. Also, projections of any evaluation of effectiveness to future periods are subject to risk that controls may become inadequate because of changes in conditions, or that the degree of compliance with the policies or procedures may deteriorate.

The Company, under the direction of its CEO and CAO, conducted an evaluation of the effectiveness of its internal control over financial reporting as of December 31, 2020 based upon the framework published by the Committee of Sponsoring Organizations of the Treadway Commission, referred to as the *Internal Control-Integrated Framework (2013)*.

Based on our evaluation under the framework in *Internal Control* — *Integrated Framework* (2013), the Company's management has concluded that our internal control over financial reporting was effective as of December 31, 2020.

#### (b) Change in Internal Control Over Financial Reporting

There has been no change in internal control over financial reporting in the quarter ended December 31, 2020 that has materially affected, or is reasonably likely to materially affect, the Company's internal control over financial reporting.

## Item 9B — Other Information

None.

#### Item 10 — Directors, Executive Officers and Corporate Governance

Information with respect to our executive officers is set forth in Part I of this Annual Report under the caption "Information about our Executive Officers."

#### **Board Structure**

The Company's Board structure and governance procedures require each director nominee to be approved by the stockholders at each Annual Meeting. Each director elected at the Annual Meeting will hold office until the next succeeding annual meeting of stockholders and until his or her successor is duly elected and qualified, or until his or her earlier death, resignation, or removal.

## **Board Membership Criteria**

The Company's Corporate Governance Guidelines set forth the process by which its Governance Committee identifies, evaluates, and recommends candidates for nomination to the Board. In making its recommendations of director nominees to the Board, the Governance Committee may also consider any advice and recommendations offered by the Company's Chief Executive Officer, other directors, the stockholders of the Company, or any advisors the Governance Committee may retain. Any stockholder wishing to suggest a director candidate should submit his or her suggestion in writing to the attention of the Corporate Secretary of the Company, providing the candidate's name and qualifications for service as a Board member, a document signed by the candidate indicating the candidate's willingness to serve, if elected, and evidence of the stockholder's ownership of the Company's stock. Any stockholder who wishes to formally recommend individuals for nomination to the Board may do so in accordance with the Company's Bylaws, which require advance notice to the Company and certain other information. A copy of the Company's Bylaws was filed in the Company's Form 8-A filed with the SEC on August 31, 2017 and is available at the SEC's website or at the Company's website. You also may request a free copy of the Company's Bylaws by writing to the Secretary of the Company at 1420 Kensington Road, Suite 220, Oak Brook, Illinois 60523.

The current membership of the Board represents a diverse mix of directors in terms of background and expertise. In considering whether to recommend persons to be nominated for directors, the Governance Committee will apply the criteria set forth in the Company's Corporate Governance Guidelines, which include but are not limited to:

- Business experience;
- Integrity;
- Absence of conflict or potential conflict of interest;
- Ability to make independent analytical inquiries;
- Understanding of the Company's business environment; and
- Willingness to devote adequate time to Board duties.

While the Company's Corporate Governance Guidelines do not prescribe specific diversity standards, they do provide that the Board will seek a diversified membership for the Board as a whole, in terms of both the personal characteristics of individuals involved and their various experiences and areas of expertise. When identifying and evaluating candidates, the Governance Committee, as a matter of practice, also considers whether there are any evolving needs of the Board that require experience in a particular field and may consider additional factors it deems appropriate. The Governance Committee does not assign specific weights to any particular criterion and no particular criterion is necessarily applicable to all prospective nominees. The Governance Committee also conducts regular reviews of current directors who may be proposed for re-election and their past contributions to the Board.

Under the Company's Corporate Governance Guidelines, no director may be nominated for re-election following his or her 72<sup>nd</sup> birthday. On the recommendation of the Governance Committee, the Board may waive this requirement as to any director if it deems a waiver to be in the best interest of the Company.

The Corporate Governance Guidelines are available on the Company's website.

## **Director Resignation Policy**

In an uncontested election (i.e., an election where the number of nominees is not greater than the number of directors to be elected), any nominee for director who receives a greater number of votes "withheld" from his or her election than votes "for" such election (a "Majority Withheld Vote") shall promptly tender his or her resignation following certification of the stockholder vote. The Governance Committee shall promptly consider the resignation offer and make a recommendation to the Board. The Board will act on the Governance Committee's recommendation within 90 days following certification of the stockholder vote. Any director who tenders his or her resignation shall not participate in the Governance Committee recommendation or Board action regarding whether to accept the resignation offer. However, if each member of the Governance Committee receives a Majority Withheld Vote at the same election, then all non-employee directors on the Board who did not receive a Majority Withheld Vote shall appoint a committee amongst themselves to consider the resignation offers and recommend to the Board whether to accept them.

## **Director Qualifications and Experience**

Below is certain biographical and other information regarding directors, which is based upon statements made or confirmed to the Company by or on behalf of these individuals, except to the extent certain information appears in the Company's records. Ages shown for all directors are as of March 4, 2021. Following each nominee's biographical information, the Company has also provided additional information regarding the particular experience, qualifications, attributes and skills that informed the Governance Committee and the Board's determination that such individual should serve as a director.

The Company's directors have a variety of qualifications, skills and experience that contribute to an effective and well-functioning Board, including the following key characteristics:

- Wealth of leadership experience;
- Demonstrated business acumen and ability to exercise sound business judgment;
- Extensive board and/or financial experience; and
- Reputation for integrity, honesty and adherence to the highest ethical standards.

#### **Directors**



Jeffrey A. Brodsky

Age: 62
Director since 2017
Independent
Audit (Chair) and Governance Committees

## Background:

Mr. Brodsky is a co-founder and Managing Director of Quest Turnaround Advisors, LLC where he provides advisory and interim management services to boards of directors, senior management and creditors of companies. Currently he is the Chief Financial Officer of MacAndrews & Forbes Incorporated and is a member of the Board of Directors. Previously, Mr. Brodsky led Quest's role as Plan Administrator of Adelphia Communications Corporation (2007-2019) and as Liquidating Trust Manager of the ResCap Liquidating Trust (2013 – 2015). Mr. Brodsky has also served in roles as a lead director, a non-executive chairman, or a director of various entities.

Current Public Company Directorships: None

Other Public Company Directorships during Past Broadview Networks, Inc. (2012-2017) (publicly registered debt) Five Years:

#### **Skills and Qualifications:**

Mr. Brodsky's individual qualifications and skills as a director include his extensive experience in financing, mergers, acquisitions, investments, strategic transactions, and turnaround/performance management. Mr. Brodsky holds a Bachelor of Science degree from New York University College of Business and Public Administration and a Master of Business Administration degree from New York University Graduate School of Business. He is also a Certified Public Accountant.



Marec E. Edgar

Age: 45 Director since 2020

#### Background:

Mr. Edgar is the Chief Executive Officer (January 1, 2020 - Present) of the Company and President (since November, 2018). Mr. Edgar was previously Executive Vice President, General Counsel, Secretary & Chief Administrative Officer of the Company (2015-2018). Prior to joining the Company, he held positions of increasing responsibility with Gardner Denver, Inc. (2004-2014) including serving as Assistant General Counsel, Risk Manager & Chief Compliance Officer.

Current Public Company Directorships: None
Other Public Company Directorships during Past None
Five Years:

## **Skills and Qualifications:**

Mr. Edgar's individual qualifications and skills as a director include his extensive experience serving as an executive of two multinational industrial companies, his significant legal expertise (including experience advising Boards of Directors at two different multi-national public companies), and his significant experience in legal strategic transactions. He was also one of the primary leaders in the Company's recent operational turnaround and financial restructuring.



Jonathan B. Mellin

Age: 57
Director since 2014
Independent
Governance (Chair) and Audit Committees

#### **Background:**

Mr. Mellin is President and Chief Executive Officer of Simpson Estates, Inc., a Single Family Office, since 2013. Mr. Mellin became President of Simpson Estates, Inc. in 2012, prior to being appointed President and Chief Executive Officer in 2013.

Current Public Company Directorships: Angelo Gordon Energy Fund II (2017 – Present) (registered

investment company)

Other Public Company Directorships during Past None

**Five Years:** 

#### **Skills and Qualifications:**

Mr. Mellin's years of experience as the Chief Financial Officer of large private companies and subsidiaries of publicly-held companies provides valuable financial expertise to the Board, including extensive experience in annual business planning, forecasting, and expense reduction. His expertise in leading complex finance functions as well as strong background and experience with strategic acquisitions and major restructuring projects contributes greatly to the Board's composition. Mr. Mellin also serves as a Director on several privately held companies.



Steven W. Scheinkman

Age: 67
Director since 2015
Governance Committee

Age: 39

#### Background:

Mr. Scheinkman was the Chief Executive Officer (2018 – 2020) of the Company and Chairperson of the Board (2017 – 2020). Mr. Scheinkman was previously the President and Chief Executive Officer (2015 – 2018) of the Company. In addition, Mr. Scheinkman previously served as President, Chief Executive Officer and director of Innovative Building Systems LLC (2010 – 2015), a leading custom modular home producer; as President, Chief Executive Officer, and director of Transtar Metals Corp. (1999-2006), a supply chain manager/distributor of high alloy metal products for the transportation, aerospace and defense industries; and following Transtar's acquisition by the Company in September 2006, as President of Transtar Metals Holdings Inc. until September 2007 and thereafter served as its advisor until December 2007. Furthermore, he previously served as a director of Claymont Steel Holdings, Inc. (2006 – 2008), a private manufacturer of custom discrete steel plate.

Current Public Company Directorships: None
Other Public Company Directorships during Past None
Five Years:

#### **Skills and Qualifications:**

Mr. Scheinkman's individual qualifications and skills as a director include his extensive experience serving as an executive of various metal products companies, his significant financial expertise, and his significant experience in strategic transactions. He also successfully led the Company's recent operational turnaround and financial restructuring.



Director since 2017

Lead Independent Director

Jonathan Segal Human Resources (Chair) and Audit Committees

#### Background:

Mr. Segal is managing director and portfolio manager of Highbridge Capital Management, LLC (2007 – Present), a leading global alternative investment firm. Before joining Highbridge, Mr. Segal previously worked as a Research Analyst at Sanford C. Bernstein & Co., LLC (2005 – 2007), an indirect wholly-owned subsidiary of AllianceBernstein L.P.

Current Public Company Directorships: Hycroft Mining Corporation (2015 - Present) (OTCMKTS: HYCT)

Other Public Company Directorships during Past Contura Energy (2016-2018) (OTCMKTS: CNTE) Five Years:

## **Skills and Qualifications:**

Mr. Segal's individual qualifications and skills as a director include his extensive capital markets, investment, and financial expertise; his significant experience in public and private debt restructuring; and his turnaround and performance improvement experience. He has served on a number of public and private company boards and received a Bachelor of Arts degree in Urban Studies from the University of Pennsylvania.



Michael J. Sheehan

Age: 60
Director since 2017
Independent
Board Chairperson
Human Resources Committee

#### Background:

Mr. Sheehan is the Managing Member of Whitecap Performance LLC (2013 – Present), a marketing consultancy, Whitecap Aviation (2013 – Present), an aircraft charter operation, and Managing Partner of Allied Sports a division of Allied Global Marketing (2018 – Present). Mr. Sheehan is a Partner of Vermont Donut Enterprises (2013 – Present), a privately-held holding company with related interests in various food purveying businesses. He also serves on the Board of South Shore Bank (2012 – Present), a full service mutual savings bank in Massachusetts. Mr. Sheehan is the former Chief Executive Officer of Boston Globe Media Partners (2014 – 2017), a leading media company. He previously served as Chairman, Chief Executive Officer, President, and Chief Creative Officer of Hill Holliday (2000 – 2014), a full-service marketing and communications agency; and as Executive Vice President and Executive Creative Director for DDB Chicago (1999 – 2000), a full-service advertising agency. He also serves on the Boards of Harvard University's American Repertory Theater (2011 – Present), a professional not-for-profit theater; Catholic Charities of the Archdiocese of Boston (2006 – Present), part of the Catholic Charities network; and Newport Festivals (2017 – Present), a music festival foundation.

Current Public Company Directorships: None
Other Public Company Directorships during Past None
Five Years:

#### **Skills and Qualifications:**

Mr. Sheehan's individual qualifications and skills as a director include his extensive experience in managing large public and private companies and in sales and marketing leadership. He attended the United States Naval Academy and graduated from Saint Anselm College in 1982 with a Bachelor of Arts degree in English. Mr. Sheehan previously served as a director of the Company from July 27, 2016 to August 31, 2017.



**Parker Tornell** 

Age: 33
Director since 2020
Independent
Human Resources Committee

#### Background:

Mr. Tornell is a Credit Analyst at Whitebox Advisors LLC (2015 – Present), an employee-owned hedge fund sponsor. Before joining Whitebox, Mr. Tornell worked as an Associate at Norwest Mezzanine Partners (2012-2015), and as an Investment Banking Analyst at Piper Sandler (2010-2012).

Current Public Company Directorships: None
Other Public Company Directorships during Past None
Five Years:

#### **Skills and Qualifications:**

Mr. Tornell's individual qualifications and skills as a director include his capital markets, investment, and financial expertise; his experience in public and private debt restructuring; and his turnaround and performance improvement experience. He received Bachelor of Arts degrees in Financial Management and Economics from the University of St. Thomas.

# **Corporate Governance**

## **Board Leadership**

The Company has no policy that requires the combination or separation of the roles of Chairperson or Chief Executive Officer. Mr. Sheehan, a non-employee independent director, has served as Chairperson of the Board since January 2020. Mr. Segal, also a non-employee independent director, has served as Lead Independent Director since November 2017. In his role as Lead Independent Director, Mr. Segal presides over meetings of the full Board and executive sessions in the absence of the Chairperson and, prior to Mr. Sheehan's appointment as Chairperson, Mr. Segal presided over executive sessions of the independent directors.

With the recent exception of Mr. Scheinkman's role as Chief Executive Officer and Chairperson of the Board, the Company has historically separated these roles. Upon Mr. Scheinkman's retirement as Chief Executive Officer and his resignation from the Chairperson role in January 2020, the Board again separated these roles and appointed Mr. Sheehan as Chairperson and Mr. Edgar as Chief Executive Officer. Doing so allows Mr. Edgar to focus on strategic business and growth initiatives, while allowing the Chairperson to lead the Board in its fundamental role of providing advice to, and independent oversight of, management.

## The Chairperson of the Board:

- Provides strategic leadership and guidance;
- Establishes the agendas for Board meetings, with advice from executive and senior management teams;
- Advises and consults with the executive and senior management teams regarding strategies, risks, opportunities, and other matters; and
- Presides over meetings of the full Board.

While the Board believes the Company's leadership model provides appropriate oversight and an effective governance structure, it recognizes that, depending on the circumstances, other leadership models might be appropriate. Accordingly, the Board periodically reviews its leadership structure.

#### **Standing Board Committees**

The Board has three standing committees: the Audit Committee, the Governance Committee and the Human Resources Committee. Each committee has a written charter adopted by the Board, copies of which are posted under the "Corporate Governance" section of the Company's website at <a href="https://castlemetals.com/investors/corporate-governance">https://castlemetals.com/investors/corporate-governance</a>.

Each Committee reviews the appropriateness of its charter and performs a self-evaluation at least annually. The Board will review the composition of each committee in light of any changes to the Board's composition whether as a result of the annual meeting of stockholders each year or otherwise.

The following summarizes the responsibilities of each of the Company's three standing Board committees:

#### **Audit Committee**

The Company's Audit Committee reviews the Company's audited financial statements with management; reviews the qualifications, performance and independence of the Company's independent registered public accountants; approves audit fees and fees for the preparation of the Company's tax returns; reviews the Company's accounting policies and internal control procedures; and considers and appoints the Company's independent registered public accountants. The Audit Committee has the authority to engage the services of independent outside experts and advisors as it deems necessary or appropriate to carry out its duties and responsibilities.

The Audit Committee oversees the annual risk management assessments, monitors reports received on the Company's incident reporting hotline, oversees the Company's compliance program, including an annual review of the Company's Code of Conduct, and prepares the "Report of the Audit Committee" for its stockholders.

#### **Governance Committee**

The Company's Governance Committee oversees all corporate governance matters, including acting as an independent committee evaluating transactions between the Company and directors and officers of the Company; reviewing governance policies and practices; reviewing governance-related legal and regulatory matters that could impact the Company; reviewing and making recommendations on the overall size and composition of the Board and its committees; overseeing Board recruitment, including identification of potential director candidates, evaluating candidates, and recommending nominees for membership to the full Board; and leading the annual self-evaluation of the Board and its committees. The Governance Committee has the authority to engage the services of outside consultants and advisors as it deems necessary or appropriate to carry out its duties and responsibilities.

## Human Resources Committee

The Company's Human Resources Committee assists the Board in the discharge of its responsibilities with respect to employee and non-employee director compensation, including the adoption, periodic review and oversight of the Company's compensation strategy, policies and plans. The Human Resources Committee approves and administers the incentive compensation and equity-based plans of the Company. The Human Resources Committee has the authority to engage the services of independent outside experts and advisors as it deems necessary or appropriate to carry out its duties and responsibilities.

## **Director Independence; Financial Expert**

While the Company's stock has been trading on the OTCQX market, which requires the Company to establish and maintain fundamental corporate governance standards, the Company has elected to adopt more exacting governance standards that are substantially similar to the NASDAQ listing standards. The Board has affirmatively determined that each current Board member, except for Messrs. Scheinkman and Edgar, is "independent" within the definitions contained in the current NASDAQ listing standards and the standards set by the Board in the Company's Corporate Governance Guidelines. Furthermore, the Board has determined that all members of the Company's Audit Committee meet the financial sophistication requirements of the NASDAQ listing standards. The Board has determined that Mr. Brodsky qualifies as an "audit committee financial expert" for purposes of the SEC rules.

## **Board Meetings and Attendance**

During 2020, the Board held 14 meetings. The Board's non-employee directors met in regularly scheduled executive sessions to evaluate the performance of the Chief Executive Officer and to discuss other corporate matters. Mr. Sheehan, presided as the Chairperson of the Board at all of the meetings of the Board. Additionally, during 2020, there were five meetings of the Audit Committee, three meetings of the Governance Committee, and two meetings of the Human Resources Committee. Each of the directors attended 75% or more of all the meetings of the Board and the Committees on which he served.

Each director is expected to attend our annual meetings of stockholders. All directors who were nominated for election or reelection at our 2020 Annual Meeting of Stockholders attended that meeting.

## **Non-Employee Director Compensation**

## **Cash Compensation**

The Company's director compensation program provides that the cash compensation paid to, or earned by, its non-employee directors will be comprised of the following components (in whole numbers):

Role	Annual Retainers*
Director	\$60,000
Non-Employee Board Chairperson	\$40,000
Audit Committee Chairperson	\$10,000
Governance Committee Chairperson	\$5,000
Human Resources Committee Chairperson	\$7,500

<sup>\*</sup>Retainers are paid in quarterly installments.

#### **Equity-Based Compensation**

No equity-based compensation was paid to the Company's non-employee directors in 2020.

## **Other Compensation**

Reimbursement is made for travel and accommodation expenses incurred to attend meetings and participate in other corporate functions and for the cost of attending one director continuing education program annually. For each director, the Company pays and maintains coverage for personal excess liability, business travel and accident, and director and officer liability insurance policies.

## **Director Compensation Table – Fiscal Year 2020**

The following table summarizes the compensation paid to or earned by the non-employee directors for 2020. Any employee of the Company who serves as a director receive no additional compensation for service as a director (in whole numbers).

				Non-Equity	Nonqualified Deferred		
	Fees Earned or Paid in Cash	Stock		Incentive Plan		All Other	Total
Name	(\$)	Awards (\$)	(\$)	Compensation (\$)	Earnings (\$)	Compensation (\$)	Total (\$)
Jeffrey A. Brodsky <sup>(1)</sup>	70,000	-	-	-	_	1,103 <sup>(6)</sup>	71,103
Jonathan Mellin <sup>(2)</sup>	60,000	-	-	-	-	1,103 <sup>(6)</sup>	61,103
Jacob Mercer <sup>(3)</sup>	30,000	-	-	-	_	1,103 <sup>(6)</sup>	31,103
Steven Scheinkman	60,000	_	-	_	_	1,103 <sup>(6)</sup>	61,103
Jonathan Segal <sup>(4)</sup>	67,500	-	_	-	_	1,103 <sup>(6)</sup>	68,603
Michael Sheehan	100,000	-	-	-	-	1,103 <sup>(6)</sup>	101,103
Parker Tornell <sup>(5)</sup>	30,000	-	-	-	_	1,103 <sup>(6)</sup>	31,103

<sup>(1)</sup> Mr. Brodsky elected to have his cash compensation paid to Jeffrey Brodsky & Associates, of which he is Managing Director.

<sup>(2)</sup> Mr. Mellin waived his retainer as Governance Committee Chairperson in 2020.

<sup>(3)</sup> Mr. Mercer elected to have his cash compensation paid to various funds related to Whitebox Advisors LLC. Mr. Mercer's term as a director expired as of the Company's Annual Stockholders meeting on June 30, 2020.

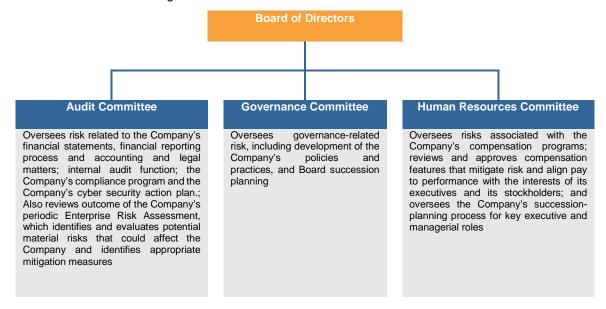
<sup>(4)</sup> Mr. Segal elected to have his cash compensation paid to Highbridge Capital Management, LLC.

<sup>(5)</sup> Mr. Tornell elected to have his cash compensation paid to various funds related to Whitebox Advisors LLC. Mr. Tornell was elected a director at the Company's Annual Stockholders Meeting on June 30, 2020.

<sup>(6)</sup> Represents premiums for Group Personal Excess Liability Coverage

## **Oversight of Risk Management**

The Board is actively involved in oversight of risks that could affect the Company. The Board implements its risk oversight function as a whole and through delegation to committees, which meet regularly and report back to the full Board. The risk management role of each of the committees is detailed further below:



The full Board retains responsibility for general oversight of risks. Key risks to the Company's business strategy are considered by the Board as part of the Company's annual strategy review. See *Item 1A "Risk Factors"* of this Annual Report on Form 10-K for additional information regarding the risks faced by the Company.

## **Code of Conduct**

The Board has adopted a Code of Conduct for Directors and a Code of Conduct for Officers. A copy of each Code of Conduct policy can be found on the "Corporate Governance" section of the Company's website at <a href="https://castlemetals.com/investors/corporate-governance">https://castlemetals.com/investors/corporate-governance</a>.

Every director and officer is required to read and follow the Code that is applicable to his or her role. Any waiver of either Code of Conduct requires the approval of the Governance Committee, and must be promptly disclosed to the Company's stockholders and the public. The Company intends to disclose on the "Corporate Governance" section of its website any material amendments to, or waivers from, the Code of Conduct.

#### Item 11 - Executive Compensation

In this section, the Company describes its compensation programs and policies and the material elements of compensation for the year ended December 31, 2020, for its Chief Executive Officer, the principal executive officer ("PEO"), and its two most highly compensated executive officers (other than the PEO) serving as executive officers at the end of 2020 whose total compensation was in excess of \$100,000. The Company refers to all individuals whose executive compensation is disclosed in this section as its Named Executive Officers (collectively, the "Named Executive Officers").

#### **Compensation Consultant**

The Human Resources Committee has periodically engaged Willis Towers Watson ("Willis") to consult regarding executive officer and director compensation. The Human Resources Committee conducted an independence review in 2020 regarding its engagement of Willis and concluded that Willis is independent.

The Company's compensation consultant provides advice to the Human Resources Committee on an asrequest basis as follows:

- Reviews the Company's executive compensation program designs and levels, including the mix of total compensation elements, compared to industry peer groups and broader market practices.
- Provides information on emerging trends and legislative developments in executive compensation and implications for the Company.
- Reviews the Company's executive stock ownership guidelines, compared to industry peer groups and broader market practices.
- Reviews the Company's director compensation program compared to industry peer groups and broader market practices.

## **Summary Compensation Table**

The table below includes the total compensation paid to or earned by each of the Named Executive Officers for the fiscal years ended December 31, 2020, and 2019 (in whole numbers).

Name and Principal Position Marec Edgar, Chief Executive Officer Patrick Anderson, EVP, Finance &	2019 2020	<b>Salary</b> (\$) <sup>(1)</sup> 562,019 475,000 310,962 330,000	Bonus (\$) — —	Stock Award s (\$) —	Option Awards (\$) —	Non-Equity Incentive Plan Compensatio n (\$)(2) — 516,701 — 222,757	Nonqualified Deferred Compensation Earnings (\$) —	All Other Compensatio n (\$)(3) 73,150 92,371 54,450 76,078	Total (\$) 635,169 1,084,072 365,412 628,835
Administration Mark Zundel,		,	_	_	_	<del>-</del>	_	134,409	440,659
EVP, Global Supply & Aerospace	2019	325,000	_	_	_	219,381	_	15,600	544,381

<sup>(1)</sup> Reflects reduced salary received in 2020 as a result of company-wide furloughs implemented to mitigate the economic impacts of the COVID-19 pandemic.

## All Other Compensation Table – Fiscal Year 2020

The table below provides additional information about the amounts that appear in the "All Other Compensation" column in the Summary Compensation Table above (in whole numbers):

	Note	401(k) Plan	Deferred Plan	Housing	Miscellaneou	Total All Other
Name	Award	Company	Company	Reimbursement	S	Compensation

<sup>(2)</sup> Reflects the cash awards under the Company's 2020 and 2019 STIP (amounts earned during the applicable fiscal year but paid after the end of that fiscal year) and, in 2019, a one-time discretionary supplemental cash short-term incentive award related to 2018 and 2019 performance that was paid in 2019.

<sup>(3)</sup> The amounts shown are detailed in the supplemental "All Other Compensation Table – Fiscal Year 2020" below.

	<b>(\$)</b> <sup>(1)</sup>	Matching Contribution s (\$)	Matching Contributions (\$)	(\$)	<b>(\$)</b> <sup>(2)</sup>	(\$)
Marec Edgar	18,858	9,923	26,921	_	17,448	73,150
Patrick Anderson	18,858	5,331	12,553	_	17,708	54,450
Mark Zundel	114,879	2,850	_	_	16,680	134,409

- (1) Represents amounts paid in PIK interest pursuant to the terms of the 3.00%/5.00% Convertible Notes and the 5.00%/7.00% Convertible Notes during 2020 and, for Mr. Zundel, a one-time discretionary reallocation of an aggregate principal amount of \$109,456 (reflecting the grant date fair value thereof as computed in accordance with ASC Topic 718) of restricted 5.00%/7.00% Convertible Notes that were previously granted by the Company and available for reallocation as lapsed incentive awards pursuant to the Company's 2017 Management Incentive Plan. Additional information about the value of the 5.00%/7.00% Convertible Notes values is included in Note 3 of Item 8 "Financial Statements and Supplementary Data" of this Annual Report on Form 10 K.
- (2) Includes a vehicle stipend, a cellular telephone allowance, group term life insurance premiums and personal excess liability insurance premiums paid by the Company.

## **Elements of Compensation**

The Company has three elements of total direct compensation: base salary, annual incentives, and long-term incentives, which are described in the following table. The Company also provides the Named Executive Officers with limited perquisites and standard retirement and benefit plans (see the sections below entitled "Retirement Benefits" and "Perquisites and Other Personal Benefits").

## **Base Salary**

With the exception of the CEO, whose compensation was reviewed and recommended by the Human Resources Committee and approved by the independent members of the Board, the Human Resources Committee reviewed and approved the base salaries of the Named Executive Officers in 2020. In each case, the Human Resources Committee took into account the CEO's recommendation, as well as experience, internal equity, the performance of each Named Executive Officer during the year, and external competitive compensation data, among other factors. Fixed compensation recognizes individual performance, seniority, scope of responsibilities, leadership skills, experience, and succession planning considerations.

#### **Annual Incentives**

Annual incentives are awarded under the Company's Short-Term Incentive Program ("STIP") and are subject to the terms of the A. M. Castle & Co. 2017 Management Incentive Plan ("MIP"). The purpose of the STIP is to provide variable compensation based on Company performance against annually established key operational and financial measures, as well as individual performance. Metrics and targets under the STIP are evaluated each year for alignment with business strategy.

#### STIP and One-Time Award Payouts

For each of the 2020 STIP and the 2019 STIP, the Board approved a plan for the Named Executive Officers that focused on management's performance in relation to the Company's operating plan for the fiscal year, as approved and revised throughout the year, with key achievement criteria to include, among other things, top-line revenue performance, margin expansion, growth in highly-accretive product lines and value-added services, improved cash generation and working capital management, and overall EBITDA performance.

The Named Executive Officers did not receive any payouts from the 2020 STIP plan as a result of the Company's overall performance in 2020.

Based on the Company's overall performance in 2019, the Human Resources Committee and full Board exercised their discretion, in accordance with the STIP plan, to award 2019 STIP payouts at approximately 50% of target, subject to discretionary adjustments.

In 2019 the Human Resources Committee and full Board exercised its discretion under the MIP, to make onetime discretionary cash incentive awards to management in light of sustained and material improvements in the Company's working capital management beginning in late 2018 and continuing into 2019.

#### 2017 Management Incentive Plan

At the Company's emergence from restructuring proceedings on August 31, 2017, the MIP became effective. The Human Resources Committee administers the MIP and has broad authority under the MIP, among other things, to: (i) select participants; (ii) determine the terms and conditions, not inconsistent with the MIP, of any award granted under the MIP; (iii) determine the number of shares of the Company's common stock to be covered by each award granted under the MIP; and (iv) to determine the fair market value of awards granted under the MIP. Persons eligible to receive awards under the MIP include officers and employees of the Company and its subsidiaries. The types of awards that may be granted under the MIP include stock options, stock appreciation rights, restricted stock, restricted stock units, performance units, performance shares, and other forms of cash or stock based awards.

The Company grants long-term incentive awards under the MIP to the Named Executive Officers to reward performance over a multi-year time period. Equity-based compensation remains an important component of the Company's overall compensation strategy to align the interests of the Named Executive Officers with the interests of its stockholders and serves as an important tool for the Company with respect to attracting and retaining executive talent.

#### **Retirement Benefits**

The following retirement plans are generally available to all non-union, salaried employees, including the Named Executive Officers:

- Salaried Pension Plan. The Company maintains the Salaried Employees Pension Plan (the "Salaried Pension Plan"), a qualified, noncontributory defined benefit pension plan covering eligible salaried employees who meet certain age and service requirements. As of June 30, 2008, the benefits under the Salaried Pension Plan were frozen. There are no enhanced pension formulas or benefits available to the Named Executive Officers. Of the current Named Executive Officers, only Mr. Anderson is eligible to receive benefits under the Salaried Pension Plan.
- 401(k) Savings and Retirement Plan. The Company maintains the 401(k) Savings and Retirement Plan (the "401(k) Plan"), a qualified defined contribution plan, for its employees in the United States who work full-time. There are no enhanced 401(k) benefits available to the Named Executive Officers. Refer to the "All Other Compensation Table" above for the Company's contributions to each Named Executive Officer under the 401(k) Plan.

The Company also maintains the following plan that is available to a limited number of senior management employees, including the Named Executive Officers:

• Supplemental 401(k) Savings and Retirement Plan. The Company maintains an unfunded, nonqualified, deferred compensation plan, the Supplemental 401(k) Plan (the "Supplemental 401(k) Plan"), for its executive officers and senior management. The Supplemental 401(k) Plan has investment options that mirror the Company's 401(k) Plan and provide participants with the ability to save for retirement with additional tax-deferred funds that otherwise would have been limited due to IRS compensation and benefit limitations. Refer to the "All Other Compensation Table" above for the Company's contributions to each participating Named Executive Officer under the Supplemental 401(k) Plan.

#### Perquisites and Other Personal Benefits

The Company provides the following limited perquisites to the Named Executive Officers: automobile usage or stipends; phone allowances; personal excess liability coverage policy; reimbursement of spousal travel expenses on Company business in certain limited instances; and medical, dental, life insurance, short-term, and long-term disability coverage (standard benefits available to most of its employees).

#### **Employment-Related Agreements**

To assure stability and continuity of management, the Company has entered into Amended and Restated Employment Agreements with each of the Named Executive Officers (each, an "Employment Agreement"). Mr. Edgar's Employment Agreement, previously dated as of December 14, 2018 in connection with his appointment to the office of President, was subsequently amended and restated on January 7, 2020 in connection with his appointment to the office of President and CEO effective as of January 1, 2020. Mr. Anderson's Employment Agreement was entered into on May 15, 2017. Mr. Zundel's Employment Agreement was entered into on December 14, 2018.

## **Executive Compensation Philosophy**

Each year, the Human Resources Committee reviews and approves the Company's overall Compensation Philosophy and Strategy. Pay for performance is an essential element of the Company's executive compensation philosophy. The Company's executive compensation programs are designed so that a significant portion of an executive's compensation is dependent upon the performance of the Company. Measures of financial performance for short-term and long-term incentive programs, and the use of equity, are intended to align compensation with the creation of stockholder value. Target and maximum performance goals under incentive programs are selected so as to generate target or maximum payouts, commensurate with performance, respectively.

These programs are designed to provide a total compensation opportunity for the Named Executive Officers that is competitive with the total compensation opportunity offered to executives with similar responsibilities at comparable companies, also known as the "market median guideline." Actual compensation will differ from the targeted opportunity based on actual Company performance. Total compensation is the aggregate of the following categories: (i) base salary; (ii) short-term incentive compensation; and (iii) long-term incentive compensation. In reviewing the Named Executive Officers' target total cash compensation and total direct compensation opportunities, the Human Resources Committee generally uses the fiftieth percentile of the competitive market data ("market median," as described below) as a guideline. Other factors considered by the Human Resources Committee in setting each Named Executive Officer's opportunity are experience, internal equity (rational linkage between job responsibilities and total compensation opportunities across all jobs within the Company), individual executive performance, and the alignment between Company performance and executive pay.

#### **Executive Compensation Process**

## Oversight of the Executive Compensation Programs

The Human Resources Committee oversees the Company's executive compensation programs, operating under a charter that is reviewed annually and approved by the Board. All members of the Human Resources Committee are required to be independent under the NASDAQ listing standards definitions of "Independence". The Human Resources Committee seeks the assistance of an executive compensation consultant, who is engaged periodically and is also independent of the Company and management.

## **Process for the CEO**

Early each year, the Board meets in executive session with the CEO to discuss the CEO's prior year performance, and to identify tentative goals for the upcoming year.

As with the process for the other Named Executive Officers, the Human Resources Committee considers individual performance, Company performance, and the analysis of its compensation consultant, as requested, when setting the CEO's compensation. The Human Resources Committee develops recommendations for CEO compensation for the upcoming year for consideration by the Board.

The Board meets annually, without the CEO present, to consider the recommendations of the Human Resources Committee, determine any compensation adjustments applicable to the CEO, and finalize the CEO's goals and objectives for the upcoming year. The independent members of the Board then meet with the CEO.

#### Process for Executives other than the CEO

The Company utilizes a formal performance management process to establish goals for its executive officers, including the Named Executive Officers, and to evaluate management performance. The Human Resources Committee annually reviews the performance of the executive officers with the CEO and the CEO's recommendation for any changes in the executive officers' compensation.

The CEO's performance review of the executive officers addresses each executive's performance relative to established financial and personal objectives and specific project assignments, and includes a review of the following leadership competencies:

- Strategic leadership;
- Driving execution;
- Cross-functional alignment and collaboration;
- Decision making;
- · Talent management;
- · Engaging and influencing others; and
- Business, financial, and other relevant subject matter acumen.

In addition to the reviews of individual executive performance, the Human Resources Committee takes into account the overall performance of the Company (as related to the short term and long term incentive plans), as well as the analysis and findings of its executive compensation consultant, as requested, regarding market pay levels and practices.

The Human Resources Committee also reviews and approves the material terms of any employment, severance, and change-in-control agreements with the Named Executive Officers, with a view to approving terms that are competitive in the marketplace and that serve to attract, motivate and retain executives.

## **Benchmarking**

In order to establish the market median guideline, the Human Resources Committee reviews competitive market compensation data periodically, including industry compensation data provided by its executive compensation consultant as requested. In 2020 and 2019, the Human Resources Committee's executive compensation consultant assembled market pay data from published executive compensation surveys including Willis Towers Watson 2017 CBD Executive Compensation Survey, Willis Towers Watson 2017 CSR Executive Compensation Survey and Mercer 2017 MBD Executive Compensation Survey. The survey data was scoped to reflect practices of organizations in the manufacturing industry and were regressed to reflect the Company's annual revenue.

## **Additional Executive Compensation Information and Policies**

#### Severance and Change in Control Benefits

In order to attract and retain an appropriate caliber of talent, the Company provides the Named Executive Officers with severance and change in control protections pursuant to the terms of their Employment Agreements.

In the event a Named Executive Officer's employment with the Company terminates for any reason, he will be entitled to certain unpaid and accrued payments and benefits. However, if the Named Executive Officer's employment is terminated by the Company for "good cause" or if the Named Executive Officer terminates his employment without "good reason", then he will be entitled only to limited payments and benefits consisting primarily of earned but unpaid salary and those benefits as required by applicable law or the terms of the Company's benefit programs.

In the event of termination of Named Executive Officer's employment with the Company at the end of the initial term of his Employment Agreement or any renewal term, and if such termination is solely due to non-renewal of the Employment Agreement by the Company, then the Named Executive Officer will receive (i) all salary earned but not yet paid through the date of termination and (ii) (x) any prior-year STIP compensation earned

but not yet paid and the prorated portion of any current year STIP compensation, and (y) any and all options, rights or awards granted to the Named Executive Officer under the MIP prior to the termination date, that will vest on a prorated basis to reflect the portion of the applicable vesting period lapsed as of the date of termination. In the event of termination of the Employment Agreement due to non-renewal of the Employment Agreement by the Named Executive Officer, then the Named Executive Officer is entitled only to the salary earned but not yet paid through the date of termination.

In the event of termination of the Named Executive Officer's employment by the Company due to his death or permanent disability, the Named Executive Officer or his beneficiaries will be entitled to (i) any compensation owed to the Named Executive Officer through the date of his death or determination of permanent disability (including salary), (ii) any prior-year STIP compensation earned but not yet paid, plus the prorated portion of any current year STIP compensation and (iii) pro-rata vesting of each of his then outstanding and non-vested options, rights or awards under any of the Company's incentive compensation plans. The Company will provide medical insurance and other benefits to the Named Executive Officer and his dependents, as applicable, for ninety (90) days following his death or determination of permanent disability.

If the Named Executive Officer's employment is terminated by the Named Executive Officer without "good reason" upon thirty (30) days' prior written notice to the Company, then the Named Executive Officer is entitled to payment of compensation and all other benefits through the date of termination; provided, however, that if the Company waives the required notice period and terminates his employment early, the Named Executive Officer will be entitled to payment of compensation and all other benefits that he would have been entitled to during such thirty-day notice period.

If the Named Executive Officer's employment is terminated either involuntarily by the Company and not due to "good cause" or by the Named Executive Officer for "good reason", then, in addition to payment of compensation and benefits earned through the date of termination, the Named Executive Officer will be entitled to (i) a cash severance amount, which shall be equal to a "severance multiple" of the sum of his base salary and the amount of his target STIP in the year the termination occurs; (ii) the prorated portion of any current year STIP; (iii) pro-rata vesting of each of his then outstanding and non-vested options, rights or awards under any of the Company's incentive compensation plans; (iv) a monthly cash reimbursement for a period of time following termination for the portion of the Named Executive Officer's cost of COBRA premiums that are in excess of the active-employee cost of such coverage; and (v) the benefit of the auto allowance, mobile telephone allowance and other perquisites for one (1) year following termination. The "severance multiple" for Mr. Edgar is two times (2x) the sum of his base salary and the amount of his target STIP in the year the termination occurs; the "severance multiple" for Messrs. Anderson and Zundel is one and one-half times (1.5x) the sum of his base salary and the amount of his target STIP in the year the termination occurs. The period of COBRA premium reimbursement is two (2) years for Mr. Edgar and one and one-half (1.5) year for Messrs. Anderson and Zundel.

The Employment Agreements provide for compensation due to termination of employment following a change in control. A "change in control" will be generally defined to include the acquisition of 40% or more of the Company's voting power, specified changes in a majority of the Board, and the sale or liquidation of the Company. If the Named Executive Officer's employment is terminated in connection with a change in control either involuntarily by the Company and not due to "good cause" or by the Named Executive Officer for "good reason", then, in addition to payment of compensation and benefits earned through the date of termination, the Named Executive Officer will receive (i) a "severance multiple" of the sum of his base salary and the amount of his target STIP in the year the termination occurs; (ii) the prorated portion of any current year STIP; (iii) prorata vesting of each of his then outstanding and non-vested options, rights or awards under any of the Company's incentive compensation plans; (iv) a monthly cash reimbursement for a period of time following termination for the portion of the Named Executive Officer's cost of COBRA premiums that are in excess of the active-employee cost of such coverage; and (v) the benefit of the auto allowance, mobile telephone allowance and other perquisites for one (1) year following termination. The Named Executive Officer will be eligible to receive any remaining ungranted and unallocated portion of the MIP the Board is required to award in the event of a change in control, subject to the Board's sole discretion to determine the recipients thereof and the allocation to such recipients. The change in control "severance multiple" for Mr. Edgar is two and one-half times (2.5x) the sum of his base salary and the amount of his target STIP in the year the termination occurs;

the change in control "severance multiple" for Messrs. Anderson and Zundel is two times (2x) the sum of his base salary and the amount of his target STIP in the year the termination occurs. The period of COBRA premium reimbursement after a change in control is two and one-half (2.5) years for Mr. Edgar and two (2) years for Messrs. Anderson and Zundel.

## **Compensation Recovery Policy**

The Company has adopted a compensation recovery (or "clawback") policy that requires paid incentive compensation to be recovered by the Company to the extent such compensation would have been lower due to restated financial results. The Human Resources Committee has the authority to calculate the amount of any overpayment and, in its sole discretion, to seek to recover amounts determined to have been inappropriately received by any current or former executive of the Company. The clawback policy provides that overpayments of compensation should be recovered within twelve months after an applicable restatement of financial results.

## Anti-Hedging and Anti-Pledging Policy

Under the Company's Insider Trading Policy, directors, executive officers and employees are prohibited from (i) hedging the economic interest in the Company's securities, and (ii) purchasing securities on margin, holding Company securities in a margin account, or pledging Company securities as collateral for a loan.

## **Outstanding Equity Awards at 2020 Fiscal Year-End**

The following table sets forth information on the holdings of stock options and stock awards by the Named Executive Officers as of December 31, 2020.

		Optio	n Awards		
Name Marec Edgar Patrick Anderson	Number of Securities Underlying Unexercised Options (#) Exercisable	Number of Securities Underlying Unexercised Options (#) Unexercisable —	Equity Incentive Plan Awards: # of Securities Underlying Unexercised Unearned Options (#) —	Option Exercise Price (\$) —	Option Expiration Date —
Mark Zundel	<u> </u>	<del> </del>	<del>-</del>	<del>-</del>	<u> </u>
		Stock	<b>Awards</b>		
	Number of Shares or Units of Stock That Have Not Vested	Market Value of Shares or Units of Stock That Have Not Vested	Equity Incentive Plan Awards: Number of Unearned Shares, Units or Other Rights That Have Not Vested	Equity Incentive Plan Awards: Market or Payout Value of Unearned Shares, Units or Other Rights That Have Not Vested	
Name	<b>(#)</b> <sup>(1)</sup>	<b>(\$)</b> <sup>(2)</sup>	<b>(#)</b> <sup>(3)</sup>	<b>(\$)</b> <sup>(4)</sup>	
Marec Edgar	_	_	_	_	
Patrick Anderson	_	_	_	_	
Mark Zundel	4,043	12,291	22,665	68,902	

- (1) Mr. Zundel owns 4,043 shares of restricted stock that will vest on August 31, 2022.
- (2) Market value has been computed by multiplying the closing price of the Company's common stock on December 31, 2020, \$ 3.04, by the number of shares of restricted stock.
- (3) Represents shares of the Company's common stock that may be acquired upon conversion of restricted 3.00%/5.00% Convertible Notes received pursuant to the terms of the Exchange Offer in exchange for restricted 5.00%/7.00% Convertible Notes originally issued pursuant to the MIP as described in the above section entitled, "Grant of 2017 MIP," and the amounts paid in PIK interest pursuant to the terms of the 3.00%/5.00% Convertible Notes as of December 31, 2020. The restricted 3.00%/5.00% Convertible Notes owned by Mr. Zundel will vest on August 31, 2022.
- (4) Market value has been computed by multiplying the closing price of the Company's common stock on December 31, 2020, \$3.04, by the number of shares convertible from restricted 3.00%/5.00% Convertible Notes (and accompanying PIK interest paid pursuant to their terms as of December 31, 2020).

## Item 12 - Security Ownership of Certain Beneficial Owners and Management

#### **Directors and Management**

The following table sets forth the number of shares and percentage of the Company's common stock that was owned beneficially as of March 4, 2021, by each of the Company's directors and each current member of Executive Management, including those set forth in the Summary Compensation Table, and by all directors, director nominees and executive management as a group, with each person having sole voting and dispositive power except as indicated:

	Shares of Common Stock Beneficially	Percentage of
Beneficial Owner	Owned	Common Stock <sup>(1)</sup>
Directors		
Jeffrey A. Brodsky	2,291	*
Jonathan Mellin	2,480	*(2)
Steven Scheinkman <sup>(3)</sup>	47,110	*(4)
Jonathan Segal	0	*
Michael Sheehan	2,457	*
Parker Tornell	0	*
Management		
Marec Edgar, President & Chief Executive Officer(3)	15,547	*(5)
Patrick Anderson, Executive Vice President, Finance & Administration	20,757	*(5)
Mark Zundel, Executive Vice President, Global Supply & Aerospace	5,705	*(6)
All directors and executive officers as a group (9 persons)	96,347	1.3% <sup>(7)</sup>

<sup>\*</sup> Percentage of shares owned equals less than 1%.

- (1) Based on 7,255,144 shares of common stock issued and outstanding as of March 4, 2021.
- (2) Represents 2,480 shares held by Mr. Mellin individually. Excludes 1,116,124 shares Mr. Mellin may be deemed to beneficially own in his capacity as trustee, officer or general partner of certain trusts and other entities established for the benefit of members of the Simpson Estate / SGF. See Note (4) under the "Principal Stockholders" table below. Also excludes 3,336,386 shares of common stock, which may be acquired by SGF upon conversion of the 3.00%/5.00% Convertible Notes, because the mode of payment is determined in the sole discretion of the Company and the beneficial owner's right to obtain shares is therefore subject to a material contingency beyond his control.
- (3) Mr. Scheinkman served as Chief Executive Officer and Chairperson of the Board until his retirement effective as of January 1, 2020, at which time Mr. Edgar was appointed President & Chief Executive Officer. Following his retirement as Chief Executive Officer, Mr. Scheinkman remained a director of the Company.
- (4) Excludes 112,546 shares of common stock that may be acquired upon conversion of the 3.00%/5.00% Convertible Notes, because the mode of payment is determined in the sole discretion of the Company and the beneficial owner's right to obtain shares is therefore subject to a material contingency beyond his control.
- (5) Excludes 59,488 shares of common stock that may be acquired upon conversion of the 3.00%/5.00% Convertible Notes, because the mode of payment is determined in the sole discretion of the Company and the beneficial owner's right to obtain shares is therefore subject to a material contingency beyond his control.
- (6) Excludes 22,665 shares of common stock that may be acquired upon conversion of the 3.00%/5.00% Convertible Notes, because the mode of payment is determined in the sole discretion of the Company and the beneficial owner's right to obtain shares is therefore subject to a material contingency beyond his control.
- (6) Excludes 254,187 shares of common stock that may be acquired upon conversion of the 3.00%/5.00% Convertible Notes, because the mode of payment is determined in the sole discretion of the Company and each beneficial owner's right to obtain shares is therefore subject to a material contingency beyond such beneficial owner's control.

## **Principal Stockholders**

The only persons who held of record or, to the Company's knowledge (based on the review of Schedules 13D, 13F and 13G, and amendments thereto), owned beneficially more than 5% of the outstanding shares of the Company's common stock as of March 4, 2021, are set forth below, with each person having sole voting and dispositive power except as indicated:

Name and Address of Beneficial Owner	Shares of Common Stock Beneficially Owned	Percentage of Outstanding Common Stock <sup>(1)</sup>
Highbridge Capital Management, LLC/ Highbridge MSF International Ltd./ Highbridge Tactical Credit Master Fund, L.P. 277 Park Avenue, 23 <sup>rd</sup> Floor New York, New York 10172	2,302,884 <sup>(2)(7)</sup>	31.7%
Whitebox Advisors LLC/Whitebox General Partner LLC/ Whitebox Multi-Strategy Partners, L.P./ Whitebox Asymmetric Partners, LLC/Whitebox Caja Blanca, LP/ Whitebox Credit Partners, L.P./Whitebox GT Fund, LP/ Pandora Select Partners, L.P./Whitebox Institutional Partners, L.P. 3033 Excelsior Boulevard, Suite 500 Minneapolis, Minnesota 55416	2,134,674 <sup>(3)(7)</sup>	29.4%
SGF, LLC/ Jonathan B. Mellin 30 North LaSalle Street, Suite 1232 Chicago, Illinois 60602-2504	1,118,605 <sup>(4)(7)</sup>	15.4%
Corre Opportunities Qualified Master Fund, LP/ Corre Partners Advisors, LLC/Corre Partners Management, LLC/ John Barrett/Eric Soderlund 12 East 49 <sup>th</sup> Street, 40 <sup>th</sup> Floor New York, New York 10017	1,070,256 <sup>(5)(7)</sup>	14.8%
Wolverine Asset Management, LLC/Wolverine Holdings, L.P./ Wolverine Trading Partners, Inc./ Wolverine Flagship Fund Trade Limited/ Christopher L. Gust/Robert R. Bellick 175 W. Jackson, Suite 340 Chicago, IL 60064	375,714 <sup>(6)(7)</sup>	5.2%

- (1) Based on 7,255,144 shares of common stock issued and outstanding as of March 4, 2021.
- (2) Based on information provided by Highbridge Capital Management, LLC ("HCM") on Schedule 13-D/A filed with the SEC on March 31, 2020, (i) HCM, the trading manager of Highbridge MSF International Ltd. (formerly known as 1992 MSF International Ltd.) and 1992 Tactical Credit Master Fund, L.P. (together, the "1992 Funds"), may be deemed the beneficial owner of, and has shared voting and dispositive power with respect to, the 2,302,884 shares held by the 1992 Funds; and (ii) Highbridge MSF International Ltd. may be deemed the beneficial owner of, and has shared voting and dispositive power with respect to, the 1,871,563 of the shares beneficially owned by the 1992 Funds. Number of shares of common stock have been adjusted to estimate the effect of the Reverse Split.
- (3) Based on information provided by Whitebox Advisors LLC ("Whitebox Advisors") on Schedule 13-D/A filed with the SEC on April 1, 2020, (i) Whitebox Advisors, as the investment manager of the Private Funds (as defined below), may be deemed the beneficial owner of, and has shared voting and dispositive power with respect to, the 2,134,674 shares held by the Private Funds; (ii) Whitebox General Partner LLC ("Whitebox GP"), as the general partner of the Private Funds, may be deemed the beneficial owner of, and has shared voting and dispositive power with respect to, 2,061,022 of the shares held by the Private Funds; (iii) Whitebox Multi-Strategy Partners, L.P. ("WMP") may be deemed the beneficial owner of, and has shared voting and dispositive power with respect to, the 1,061,318 shares held by WMP; and (iv) Whitebox Asymmetric Partners, LP ("WAP") may be deemed the beneficial owner of, and has shared voting and dispositive power with respect to, the 585,988 shares held by WAP. Shares

are directly owned by WMP, WAP, Pandora Select Partners, L.P., Whitebox Credit Partners, L.P., Whitebox GT Fund, LP, Whitebox Institutional Partners, L.P., Whitebox Multi-Strategy Partners, L.P. and Whitebox Caja Blanca Fund, L.P. (together, the "Private Funds"). Number of shares of common stock have been adjusted to estimate the effect of the Reverse Split.

- (4) Based on information provided by SGF, LLC ("SGF") on Schedule 13-D/A filed with the SEC on October 22, 2020, (i) SGF may be deemed the beneficial owner of, and has sole voting and dispositive power with respect to, the 1,102,228 shares held by SGF; and (ii) Mr. Mellin, acting in various capacities with respect to, and deputized by, certain of the Simpson Estate Members, may be deemed the beneficial owner of 1,118,605 of the shares held by the Simpson Estate Members, of which he holds sole voting power with respect to 1,118,605 shares, sole dispositive power with respect to 1,102,228 shares. Shares are held by SGF and other entities on behalf of certain members of an extended family group and various trusts, estates and estate planning vehicles established by certain deceased and surviving family members (together, the "Simpson Estate Members"). Number of shares of common stock have been adjusted to estimate the effect of the Reverse Split.
- (5) Based on information provided by Corre Partners Management, LLC (the "Corre Investment Advisor") on Schedule 13-D/A filed with the SEC on March 31, 2020, (i) Corre Opportunities Qualified Master Fund, LP ("Qualified Master Fund"), (ii) Corre Partners Advisors, LLC (the "Corre GP") as the general partner of Qualified Master Fund, (iii) Corre Investment Advisor with delegated investment authority over fund assets, (iv) Mr. Barrett as a managing member of Corre GP, and (v) Mr. Soderlund as a managing member of Corre GP, may each be deemed the beneficial owner of, and has shared voting and dispositive power with respect to, the 1,070,256 shares held by Qualified Master Fund. Number of shares of common stock have been adjusted to estimate the effect of the Reverse Split.
- (6) Based on information provided by Wolverine Asset Management, LLC ("WAM") on Schedule 13-D/A filed with the SEC on March 31, 2020, (i) Wolverine Flagship Fund Trade Limited ("Flagship"), (ii) WAM as the investment manager of Flagship, (iii) Wolverine Holdings, L.P. ("WH") as the sole member and manager of WAM, (iv) Wolverine Trading Partners, Inc. ("WTP") as the sole general partner of WH, (v) Mr. Gust as a controlling shareholder of WTP, and (vi) Mr. Bellick as a controlling shareholder of WTP, may each be deemed the beneficial owner of, and has shared voting and dispositive power with respect to, the 375,714 shares held by Flagship. Number of shares of common stock have been adjusted to estimate the effect of the Reverse Split.
- (7) Excludes shares of common stock which may be acquired upon conversion of the 3.00%/5.00% Convertible Notes, because the mode of payment is determined in the sole discretion of the Company and the beneficial owner's right to obtain shares is therefore subject to a material contingency beyond its control. Because of the relationship between the beneficial owner and the other stockholders of the Company party to the Stockholders Agreement, the beneficial owner may be deemed, pursuant to Rule 13d-3 under the Securities Act, to beneficially own a total of 7,002,133 shares of common stock, which represents the aggregate number of shares of common stock beneficially owned by the parties to the Stockholders Agreement.

## **Equity Compensation Plan Information**

This table provides information regarding the equity authorized for issuance under the Company's equity compensation plans as of December 31, 2020.

Plan Category Equity compensation plans approved by	(a) Number of Securities to be issued upon exercise of outstanding options, warrants and rights 293,249 <sup>(1)</sup>	(b) Weighted-average exercise price of outstanding options, warrants and rights (\$) 37.679 <sup>(2)</sup>	(c) Number of securities remaining available for future issuances under equity compensation plans (excluding securities reflected in column (a))  158,703
security holders Equity compensation plans not approved by security holders	N/A	N/A	N/A

- (1) This number represents the gross number of underlying shares of common stock associated with the 3.00%/5.00% Convertible Notes received pursuant to the terms of the Exchange Offer in exchange for restricted 5.00%/7.00% Convertible Notes originally issued pursuant to the MIP, and the amounts paid in PIK interest as of December 31, 2020. This does not include 116,084 shares of unvested restricted stock issued under the 2017 MIP and outstanding as of December 31, 2020.
- (2) Based on a conversion rate (after giving effect to an adjustment triggered by the Reverse Split) of 0.21939631 shares of common stock per \$1.00 principal amount of the Company's the 3.00%/5.00% Convertible Notes. The conversion rate is subject to further adjustment from time to time pursuant to the terms of the indenture governing the 3.00%/5.00% Convertible Notes. Because the conversion price of the 3.00%/5.00% Convertible Notes is subject to downward adjustment, the 3.00%/5.00% Convertible Notes may be convertible, including in connection with a Fundamental Change (as defined in the indenture governing the 3.00%/5.00% Convertible Notes), into a greater number of shares in the future. In addition, the Company may, in certain circumstances, pay interest on the 3.00%/5.00% Convertible Notes in kind, which would result in additional 3.00%/5.00% Convertible Notes outstanding and available for conversion.

## Section 16(a) Beneficial Ownership Reporting Compliance

Section 16(a) of the Securities Exchange Act of 1934, as amended, requires the Company's executive officers and directors and beneficial owners of more than 10% of the Company's common stock to file reports of ownership of the Company's common stock with the SEC and to furnish the Company with a copy of those reports.

Based on the Company's review of the reports and upon the written confirmation that the Company received from each of its executive officers and directors, the Company believes that, other than a Form 4 filed January 14, 2020 for Steven Scheinkman and a Form 3 filed August 25, 2021 for Parker Tornell, all Section 16(a) reports were timely filed in 2020.

## ITEM 13 — Certain Relationships and Related Transactions, and Director Independence

#### **Related Parties**

The Company's Related-Party Transactions Policy governs the review, approval and ratification of transactions involving the Company and related persons where the amount involved exceeds \$120,000. Related persons include:

- Directors;
- Director nominees;
- Executive officers;
- 5% stockholders;
- · Immediate family members of the above persons; and
- Entities in which the above persons have a direct or indirect material interest.

Potential related-party transactions are reviewed by the Company's Legal Department. If the Company's Legal Department determines that the proposed transaction is a related-party transaction for such purposes, the proposed transaction is then submitted to the Governance Committee for review.

The Governance Committee considers all of the relevant facts and circumstances available, including but not limited to:

- whether the proposed transaction is on terms that are fair to the Company and no less favorable to the Company than terms that could have been reached with an unrelated third party:
- the purpose of, and the potential benefits to, the Company of entering into the proposed transaction;
- the impact on a director's independence, in the event such person is an outside director;
   and
- whether the proposed transaction would present an improper conflict of interest.

In the event that the Company becomes aware of a related-party transaction that has not been previously approved or ratified by the Governance Committee, a similar process will be undertaken by the Governance Committee in order to determine if the existing transaction should continue or be terminated.

A copy of the Company's Related-Party Transactions Policy can be found on the "Corporate Governance" section of its website at https://castlemetals.com/investors/corporate-governance.

## **Related-Party Transactions and Relationships**

#### **Convertible Notes**

On June 18, 2017, the Company and four of its subsidiaries (together with the Company, the "Debtors") filed voluntary petitions for reorganization under Chapter 11 of the United States Bankruptcy Code with the United States Bankruptcy Court for the District of Delaware in Wilmington, Delaware (the "Bankruptcy Court"). Also on June 18, 2017, the Debtors filed their Prepackaged Joint Chapter 11 Plan of Reorganization with the Bankruptcy Court and on July 25, 2017, the Debtors filed their Amended Prepackaged Joint Chapter 11 Plan of Reorganization (the "Plan") with the Bankruptcy Court. On August 2, 2017, the Bankruptcy Court entered an order confirming the Plan. On August 31, 2017 (the "Effective Date"), the Plan became effective pursuant to its terms and the Debtors emerged from their Chapter 11 cases. On February 6, 2018, the Bankruptcy Court entered a final order closing the Chapter 11 cases of the Debtors.

Pursuant to the Plan, on the Effective Date, the Bankruptcy Court discharged and canceled certain senior secured indebtedness and, in exchange, the Company issued new common stock in the Company and entered into an Indenture with Wilmington Savings Fund Society, FSB, as trustee and collateral agent and, pursuant thereto, issued approximately \$164.9 million in aggregate original principal amount of its 5.00%/7.00% Convertible Notes. As noted below, in addition to certain members of management, certain stockholders and (including stockholders with whom members of the Board of Directors are affiliated) received and held 5.00%/7.00% Convertible Notes.

On March 27, 2020, the Company announced the successful completion of an exchange offer (the "Exchange Offer"), which launched on February 27, 2020, to issue a combination of the Company's 3.00%/5.00% Convertible Notes and shares of its common stock in exchange for its outstanding 5.00%/7.00% Convertible Notes. Approximately \$190.2 million in aggregate principal amount of the 5.00%/7.00% Convertible Notes were tendered and accepted in the Exchange Offer. Pursuant to the terms of the Exchange Offer, the Company issued approximately \$95.1 million in aggregate principal amount of its 3.00%/5.00% Convertible Notes and 70,261 shares of its common stock. Holders of the 5.00%/7.00% Convertible Notes who did not tender into this Exchange Offer retained their 5.00%/7.00% Convertible Notes. Approximately \$3.7 million in aggregate principal amount of 5.00%/7.00% Convertible Notes remain outstanding after the Exchange Offer.

Concurrently with the Exchange Offer, the Company solicited consents from holders of the 5.00%/7.00% Convertible Notes for certain amendments to the indenture governing the 5.00%/7.00% Convertible Notes to eliminate or amend substantially all of the restrictive covenants, release all collateral securing the Company's obligations under the indenture governing the 5.00%/7.00% Convertible Notes, and modify certain of the events of default and various

other provisions, contained in such indenture (the "Proposed Amendments"). The indenture governing the 5.00%/7.00% Convertible Notes was so amended effective as of the closing of the Exchange Offer.

On February 27, 2020, at the time the Company launched the Exchange Offer, the Company announced that it entered into support agreements with holders who, in the aggregate, held in excess of 96% of the 5.00%/7.00% Convertible Notes, and who had agreed, among other things, to tender their 5.00%/7.00% Convertible Notes in the Exchange Offer and to consent to the Proposed Amendments, subject to certain conditions. The Exchange Offer closed with greater than 97% of the aggregate principal amount of the 5.00%/7.00% Convertible Notes having been tendered and exchanged.

As noted below, in addition to certain members of management, certain stockholders and (including stockholders with whom members of the Board of Directors are affiliated) received 3.00%/5.00% Convertible Notes in the Exchange Offer and continue to hold the 3.00%/5.00% Convertible Notes.

A description of the 3.00%/5.00% Convertible Notes and the 5.00%/7.00% Convertible Notes may be found in Note 2 – *Debt* of Item 8 – "*Financial Statements and Supplementary Data*" of this Annual Report on Form 10-K. Additional information regarding the Exchange Offer may be found in the Company's Prospectus filed with the SEC on March 27, 2020 and in the Company's Current Report on Form 8-K filed with the SEC on March 30, 2020.

## Stockholders Agreement

Pursuant to the Plan, on August 31, 2017, the Company entered into a Stockholders Agreement (the "Stockholders Agreement") with Highbridge Capital Management, LLC and its affiliates ("Highbridge"), Whitebox Advisors LLC and its affiliates ("Whitebox"), SGF, Inc. ("SGF"), Corre Partners Management, LLC and its affiliates ("Corre"), Wolverine Flagship Fund Trading Limited and its affiliates ("WFF"), and certain members of the Company's management. The Stockholders Agreement includes certain customary board designation rights, preemptive rights, transfer restrictions, and tag-along and drag-along rights. For additional information on the terms of the Stockholders Agreement, see the Company's Registration Statement on Form 8-A filed with the SEC on August 31, 2017.

#### Registration Rights Agreement

Pursuant to the Plan, on the Effective Date, the Company entered into a Registration Rights Agreement (the "Registration Rights Agreement") with Highbridge, Whitebox, SGF, Corre and WFF. Under the Registration Rights Agreement, the Company has granted registration rights to those recipients who are party to the Registration Rights Agreement with respect to certain securities of the Company. On March 27, 2020 in connection with the Exchange Offer, the parties to the Registration Rights Agreement entered into an amended and restated registration rights agreement (the "A&R Registration Rights Agreement"), the terms and conditions of which are substantially consistent with those applicable to the original agreement. For additional information on the terms of the A&R Registration Rights Agreement, see the Company's Form 8-K filed with the SEC on March 30, 2020.

#### Highbridge Capital Management, LLC

One of the Company's current directors, Jonathan Segal, serves as a managing director of, and portfolio manager for, Highbridge. Pursuant to the Plan and the Stockholders Agreement, Highbridge and/or its affiliates have the right to designate one member of the Board. Mr. Segal was selected by Highbridge.

On the Effective Date, in connection with the Plan, Highbridge and/or one or more of its affiliates received approximately \$49.7 million in aggregate principal amount of the 5.00%/7.00% Convertible Notes, 509,105 shares of the Company's new common stock and a cash payment of \$4.0 million. Furthermore, on March 27, 2020, in connection with the Exchange Offer, Highbridge tendered \$62.0 million in aggregate principal amount and accrued PIK interest of the 5.00%/7.00% Convertible Notes in exchange for \$30.5 million in aggregate principal amount of 3.00%/5.00% Convertible Notes and 22,520 shares of the Company's common stock.

In accordance with the terms of the Exchange Offer, upon the tender and exchange of its 5.00%/7.00% in March 2020, Highbridge also received and simultaneously tendered and exchanged accrued PIK interest payments in the amount of \$1.0 million with respect to its tendered 5.00%/7.00% Convertible Notes. Highbridge received PIK interest payments in the amounts of \$4.1 million (in 2019), \$3.8 million (in 2018) and \$1.2 million (in 2017) with respect to its 5.00%/7.00% Convertible Notes, in each case commensurate with other holders thereof. Highbridge received PIK interest payments in the amount of \$1.2 million in 2020 with respect to its 3.00%/5.00% Convertible Notes, commensurate with other holders thereof.

#### Whitebox Advisors LLC

One of the Company's directors, Parker Tornell, is a Credit Analyst at Whitebox. Pursuant to the Plan and the Stockholders Agreement, Whitebox and/or its affiliates have the right to designate one member of the Board. Mr. Tornell was selected by Whitebox.

On the Effective Date, in connection with the Plan, Whitebox and/or one or more of its affiliates received approximately \$46.0 million in aggregate principal amount of the 5.00%/7.00% Convertible Notes, 400,872 shares of the Company's new common stock and a cash payment of \$3.6 million. Furthermore, on March 27, 2020, in connection with the Exchange Offer, Whitebox and/or one or more of its affiliates tendered \$57.7 million in aggregate principal amount and accrued PIK interest of the 5.00%/7.00% Convertible Notes in exchange for \$28.4 million in aggregate principal amount of 3.00%/5.00% Convertible Notes and 20,946 shares of the Company's common stock.

In accordance with the terms of the Exchange Offer, upon the tender and exchange of its 5.00%/7.00% Convertible Notes in March 2020, Whitebox also received and simultaneously tendered and exchanged accrued PIK interest payments in the amount of \$1.0 million with respect to its tendered 5.00%/7.00% Convertible Notes. Whitebox has received PIK interest payments in the amounts of \$3.8 million (in 2019), \$3.5 million (in 2018) and \$1.1 million (in 2017) with respect to its 5.00%/7.00% Convertible Notes, in each case commensurate with other holders thereof. Whitebox received PIK interest payments in the amount of \$1.1 million in 2020 with respect to its 3.00%/5.00% Convertible Notes, commensurate with other holders thereof.

## Simpson Estates / SGF, Inc.

One of the Company's current directors, Mr. Mellin, serves as the President, Chief Executive Officer and Chief Investment Officer of Simpson Estates, Inc., an affiliate of SGF. Pursuant to the Plan and the Stockholders Agreement, SGF and/or its affiliates have the right to designate one member of the Board. SGF selected Mr. Mellin.

On the Effective Date, in connection with the Plan, SGF and/or one or more of its affiliates received approximately \$24.9 million in aggregate principal amount of the 5.00%/7.00% Convertible Notes, 207 shares of the Company's new common stock and a cash payment of \$2.0 million. Furthermore, on March 27, 2020, in connection with the Exchange Offer, SGF and/or one or more of its affiliates tendered \$28.9 million in aggregate principal amount and accrued PIK interest of the 5.00%/7.00% Convertible Notes in exchange for \$14.6 million in aggregate principal amount of 3.00%/5.00% Convertible Notes and 10,816 shares of the Company's common stock.

In accordance with the terms of the Exchange Offer, upon the tender and exchange of its 5.00%/7.00% Convertible Notes in March 2020, SGF also received and simultaneously tendered and exchanged accrued PIK interest payments in the amount of \$0.5 million with respect to its tendered 5.00%/7.00% Convertible Notes. SGF received PIK interest payments, in the amounts of \$2.0 million (in 2019), \$1.8 million (in 2018) and \$0.6 million (in 2017) with respect to its 5.00%/7.00% Convertible Notes, in each case commensurate with other holders thereof. SGF received PIK interest payments in the amount of \$0.6 million in 2020 with respect to its 3.00%/5.00% Convertible Notes, commensurate with other holders thereof.

## Corre Partners Management, LLC

On the Effective Date and in connection with the Plan, Corre and/or one or more of its affiliates received approximately \$24.2 million in aggregate principal amount of the 5.00%/7.00% Convertible Notes, 235 shares of the Company's new common stock and a cash payment of \$3.1 million. Furthermore, on March 27, 2020, in connection with the Exchange Offer, Corre and/or one or more of its affiliates tendered \$28.8 million in aggregate principal amount and accrued PIK interest of the 5.00%/7.00% Convertible Notes in exchange for \$14.2 million in aggregate principal amount of 3.00%/5.00% Convertible Notes and 10,469 shares of the Company's common stock.

In accordance with the terms of the Exchange Offer, upon the tender and exchange of its 5.00%/7.00% Convertible Notes in March 2020, Corre also received and simultaneously tendered and exchanged accrued PIK interest payments in the amount of \$0.5 million with respect to its tendered 5.00%/7.00% Convertible Notes. Corre received PIK interest payments in the amounts of \$1.9 million (in 2019), \$1.8 million (in 2018) and \$0.6 million (in 2017) with respect to its 5.00%/7.00% Convertible Notes, in each case commensurate with other holders thereof. Corre received PIK interest payments in the amount of \$0.5 million in 2020 with respect to its 3.00%/5.00% Convertible Notes, commensurate with other holders thereof.

#### Wolverine Flagship Fund Trading Limited

On the Effective Date and in connection with the Plan, WFF and/or one or more of its affiliates received approximately \$8.5 million in aggregate principal amount of the 5.00%/7.00% Convertible Notes, 71 shares of the Company's new

common stock and a cash payment of \$.7 million. Furthermore, on March 27, 2020, in connection with the Exchange Offer, WFF and/or one or more of its affiliates tendered \$10.1 million in aggregate principal amount and accrued PIK interest of the 5.00%/7.00% Convertible Notes in exchange for \$5.0 million in aggregate principal amount of 3.00%/5.00% Convertible Notes and 3,686,240 shares of the Company's common stock.

In accordance with the terms of the Exchange Offer, upon the tender and exchange of its 5.00%/7.00% Convertible Notes in March 2020, WFF also received and simultaneously tendered and exchanged accrued PIK interest payments in the amount of \$0.2 million with respect to the tendered 5.00%/7.00% Convertible Notes. WFF received PIK interest payments in the amounts of \$0.7 million (in 2019), \$0.6 million (in 2018) and \$0.2 million (in 2017) with respect to its 5.00%/7.00% Convertible Notes, in each case commensurate with other holders thereof. WFF received PIK interest payments in the amount of \$0.2 million in 2020 with respect to its 3.00%/5.00% Convertible Notes, commensurate with other holders thereof.

Pursuant to the Plan and Stockholders Agreement, Corre and WFF have the right by mutual agreement to designate one member of the Board, provided that such designated individual who qualifies as an "independent director" under NASDAQ Marketplace Rule 5605(a)(2). Corre and WFF selected Mr. Brodsky.

#### **Revolving Credit and Security Agreement**

On August 31, 2017, the Company entered into the Revolving Credit and Security Agreement with PNC Bank, National Association ("PNC") as lender and as administrative and collateral agent (the "Agent"), and other lenders party thereto (as amended, the "ABL Credit Agreement"). The Original ABL Credit Agreement provided for a \$125.0 million senior secured, revolving credit facility (the "Revolving A Credit Facility"), under which the Company and four of its subsidiaries each are borrowers. On June 1, 2018, the Company entered into an Amendment No. 1 to Revolving Credit and Security Agreement ("Amendment No. 1") by and among the Company, the other borrowers and guarantors party thereto and PNC as the agent and the lenders, which amended the ABL Credit Agreement to provide for additional borrowing capacity under a Revolving B credit facility (the "Revolving B Credit Facility"), which is subordinated to the Revolving A Credit Facility. The Revolving B Credit Facility was made available in part by way of a participation in the Revolving B Credit Facility by each of Highbridge in the aggregate original amount of approximately \$7.6 million, Whitebox in the aggregate original amount of approximately \$7.1 million, SGF in the aggregate original amount of \$3.8 million, and Corre in the aggregate original amount of approximately \$3.0 million. The Revolving B Credit Facility accrues interest at 12.0% per annum and will be paid-in-kind unless the Company elects to pay such interest in cash and the conditions specified in the ABL Credit Agreement are satisfied.

On December 10, 2020, the Company entered into an Amendment No. 3 to Revolving Credit and Security Agreement ("Amendment No. 3") by and among the Company, the other borrowers and guarantors party thereto and PNC as the agent and the lenders, which amended the ABL Credit Agreement to provide for additional borrowing capacity under a Revolving (Priority) B credit facility (the "Revolving (Priority) B Credit Facility"), which is subordinated to the Revolving A Credit Facility and senior to the Revolving B Credit Facility. The Revolving (Priority) B Credit Facility was made available in part by way of a participation in the Revolving (Priority) B credit facility by each of Highbridge in the aggregate original amount of approximately \$2.5 million, SGF in the aggregate original amount of \$1.3 million, Corre in the aggregate original amount of approximately \$1.2 million and WFF in the aggregate original amount of approximately \$0.4 million. The Revolving (Priority) B Credit Facility accrues interest at 15.0% per annum and will be paid-in-kind unless the Company elects to pay such interest in cash and the payment conditions specified in the ABL Credit Agreement are satisfied.

As amended, the ABL Credit Agreement currently provides a \$125.0 million Revolving A Credit Facility, a \$25.0 million Revolving (Priority) B Credit Facility and a \$21.5 million Revolving B Credit Facility. Further, as amended, the ABL Credit Agreement provides that borrowings under the existing Revolving (Priority) B Credit Facility and the existing Revolving B Credit Facility will mature on February 28, 2023. The ABL Credit Agreement continues to be secured by substantially all personal property assets of the Company and its domestic subsidiary guarantors. A description of the ABL Credit Agreement, the Revolving (Priority) B Credit Facility and the Revolving B Credit Facility may be found in Note 2 – Debt of Item 8 – "Financial Statements and Supplementary Data" of this Annual Report on Form 10-K.

## ITEM 14 — Principal Accountant Fees and Services

#### **Audit Committee Matters**

#### Audit and Non-Audit Fees

The following table sets forth the aggregate fees billed or expected to be billed by Deloitte for professional services incurred for the years ended December 31, 2020, and 2019, on the Company's behalf (in whole numbers):

Fee Category		2020	2019
Audit Fees	\$	971,882	\$ 821,885
Audit-Related Fe	ees	5,500	3,790
Tax Fees		79,438	76,401
All Other Fees		_	_
Total Fees	\$	1,056,820	\$ 902,076

A description of the type of services provided in each category is as follows:

#### **Audit Fees**

Consists of fees billed for professional services rendered for the audits of the Company's annual financial statements on Form 10-K and internal controls over financial reporting, review of the interim financial statements included in the Company's quarterly reports on Form 10-Q, and other services normally provided in connection with statutory and regulatory filings or engagements.

#### **Audit-Related Fees**

Consists of fees billed for professional services rendered for assurance and related services that are reasonably related to the performance of the audit or review of the Company's financial statements.

#### Tax Fees

Tax fees consist of fees billed for professional services rendered for tax compliance, tax advice, and tax planning. These services include assistance with the preparation of various tax returns.

#### **Pre-Approval Policy for Audit and Non-Audit Services**

The Audit Committee has adopted a policy for the pre-approval of all audit and permitted non-audit services to be provided by the Company's independent auditor. Also, specific pre-approval by the Audit Committee is required for any proposed services exceeding pre-approved cost levels. The Audit Committee periodically reviews reports summarizing all services provided by the independent auditor. In 2020, the Audit Committee pre-approved all audit and non-audit services provided to the Company in accordance with the Audit Committee pre-approval policy.

## **PART IV**

## ITEM 15 — Financial Statement Schedules and Exhibits

# A. M. Castle & Co. Index to Financial Statements

	Page
Consolidated Statements of Operations and Comprehensive Loss for the Years Ended December 31, 2020 and December 31, 2019	40
Consolidated Balance Sheets as of December 31, 2020 and December 31, 2019	41
Consolidated Statements of Cash Flows for the years ended December 31, 2020 and December 31, 2019	42
Consolidated Statements of Stockholders' Deficit for the Years Ended December 31, 2020 and December 31, 2019	43
Notes to Consolidated Financial Statements	44
Report of Independent Registered Public Accounting Firm	74
Exhibit Index	105

# **Exhibit Index**

The following exhibits are filed herewith or incorporated herein by reference:

	Incorporated by Reference Here					
Exhibit Number	Description of Exhibit	Form	Exhibit	Filing Date	File No.	
2.1	Debtors' Amended Prepackaged Joint Chapter 11 Plan of Reorganization dated July 25, 2017.	8-K	2.1	August 3, 2017	1-5415	
3.1	Articles of Amendment and Restatement of the Company.	8-A	3.1	August 31, 2017	1-5415	
3.2	Amended and Restated Bylaws of the Company, adopted August 31, 2017.	8-A	3.2	August 31, 2017	1-5415	
3.3	Articles of Amendment of A. M. Castle &	8-K	3.1	July 2, 2020	1-5415	
3.4	Articles of Amendment of A. M. Castle &	8-K	3.1	December 31,	1-5415	
4.1	Specimen Certificate for New Common	8-A	4.1	August 31,	1-5415	
4.2	Indenture, dated August 31, 2017, between the Company, certain of its subsidiaries, WSFS, FSB, as Trustee and Collateral Agent.	8-K	10.2	September 6, 2017	1-5415	
4.3	Stockholders Agreement dated as of August 31, 2017 by and among A.M. Castle & Co. and certain beneficial owners or holders of record of the New Common Stock signatory thereto.	8-A	10.1	August 31, 2017	1-5415	
4.4**	Description of the Company's Securities Registered Pursuant to Section 12 of the Exchange Ace of 1934.					
4.5	Supplemental Indenture and Amendment No. 1, dated June 1, 2018, to the Indenture dated August 31, 2017 between the Company and Wilmington Saving Fund Society, FSB, as trustee and as collateral agent.	8-K	10.2	June 4, 2018	1-5415	
4.6	Indenture governing 3.00%/5.00% Convertible Senior PIK Toggle Notes due 2024, dated March 27, 2020, between the Company, certain of its subsidiaries, and Wilmington Savings Fund Society, FSB,	8-K	4.1	March 30, 2020	1-5415	

4.7	Supplemental Indenture relating to the Indenture dated August 31, 2017, dated March 27, 2020, between the Company, certain of its subsidiaries, and Wilmington Savings Fund Society, FSB, as Trustee and Collateral Agent.	8-K	4.2	March 30, 2020	1-5415
10.1	Revolving Credit and Security Agreement dated August 31, 2017 between the Company and certain of its subsidiaries, PNC Bank, National Association, as lender and as administrative and collateral agent, and the other lenders party hereto.	8-K	10.1	September 6, 2017	1-5415
10.2	Intercreditor Agreement dated August 31, 2017, between PNC Bank, National Association and Wilmington Savings Fund Society, FSB, and acknowledged by the Company and certain of its subsidiaries.	8-K	10.3	September 6, 2017	1-5415
10.4*	2017 Management Incentive Plan of the Company.	10-Q	10.1	November 14, 2017	1-5415
10.5*	Form of Award Agreement under the 2017 Management Incentive Plan of the Company.	8-K	10.4	September 6, 2017	1-5415
10.6*	Amended and Restated Employment Agreement dated December 15, 2017, between A. M. Castle & Co. and Edward Quinn.	10-K	10.9	March 15, 2018	1-5415
10.7*	Amended and Restated Employment Agreement dated May 15, 2017, between A. M. Castle & Co. and Patrick R. Anderson.	10-Q	10.3	August 9, 2017	1-5415
10.8*	A. M. Castle & Co. Supplemental 401(k) Savings and Retirement Plan, as amended and restated, effective as of January 1, 2009.	10-K	10.14	March 12, 2009	1-5415
10.9*	A. M. Castle & Co. Supplemental Pension Plan, as amended and restated, effective as of January 1, 2009.	10-K	10.15	March 12, 2009	1-5415

10.11*	Form of A. M. Castle & Co. Indemnification Agreement to be executed with all directors and executive officers.	8-K	10.16	July 29, 2009	1-5415
10.12*	First Amendment to the A. M. Castle & Co. Supplemental 401(k) Savings and Retirement Plan, executed April 15, 2009 (as effective April 27, 2009).	8-K	10.1	April 16, 2009	1-5415
10.13*	Second Amendment dated October 8, 2015 to the A.M. Castle & Co. Supplemental 401(k) Savings and Retirement Plan as Amended and Restated effective as of January 1, 2009.	10-K/A	10.4	March 16, 2016	1-5415
10.14*	A.M. Castle & Co. 401(k) Savings and Retirement Plan (as amended and restated effective as of January 1, 2015).	10-K/A	10.4	March 16, 2016	1-5415
10.15*	Second Amendment dated October 8, 2015, to the A.M. Castle & Co. Salaried Employees Pension Plan as Amended and Restated Effective as of January 1, 2010.	10-K/A	10.5	March 16, 2016	1-5415
10.16	Amendment No. 1, dated June 1, 2018, to the Revolving Credit and Security Agreement Revolving Credit dated August 31, 2017 between the Company and certain of its subsidiaries, PNC Bank, National Association, as lender and as administrative and collateral agent, and the other lenders party thereto.	8-K	10.1	June 4, 2018	1-5415
10.17*	Form of Performance Unit Award Agreement	10-Q	10.1	November 14, 2018	1-5415
10.18*	Employment Agreement dated May 9, 2019, between A.M. Castle & Co. and Jeremy Steele	10-Q	10.1	May 9, 2019	1-5415
10.19*	Retirement Agreement and Release dated January 7, 2020, between A.M. Castle & Co. and Steven W. Scheinkman	8-K	10.1	January 8, 2020	1-5415
10.20*	Amended and Restated Employment Agreement dated January 7, 2020, between A.M. Castle & Co. and Marec E. Edgar	8-K	10.2	January 8, 2020	1-5415

10.21*	Form of Non-Employee Director Restricted Stock Award Agreement under the 2017 Management Incentive Plan of the Company	10-K	10.24	February 27, 2020	1-5415
10.22	Limited Consent and First Agreement to Intercreditor Agreement, dated June 1, 2018, between PNC Bank, National Association and Wilmington Savings Fund Society, FSB	S-4	10.3	February 27, 2020	1-5415
10.23	Supplemental Indenture and Waiver, dated December 20, 2019 to the Indenture dated August 31, 2017, between the Company, certain of its Subsidiaries, and Wilmington Savings Fund Society, FSB as Trustee and Collateral Agent, relating to the Company's 5.00%/7.00% Convertible Senior PIK Toggle Notes due 2022.	S-4	10.28	February 27, 2020	1-5415
10.24	Amended and Restated Registration Rights Agreement, dated March 27, 2020, among the Company and the stockholders named therein, relating to the 3.00%/5.00% Convertible Senior PIK Toggle Notes due 2024	8-K	10.1	March 30, 2020	1-5415
10.25	Intercreditor Agreement, dated as of March 27, 2020, between PNC Bank, National Association and Wilmington Savings Fund Society, FSB, and acknowledged by the Company and certain of its subsidiaries	8-K	10.2	March 30, 2020	1-5415
10.26	Amendment to Intercreditor Agreement dated August 31, 2017, dated as of March 27, 2020, between PNC Bank, National Association and Wilmington Savings Fund Society, FSB, and acknowledged by the Company and certain of its subsidiaries	8-K	10.3	March 30, 2020	1-5415
10.27	Amendment No. 2 to Revolving Credit and Security Agreement dated August 31, 2017 between the Company and certain of its subsidiaries, PNC Bank, National Association, as lender and as administrative and collateral agent, and the other lenders party thereto	8-K	10.4	March 30, 2020	1-5415

10.28	Paycheck Protection Program Term Note, dated April 28, 2020, between A.M. Castle & Co. and PNC Bank, National Association	8-K	10.1	May 1, 2020	1-5415
10.29	Amendment No. 3 to Revolving Credit and Security Agreement dated December 14, 2020 between the Company and certain of its subsidiaries, PNC Bank, National Association, as lender and as administrative and collateral agent, and the other lenders party thereto	8-K	10.1	December 16, 2020	1-5415
14.1**	Code of Conduct				
21.1**	Subsidiaries of Registrant				
22.1**	List of Issuers and Guarantor Subsidiaries				
31.1**	CEO Certification Pursuant to Section 302 of the Sarbanes Oxley Act of 2002.				
31.2**	CFO Certification Pursuant to Section 302 of the Sarbanes Oxley Act of 2002.				
32.1**	CEO and CFO Certification Pursuant to Section 906 of the Sarbanes Oxley Act of 2002.				
101**	The following financial statements from the Company's Annual Report on Form 10-K for the year ended December 31, 2020, formatted in Inline XBRL: (i) Consolidated Statements of Operations and Comprehensive Loss, (ii) Consolidated Balance Sheets, (iii) Consolidated Statements of Cash Flows, (v) Consolidated Statements of Stockholders' Deficit, and (vi) Notes to Consolidated Financial Statements.				
104**	Cover page Interactive Data File (formatted as Inline XBRL and contained in Exhibit 101				

<sup>\*</sup> Management contract or compensatory plan or arrangement.

#### \*\* Filed herewith

#### ITEM 16 — Form 10-K Summary

Not Applicable.

#### **SIGNATURES**

Pursuant to the requirements of Section 13 or 15(d) of the Securities Exchange Act of 1934, the registrant has duly caused this report to be signed on its behalf by the undersigned, thereunto duly authorized.

A. M. Castle & Co.	
(Registrant)	

By: /s/ Edward M. Quinn

Edward M. Quinn, Vice President, Controller and Chief Accounting Officer (Principal Accounting Officer)

Date: March 4, 2021

Pursuant to the requirements of the Securities Exchange Act of 1934, this report has been signed below by the following persons on behalf of the registrant and in the capacities as shown following their name on this 3rd day of March, 2021.

/s/ Marec E. Edgar Marec E. Edgar, President, Chief Executive Officer and Director (Principal Executive Officer)	/s/ Edward M. Quinn Edward M. Quinn, Vice President, Controller and Chief Accounting Officer (Principal Financial Officer)	
/s/ Jeffrey A. Brodsky Jeffrey A. Brodsky, Director	/s/ Jonathan B. Mellin Jonathan B. Mellin, Director	/s/ Steven W. Scheinkman Steven W. Scheinkman, Director
/s/ Jonathan Segal Jonathan Segal, Director	/s/ Michael J. Sheehan Michael J. Sheehan, Chairman	/s/ Parker Tornell Parker Tornell, Director

#### **XBRL-Only Content Section**

Element	Value
EntityCentralIndexKey#	0000018172
CurrentFiscalYearEndDate	12-31
DocumentFiscalYearFocus	2020
DocumentFiscalPeriodFocus	FY
AmendmentFlag	False

## DESCRIPTION OF SECURITIES REGISTERED PURSUANT TO SECTION 12 OF THE SECURITIES EXCHANGE ACT OF 1934

As of March 3, 2021, A. M. Castle & Co. (the "Company") has one class of securities, our common stock, registered under Section 12 of the Securities Exchange Act of 1934, as amended.

#### **DESCRIPTION OF COMMON STOCK**

#### General

The following descriptions are summaries of the material terms of our charter, amended and restated bylaws, and Stockholders Agreement, and are qualified by reference to our charter, our amended and restated bylaws, and the Stockholders Agreement, each of which are incorporated by reference as an exhibit to the Annual Report on Form 10-K of which this Exhibit 4.4 is a part, and to Maryland corporate law. We refer in this exhibit to our articles of amendment and restatement, as amended, supplemented, corrected or restated from time to time, as our charter, and we refer to our amended and restated bylaws as our bylaws.

Our authorized capital stock consists of 40,000,000 shares of capital stock, consisting of 40,000,000 shares of common stock, \$0.10 par value per share. As of March 3, 2021, 7,407,791 shares of our common stock were issued and outstanding and held by approximately 315 stockholders of record.

#### **Common Stock**

The Company's common stock carries the following rights:

Voting. Holders of our common stock are entitled to one vote per share of common stock owned as of the relevant record date on all matters submitted to a vote of stockholders. Except as otherwise provided in our charter, holders of common stock (as well as holders of any preferred stock of the Company entitled to vote with such common stockholders) vote together as a single class on all matters presented to the stockholders for their vote or approval, including the election of directors. There is no cumulative voting in the election of directors of the Company. Directors are elected by a plurality of the votes cast by the stockholders present in person or represented by proxy at the meeting and entitled to vote thereon. All other matters are determined by the affirmative vote of a majority of the votes cast by the stockholders present in person or represented by proxy at the meeting and entitled to vote thereon, unless the matter is one upon which, under applicable law, the rules or regulations of any stock exchange applicable to the Company, our charter, the bylaws or the Stockholders Agreement, a different vote is required, in which case such provision shall govern and control the vote required to approve such matter.

Dividends and other Distributions. Subject to the preferential rights of holders of any other class or series of stock of the Company, holders of shares of common stock are entitled to receive dividends and other distributions on such shares if, as and when authorized by the Board of Directors of the Company out of assets legally available therefor and declared by the Company.

Liquidation, dissolution or winding up. Subject to the preferential rights of holders of any other class or series of stock of the Company, holders of shares of common stock are entitled to share ratably in the Company's assets legally available for distribution to its stockholders in the event of the liquidation, dissolution or winding up of the Company after payment or establishment of reserves for all known debts and liabilities of the Company.

Restrictions on transfer. The common stock is not subject to restrictions on transfer as a result of the charter or the bylaws. Nevertheless, stockholders party to the Stockholders Agreement are subject to restrictions on transfer and there may be restrictions on transfer imposed by applicable securities laws or by the terms of other agreements entered into in the future. To the extent transfer restrictions apply, the Stockholders Agreement and the Maryland General Corporation Law (the "MGCL") require the Company to place restrictive legends on its stock certificates, or state on such certificates that the Company will furnish a full statement of such restrictions on request and without charge.

Liability protection. Under Maryland law, stockholders generally are not personally liable for the Company's debts or obligations solely as a result of their status as stockholders.

Other rights. Holders of shares of the common stock have no preference, conversion, exchange, sinking fund, redemption rights or appraisal rights and have no preemptive rights to subscribe for any securities of the Company, except as otherwise provided in the Stockholders Agreement.

The rights, preferences and privileges of the holders of the common stock will be subject to, and may be adversely affected by, the rights of the holders of any class or series of preferred stock that may be issued by the Company.

#### **Preferred Stock**

The Company has no shares of preferred stock authorized or outstanding. Under the charter, the Company's Board of Directors is authorized, without further action by the Company's stockholders, to classify or reclassify, in one or more classes or series, any unissued shares of common stock by setting or changing the number of shares constituting such class or series and the designation, preferences, conversion and other rights, voting powers, restrictions, limitations as to dividends and other distributions, qualifications and terms and

conditions of redemption of such shares and, if so classified or reclassified, the Company must file for record with the State Department of Assessments and Taxation of Maryland (the "SDAT") articles supplementary in substance and form as prescribed by the MGCL. If shares of one class or series of stock are classified or reclassified into shares of another class or series of stock, the number of authorized shares of the former class will be automatically decreased and the number of authorized shares of the latter class or series will be automatically increased, in each case by the number of shares so classified or reclassified, so that the aggregate number of shares of stock of all classes that the Company has authority to issue will not be more than 40,000,000.

The Company believes that the power of the Board of Directors to classify or reclassify unissued shares of stock and thereafter to authorize the Company to issue such classified or reclassified shares of stock provides the Company with increased flexibility in structuring possible future financings and acquisitions and in meeting other needs that might arise. However, the Board of Directors of the Company could authorize the issuance of shares of preferred stock that have priority over the shares of common stock with respect to dividends or other distributions or rights upon liquidation or with other terms and conditions, including voting rights, that could have the effect of delaying, deferring or preventing a transaction or a change of control of the Company that might involve a premium price for holders of the common stock or that the common stockholders otherwise believe to be in their best interests. As a result of these and other factors, the issuance of preferred stock could have an adverse impact on the market price of the common stock.

#### Anti-Takeover Effects of Maryland Law and Our Charter, Bylaws and Stockholders Agreement

The MGCL and our charter and bylaws contain provisions that may delay, defer or prevent a change of control or other transaction that might involve a premium price for shares of the common stock or otherwise be in the best interests of the Company's stockholders.

No Cumulative Voting. Our charter does not provide for cumulative voting with respect to the election of directors or any other matters. The absence of cumulative voting in the election of directors may make it more difficult for a stockholder who acquires a substantial minority of shares to obtain representation on the Board of Directors. To the extent that it impedes the ability of a stockholder to obtain representation, the absence of cumulative voting may render more difficult any attempt by a minority stockholder or group of holders of voting shares of stock to change or influence the management or policies of the Company, and might be viewed as perpetuating incumbent management. In addition, the absence of cumulative voting may render more difficult or discourage entirely a merger, tender offer or proxy contest or the assumption of control by a holder of a large block of the Company's stock. Mergers and other business combinations sometimes result in stockholders receiving a premium over the market price for their shares of stock.

Subtitle 8. Subtitle 8 of Title 3 of the MGCL ("Subtitle 8") permits a Maryland corporation with a class of equity securities registered under the Securities Exchange Act of 1934 (the "Exchange Act") and at least three independent directors to elect to be subject, by provision in its charter or bylaws or a resolution of its Board of Directors and notwithstanding any contrary provision in the charter or bylaws, to any or all of the following five provisions:

- a classified board;
- a two-thirds vote requirement for removing a director;
- a requirement that the number of directors be fixed only by vote of the directors;
- a requirement that a vacancy on the board be filled only by the remaining directors and for the remainder of the full term of the class of directors in which the vacancy occurred; and a majority requirement for the calling of a stockholder-requested special meeting of stockholders.

The Company has elected by a provision in the charter to be subject to the provisions of Subtitle 8 relating to a majority requirement for the calling of a stockholder-requested special meeting. Through provisions in the Company's charter and the bylaws unrelated to Subtitle 8, the Company already vests in the Board of Directors the exclusive power to fix the number of directors. However, as permitted by the MGCL, by resolution of its Board of Directors, the Company has opted out of the provisions of Subtitle 8 relating to the classification of the Board and the two-thirds vote requirement for removing a director. In addition, the Company is prohibited from classifying the Board of Directors pursuant to Subtitle 8, unless such decision is approved by the affirmative vote of a majority of the votes cast on the matter by stockholders entitled to vote generally in the election of directors. Subject to the above requirement regarding self-classification, in the future, the Board of Directors may elect, without stockholder approval, to elect to be subject to one or more of the other provisions of Subtitle 8.

#### Board Composition; Removal

The stockholders party to the Stockholders Agreement have agreed that (i) the number of Directors will be fixed from time to time by the Company's Board of Directors as provided for in the Company's charter and bylaws and (ii) certain stockholders will have the right to designate members of the Company's Board of Directors until such time as such right may be lost in accordance with the Stockholders Agreement. Specifically, the Board of Directors shall consist of: (i) one director designated by Highbridge Capital Management, LLC ("Highbridge"); (ii) one director designated by Whitebox Advisors LLC ("Whitebox Advisors"); (iii) one director designated by SGF, LLC ("SGF"); (iv) one director, who must be an Independent Director, designated by mutual agreement of Corre Partners Management, LLC ("Corre") and Wolverine Flagship Fund Trading Limited ("WFF") (together with Highbridge, Whitebox Advisors and SGF, the "Designating Stockholders"); and (v) one director, who must be the President and Chief Executive Officer of the Company. The term "Independent Director" is defined to refer to a director who qualifies as an "independent director" of the Company under NASDAQ Marketplace Rule 5605(a)(2) (assuming for this purpose that it applies to such person). As of the date of this prospectus, the Board of Directors consists of seven members.

In general, each committee of the Board of Directors must include a director designated by a Designating Stockholder, for so long as such Designating Stockholder retains its Board Designation Right (as defined in the Stockholders Agreement) and to the extent requested by such Designating Stockholder.

The Stockholder Parties have agreed, in the Stockholders Agreement, to vote all of their shares of the Company's common stock and other voting equity securities, execute proxies or written consents, as the case may be, and take all other necessary action in order to ensure that the composition of the Board of Directors is as set forth in the Stockholders Agreement and to ensure that the Company's charter and bylaws both (i) facilitate, and do not at any time conflict with, any provision of Stockholders Agreement and (ii) permit the Stockholder Parties (as defined in the Stockholders Agreement) to receive the benefits to which they are entitled under the Stockholders Agreement.

#### Meetings of Stockholders

Special meetings of stockholders may be called by the chairman of the Company's Board of Directors, the president and the Board of Directors. Additionally, subject to the provisions of the bylaws, a special meeting of stockholders to act on any matter that may properly be considered at a meeting of stockholders must be called by the secretary of the Company upon the written request of stockholders entitled to cast a majority of all of the votes entitled to be cast on the matter at such meeting who have requested the special meeting in accordance with the procedures specified in the bylaws. Only matters set forth in the notice of a special meeting of stockholders may be considered and acted upon at such a meeting.

#### Advance Notice Requirements

The bylaws provide that nominations of individuals for election as directors and proposals of business to be considered by stockholders at any annual meeting may be made only (1) pursuant to the Company's notice of meeting, (2) by or at the direction of the Board of Directors, (3) by any stockholder (a) who was a stockholder of record both at the time of giving the notice required by the bylaws and at the time of the meeting, (b) who is entitled to vote at the meeting in the election of the individuals so nominated or on such other proposed business and (c) who has complied with the advance notice procedures of the bylaws, or (4) as otherwise provided in the Stockholders Agreement. Stockholders generally must provide notice of a stockholder proposal for the annual meeting to the secretary of the Company not later than the close of business on the 90th day nor earlier than the close of business on the 120th day prior to the first anniversary of preceding year's annual meeting.

Only the business specified in the notice of the meeting may be brought before a special meeting of stockholders of the Company. Nominations of individuals for election as directors at a special meeting of stockholders may be made only (1) pursuant to the Company's notice of meeting, (2) by or at the direction of the Board of Directors, (3) if the special meeting has been called in accordance with the bylaws for the purpose of electing directors, by a stockholder (a) who is a stockholder of record both at the time of giving the notice required by the bylaws and at the time of the special meeting, (b) who is entitled to vote at the meeting and (c) who has complied with the advance notice procedures of the bylaws, or (4) as otherwise provided in the Stockholders Agreement. Stockholders generally must provide notice of a stockholder proposal for a special meeting to the secretary of the Company not earlier than the close of business 120th day before such special meeting and not later than the close of business on the later of the 90th day before the special meeting or the tenth day after the first public announcement of the date of the special meeting.

A stockholder's notice must contain certain information specified by the bylaws about the stockholder, its affiliates and any proposed business or nominee for election as a director, including information about the economic interest of the stockholder, its affiliates and any proposed nominee in the Company.

#### Amendment to Bylaws

The bylaws provide that, except as otherwise provided in the Company's charter or the Stockholders Agreement, the Company's Board of Directors has the exclusive power to make, alter or repeal the bylaws.

#### **Business Combinations**

Under the MGCL, certain "business combinations" between a Maryland corporation and an interested stockholder or an affiliate of an interested stockholder are prohibited for five years after the most recent date on which the interested stockholder becomes an interested stockholder. These business combinations include a merger, consolidation, share exchange, or, in circumstances specified in the statute, an asset transfer or issuance or reclassification of equity securities. An interested stockholder is defined as:

- any person who beneficially owns, directly or indirectly, 10% or more of the voting power of the outstanding voting stock of the corporation; or
- an affiliate or associate of the corporation who, at any time within the two-year period prior to the date in question, was the beneficial
  owner, directly or indirectly, of 10% or more of the voting power of the then outstanding voting stock of the corporation.

A person is not an interested stockholder under the statute if the Board of Directors of the corporation approved in advance the transaction by which the person otherwise would have become an interested stockholder.

After such five-year period, any business combination between the Maryland corporation and an interested stockholder generally must be recommended by the Board of Directors of the corporation and approved by the affirmative vote of at least:

 80% of the votes entitled to be cast by holders of outstanding shares of voting stock of the corporation, voting together as a single voting group; and  two-thirds of the votes entitled to be cast by holders of voting stock of the corporation other than shares held by the interested stockholder with whom (or with whose affiliate) the business combination is to be effected or held by an affiliate or associate of the interested stockholder.

These supermajority approval requirements do not apply if, among other conditions, the corporation's common stockholders receive a minimum price (as defined in the MGCL) for their shares and the consideration is received in cash or in the same form as previously paid by the interested stockholder for its shares.

The business combination statute may discourage others from trying to acquire control of the Company and increase the difficulty of consummating any offer.

Pursuant to the statute, the Board of Directors of the Company has by resolution exempted business combinations between the Company and any stockholder party to the Stockholders Agreement and between the Company and any other person, provided that in the latter case the business combination is first approved by the Board of Directors (including a majority of the Company's directors who are not affiliates or associates of such person). Consequently, the five-year prohibition and the supermajority vote requirements will not apply to a business combination between the Company and any stockholder party to the Stockholders Agreement or to a business combination between the Company and any other person if the Board of Directors has first approved the combination. As a result, any person described in the preceding sentence may be able to enter into business combinations with the Company that may not be in the best interests of stockholders of the Company, without compliance with the supermajority vote requirements and other provisions of the statute. The Company cannot assure you that the Board of Directors will not amend or repeal this resolution in the future.

#### **Exchange Listing**

Our common stock is presently quoted on the OTCQX under the symbol "CTAM".

#### Agent and Registrar

The transfer agent and registrar for our common stock is American Stock Transfer & Trust Company, LLC. The transfer agent and registrar's address is 6201 15th Avenue Brooklyn, New York 11219, and its telephone number is (800) 937-5449.

### **Our Success** Depends on Each of Us



## CODE OF CONDUCT





## A.M. Castle: Our Mission, Vision, and Values

#### **Mission**

Our mission is to build unparalleled value for our customers, suppliers, employees, and stakeholders. In doing so, we foster a culture of entrepreneurism and innovation that empowers and challenges our people to help Castle achieve our goals through their everyday actions.

#### Vision

Our vision is to lead the market as the most trusted, efficient, and innovative partner in specialty metal and supply chain solutions.

#### Our Values



## Integrity & Safety

We strive to do the right thing to support our customers, shareholders, suppliers, communities, and one another. We reinforce a culture of safety and well-being to protect our most valuable asset: our people.



#### **Ownership**

Every employee is expected to embody an entrepreneurial spirit. If a process isn't working, we change it. We understand that each of us has the opportunity to make a meaningful difference in our everyday actions.



#### Service

Service is in our DNA. We go above and beyond to meet the needs of our stakeholders, without compromising our standards of integrity. We support each other to ensure our customers are satisfied. Customer service is not a department, it's an attitude.



#### Quality

Every action we take is guided by the goal of providing value-added processing, on-time delivery, and outstanding service. If a decision compromises our standard of quality, we reject it. We are proud of the role we all play in supporting the value chain at Castle.



#### **Inclusion**

We value the unique background and perspective each employee brings to Castle. We are open to healthy debate and discussion while working together toward our common goals. At every level, we are committed to recruiting and investing in top talent from all communities.

#### - The Elements of Our Culture

#### Achieving Business Targets

- · Profitability
- · Operating efficiency
- Sales growth
- Comprehensive management of assets

### Driving Innovation and Value

- Dynamic customer partnerships
- Strategic inventory investments
- · Cutting-edge equipment
- Strong mill relationships

### **Empowering**Our Branches

- Investment in people, equipment, and inventory at the branch level
- Local leadership
- Entrepreneurial spirit

### Investing in Talent and Culture

- · Commitment to values
- · Employee engagement
- · Career development
- · Constant communication



## A Message from Marec E. Edgar

Castle Team,

We are living in a complex, rapidly-evolving time in history. The world is smaller and more connected than it has ever been, but at the same time polarized to a greater degree than in recent memory. In such complicated times, our long-term success as a business is dependent on many operational factors, including strategic vision, inspired teamwork at all levels of the organization, world-class products, and customer-centric service. But, more than ever, our success is also dependent on our reputation in the marketplace for honesty, integrity, and good corporate citizenship. Our ethical standards reflect and define us as a Company and as individuals. Our reputation for integrity is—and must always be—the cornerstone of our business. At Castle, we "do what we say we will do," even when difficult.

With that as our guiding principle, we are fully committed to abide by **both** the letter and the spirit of the policies, principles, and laws referenced in this Code of Conduct. We seek to exceed the expectations of our customers and business partners, the communities in which we work and live, and each other by seeking to do not only what is legal, but also what is right. Such commitment inspires confidence in those with whom we work, shows them that we share common goals, and yields mutually beneficial long-term relationships of trust.

While there is no substitute for sound business and personal judgment, the principles outlined in our Code should assist and guide you in your pursuits and efforts on behalf of our Company. Our Code cannot answer all of your questions or address every situation, but we always have resources available to assist with questions or concerns. If you have questions, or have doubts or concerns about possible violations, seek assistance or report your concerns. Rest assured that any report will be taken seriously and you can do your part without fear of retaliation. In the end, if something does not feel right, please speak up. Each of us is accountable to our entire team for doing right and holding our teammates to the same standard.

In that spirit, I have made a personal commitment to adhere to both the letter and the spirit of the principles and guidelines discussed in our Code, and I ask each of you to do the same. Always remember that business results and strategic goals and objectives are **never** more important than, and must never be allowed to overtake, our personal and corporate standards of ethics and business conduct. This is true without exception, every day, throughout the world.

Thank you for your continued commitment to Castle and to the principles for which it stands. We have built a company of which we can be proud and, together, we will keep it that way.

Sincerely,

Marec E. Edgar President & CEO August 2020

## **Table of Contents**

Our Commitment to Ethics and Compliance	
How to Use this Code	1
To Whom this Code Applies	1
Compliance Officer	1
Reporting Misconduct, Asking Questions and Using the Incident Reporting Hotline	1
Employee Responsibilities	2
Cooperating with Investigations	2
Making the Right Choice	3
Accountability and Discipline	3
Waivers and Exceptions	3
Maintaining Respect and Integrity in Our Work Environment	4
Diversity and Non-Discrimination	4
Harassment-Free Workplace	4
Protecting the Private Information of Others	5
Safe and Healthy Work Environment	6
Working With Our Customers and Business Partners	7
Fair Dealing	7
Conflicts of Interest	7
Gifts and Entertainment	8
Supplier Relations	9
Government Contracting	10
Protecting Our Information and Assets	11
Protecting Castle's Assets	11
Confidential Company Information	11
Creating and Managing Our Business Records	12
Communicating with the Public	12
Using Social Media	13
Following the Letter and the Spirit of Law	14
Corporate Social Responsibility	14
Political Activities	14
Insider Trading	15
Anti-Trust and Fair Competition	15
Anti-Corruption and Bribery	16
Global Trade	16

## Our Commitment to Ethics and Compliance

The strength of A.M. Castle & Co. is measured by more than financial or operational success; it is also measured by our commitment to each other, to our business partners, and to the communities where we work and live.

We take pride in operating our business with Integrity, which, along with Safety, is the first of Our Values. Integrity means doing the right thing. It is the foundation of our success. As individuals, our personal integrity means that others can trust and respect us and know that we will be honest, fair and forthright. As a company, integrity means that we will always honor our commitments and be a reliable business partner and trusted neighbor. Integrity protects our reputation and enables us to thrive, even in today's complex and competitive business environment. We believe that integrity is a critical factor in our long-term success.

#### **How to Use This Code**

Our Code of Conduct ("Code") is designed to help when you have questions about what to do in specific situations. It is a summary of how we will do business in accordance with our values, policies, and various laws and regulations. This Code is designed to serve as a resource when you are faced with a difficult ethical situation.

It is impossible to anticipate every question you may have or situation you might face so, in addition to this Code, Castle also has other resources that may be of help. These additional resources are listed throughout this Code. As always, Castle relies on you to use good judgment and to seek help when you need it.

#### To Whom this Code Applies

This Code applies to everyone working at Castle including all employees whether permanent, fixed-term or temporary. Certain business partners, such as agents, consultants, contractors, trainees and others serve as an extension of Castle. They are expected to follow the spirit of this Code, as

well as any applicable contractual provisions, when working on behalf of Castle.

Managers who supervise our business partners are responsible for ensuring that they understand our ethical standards. If an external business partner fails to comply with our ethics and compliance expectations and their related contractual obligations, it may result in the termination of their contract.

#### **Compliance Officer**

Castle's Compliance Officer is the member of our management team with primary responsible for implementing and enforcing our Compliance Program. Our Compliance Officer is the appointed Chief Compliance Officer (if any) or General Counsel, or any other officer assigned such responsibilities by our Board of Directors or CEO.

#### Reporting Misconduct, Asking Questions and Using the Incident Reporting Hotline

If you see or suspect any illegal or unethical behavior, or you have a question about what to do, talk to your manager and ask for help.

Sometimes, you may not feel comfortable or may not feel it appropriate to talk about an issue with your manager. If that's the case, you have several options. You may contact another manager, your Human Resources Manager or a member of the Legal Department.

At all times, and for any type of concern, you also have the option to call Castle's anonymous and confidential **Incident Reporting Hotline** at **800-461-9330** or to make a report via the internet at **www.convercent.com/report**.

Castle will make every reasonable attempt to ensure that your concerns are addressed appropriately.

Question Our manager typically does nothing when concerns about potential misconduct are brought to her attention and I believe she makes things difficult for coworkers who raise issues. Now I have a problem. A coworker is doing something that I believe to be ethically wrong. What should I do?

**Answer** Take action and speak up. Starting with your manager is often the best way to efficiently address concerns. However, if you do not believe that it is appropriate or do not feel comfortable doing so, you should talk to another member of management, or any of the resources listed in this Code.

**Question** What if someone misuses the Incident Reporting Hotline, and falsely accuses someone of wrongdoing?

Answer Experience has shown that the Incident Reporting Hotline is rarely used for malicious purposes, but it is important to know that we follow up on all calls and anyone who uses the Hotline in bad faith to spread falsehoods or threaten others, or with the intent to unjustly damage another person's reputation, will be subject to disciplinary action up to and including termination. It is important to note, however, that disciplinary action will not be taken against someone who, in good faith, reports suspected misconduct, even if the suspicions prove to have been wrong.

## What to expect when you use the Incident Reporting Hotline

The Incident Reporting Hotline is available 24 hours, seven days a week. Trained specialists from an independent third party provider will answer your call, document your concerns and forward a written report to Castle's Compliance Officer, for further investigation.

When you contact Castle's Incident Reporting Hotline you may choose to remain anonymous where allowed by local law. All reports will be treated equally whether they are submitted anonymously or not.

After you make a report, you will receive an identification number so you can follow up on your concern. Following up is especially important if you have submitted a report anonymously, as we may need additional information in order to conduct an effective investigation. This identification number will also enable you to track the resolution of the case; however please note that, out of respect for privacy, Castle will not be able to inform you about individual disciplinary actions.

Any report you make will be kept as confidential as possible by all individuals responsible for reviewing and investigating the matter, although limited disclosure may be needed to properly investigate and take corrective action.

Castle has an opportunity to improve every time you ask a question or raise a concern. When you take action, speak up and report questionable conduct, you are protecting your colleagues and our reputation. Remember, an issue cannot be addressed unless it is brought to someone's attention.

#### **Our Non-Retaliation Policy**

You can report ethical violations in confidence and without fear of retaliation. Castle will not tolerate any retaliation against an employee who asks questions, makes reports of possible violations of our Code or policies, assists in an investigation of suspected wrongdoing or refuses to engage in conduct or activity believed to be illegal or unethical.

#### **Employee Responsibilities**

Each of us must take responsibility for acting in accordance with our Mission, Vision and Values and with our Code, even when this means making difficult choices. Meeting our responsibilities is what enables us to succeed and grow, today – and in the future.

- Always act in a professional, honest, and ethical manner when acting on behalf of Castle.
- Know the information in our Code as well as Castle's policies and procedures, paying particular attention to the topics that pertain to your job responsibilities.
- Be a resource for others. Be proactive. Look for opportunities to discuss and address ethics and challenging situations with others.
- Help create an environment where everyone feels comfortable asking questions and reporting potential violations of our Code and policies. Respond quickly and effectively to concerns that are brought to your attention.
- If you supervise third parties, ensure that they understand their ethics and compliance obligations.

Remember: no reason, including the desire to meet business goals, should ever be an excuse for violating laws, regulations, our Code or Castle's policies.

#### **Cooperating with Investigations**

All employees are required to cooperate fully and truthfully with investigations. With respect to inquiries from regulators and inspectors, we must never mislead them and never alter or destroy documents or records in response to an investigation.

All requests for information by regulatory authority or government agency, other than what is provided on a routine basis, should be reported to the Compliance Officer immediately. When we are notified of an external investigation, we will take prompt action to preserve documents that may be relevant.

**Question** I suspect there may be some unethical behavior going on in my branch involving my manager. I know I should report my suspicions, and I'm thinking about using the Incident Reporting Hotline, but I'm concerned about retaliation.

**Answer** After you make the report, if you believe you are experiencing any retaliation, you should report it. We take claims of retaliation seriously. Reports of retaliation will be thoroughly investigated and, if they are true, retaliators will be disciplined up to and including termination.

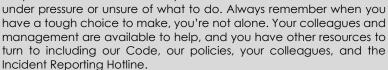
**Question** I'm a manager and I'm not clear what my obligations are if someone comes to me with an accusation – and what if it involves a senior leader?

Answer No matter who the allegation involves, you must take the matter seriously and promptly report it without exception. Castle provides several avenues for reporting concerns. If for any reason you are uncomfortable making a report to a particular person, you may talk to any of the other resources listed in this Code or another member of management.

## Making the Right Choice

#### Guidelines for Ethical Decisionmaking

Making the right decision is not always easy. There will be times when you'll be



When faced with a tough decision, it may help to ask these questions:

- Is it legal?
- Is it consistent with Our Mission, Vision and Values, this Code and policies?
- Is it based on a thorough understanding of the risks involved?
- Will I be able to look myself in the mirror and be proud of the decision?
- Would I still be comfortable with the decision if it appeared in the newspaper or on the internet?

If the answer to any of these questions is no, stop and ask for guidance.

## Accountability and Discipline

Violating relevant laws, regulations or our Code, or encouraging others to do so, exposes individuals and Castle to liability and puts Castle's reputation at risk. Violations of laws or regulations may result in legal proceedings and penalties including, in some circumstances, criminal prosecution. Any such violations may result in disciplinary action, up to and including termination of employment.

#### **Waivers and Exceptions**

In limited circumstances, Castle may find it necessary to waive a provision of our Code; however we generally will not grant such waivers and will make exceptions only for good cause.

Any waiver of any provision of this Code for employees, up to the director level, must be approved in writing by the Compliance Officer. All waivers must be promptly disclosed as required by law.

Question I'm a manager. If I observe misconduct in an area not under my supervision, am I still required to report the issue?

Answer You are chiefly responsible for employees, contractors and third parties under your supervision, but as a leader you are especially obliged to take action. The best approach is to talk first with the manager who oversees the area where the problem is occurring, but if this doesn't work, or isn't feasible, you should use other resources listed in this Code.

Question I just learned that a good friend of mine at work has been accused of sexual harassment and that an investigation is being launched. I can't believe it's true and I think it's only fair that I give my friend an advance warning or a 'heads up' so he can defend himself. Don't I have a responsibility as a friend to tell him?

Answer Under circumstances should you give him a 'heads up.' Your friend will be given the opportunity to respond to these allegations and every effort will be made to conduct a fair and impartial investigation. allegation of sexual harassment is a very serious matter with implications not only for the individuals involved but also for Castle. Alerting your friend could jeopardize the investigation and expose Castle to additional risk and possible costs.

Question My branch sets various goals that we are asked to achieve. Sometimes I feel pressured to violate our Code and policies to achieve these goals. Is this acceptable?

**Answer** No. While successful businesses set high goals and employees strive to achieve them, you should never violate our Code or Castle's policies to achieve your goals.

## Maintaining Respect and Integrity in Our Work Environment

We owe each other honesty, respect and fair treatment and we need to always treat others as we would want to be treated. This is the basis of our commitment to one another and is the foundation of our success. To maintain our commitment and to attract and keep talented individuals, it is vital that we continue to have a supportive, professional and respectful work environment.

Maintaining this environment not only helps Castle succeed, it also creates a setting where each of us can thrive and reach our full potential. What follows are some of the key areas where we must be guided by our commitment to Our Mission, Vision, and Values.

#### **Diversity and Non-Discrimination**

Castle brings together employees with a wide variety of backgrounds, skills and cultures. Combining such a wealth of talent and resources creates the diverse and dynamic teams that consistently drive our results.

Our colleagues, job applicants and business partners are entitled to respect and should be judged on the basis of their qualifications, demonstrated skills and achievements.

We will not tolerate any form of discrimination, whether based on a person's race, color, religion, national origin, gender, pregnancy, sexual orientation, age, disability, veteran status or any other characteristics protected by law.

#### Make sure you:

- Treat others respectfully and professionally.
- Promote diversity in hiring and other employment decisions.
- Do not discriminate against others on the basis of any characteristic protected by law or Castle's policies.

#### Avoid:

- Comments, jokes or materials, including emails, which others might consider offensive.
- Inappropriate bias when judging others. If you supervise others, judge them on performance. Avoid

introducing unrelated considerations into your decisions. Use objective, quantifiable standards.

#### To learn more:

- Discuss any questions, concerns about diversity and equal opportunity with your Human Resources Manager or the Legal Department.
- Review Castle's Employee Handbook.

#### **Harassment-Free Workplace**

We all have the right to work in an environment that is free from intimidation, harassment, bullying and abuse.

Verbal or physical conduct by any employee that harasses another, disrupts another's work performance, or creates an intimidating, offensive, abusive, or hostile work environment will not be tolerated.

#### At Castle we do not tolerate:

- Threatening remarks, obscene phone calls, stalking or any other form of harassment.
- Causing or threatening physical injury to another.
- Intentionally damaging someone else's property or acting aggressively in a manner that causes someone else to fear injury.
- Threatening, intimidating or coercing others on or off the premises -- at any time, for any purpose.

In particular, we have zero tolerance for sexual harassment, which in general occurs when:

- Actions that are unwelcome and are made a condition of employment or used as the basis for employment decisions such as a request for a date, a sexual favor, or other similar conduct of a sexual nature.
- An intimidating, offensive, or hostile work environment is created by unwelcome sexual advances, insulting jokes, inappropriate or pornographic materials, or other offensive verbal or physical behavior of a sexual nature.

Question One of my co-workers sends e-mails containing jokes and derogatory comments about certain nationalities. They make me uncomfortable, but no one else has spoken up about them. What should I do?

**Answer** You should notify your immediate manager or Human Resources Manager. Sending such jokes violates our values as well as our policies pertaining to the use of e-mail and our standards on diversity, harassment and discrimination. You can also report the matter through Castle's Incident Reporting Hotline. By not "speaking up," you are condoning discrimination and tolerating beliefs that can seriously erode the team environment that we have all worked to create.

#### Make sure you:

- Help each other by speaking out when a coworker's conduct makes others uncomfortable.
- Never tolerate sexual harassment including requests for sexual favors, or other unwelcome verbal or physical conduct of a sexual nature.
- Demonstrate professionalism. Do not visit inappropriate internet sites or display sexually explicit or offensive pictures.
- Promote a positive attitude toward policies designed to build a safe, ethical and professional workplace.
- Report all incidents of harassment and intimidation that may compromise our ability to work together and be productive.

#### Avoid:

- Unwelcome remarks, gestures or physical contact.
- The display of sexually explicit or offensive pictures or other materials
- Sexual or offensive jokes or comments (explicit or by innuendo) and leering.
- Verbal abuse, threats or taunting.

#### To learn more:

- Discuss any questions or concerns about our workplace harassment with your Human Resources Manager or the Legal Department.
- Review the Employee Handbook.

## Protecting the Private Information of Others

In recent years, individuals, companies and governments have grown increasingly concerned about the privacy and security of personal information. As a result, laws protecting personal information and how it may be collected, shared, and used are becoming more common.

Many of us have access to personal information related to our colleagues and others. While protecting this information may now be a legal requirement, for Castle, privacy has always been a matter of trust.

#### Make sure you:

- Learn about the types of information which are given heightened protection by the law and Castle's policy (such as Sensitive Personal Information including government issued identity numbers and bank account numbers) and protect them through appropriate means (such as encryption or other types of limited access).
- Protect the confidentiality of personal information of current and former colleagues, as well as job applicants, business partners and customers.
- Never share colleagues' information outside of Castle, except as expressly authorized.
- Don't access, discuss or share confidential information unless there is a legitimate business reason to do so.
- Consult the Legal Department if law enforcement or regulatory authority or any other person outside Castle requests employee information.
- Return or destroy personal information that is no longer required by you for business reasons in accordance with our records retention policies.
- Only share confidential employee information within Castle if you are authorized to do so and have made sure it will be appropriately protected.
- Immediately report to a manager any theft, loss, unauthorized access or inadvertent disclosure of employee information.

#### Avoid:

- Unintentional exposure of confidential information in public settings such as on phone calls or while working on your laptop.
- The loss of control of confidential information. When sending personal information across borders or to third parties, make sure that the transmissions are for legitimate business reasons and that they comply with local law and our policies.

#### To learn more

- Discuss any questions, concerns about employee privacy and confidential information with the Legal Department.
- Review Castle's Global Privacy Policy.

Question While on a business trip, a colleague of mine repeatedly asked me out for drinks and made comments about my appearance that made me uncomfortable. I asked him to stop, but he wouldn't. We weren't in the office and it was 'after hours' so I wasn't sure what I should do. Is it harassment?

**Answer** Yes it is. This type of conduct is not tolerated, not only during working hours but in all work-related situations including business trips. Tell your colleague such actions are inappropriate and must be stopped, and if they continue you need to report the problem.

#### Safe and Healthy Work Environment

Castle is committed to providing a safe and healthy work environment for colleagues and visitors and to avoiding adverse impact and injury to the environment and the communities in which we do business. Each of us is responsible for acting in a way that protects ourselves, others and the environment.

Because of the nature of our business, a robust environmental, health & safety ("EH&S") compliance structure exists to comply with the many regulations that apply. Each of us plays an important role in ensuring Castle meets these demanding requirements. Be proactive and speak up if you hear of or see something that you suspect might not be in line with our obligations or policies. The more we communicate, the better we can respond to any unsafe or unhealthy working conditions.

Situations that may pose a health, safety or environmental hazard must be reported immediately using Castle's Incident Reporting Hotline or any of the resources listed in this Code. We can only achieve our goal of a safe and healthy workplace through the active participation and support of everyone.

#### Make sure you:

- Observe all applicable safety and environmental regulations and the safety and security rules and practices that apply to your job.
- Always display and swipe your personal identification badge when entering and exiting secure areas and do not allow others to enter without properly swiping their personal identification badges.
- Respect the environmental rights and interests of our neighbors and the communities in which we operate.
- Report all concerns to Castle's dedicated EH&S professionals, the EH&S' Oracle platform, the Legal Department or any of the resources listed in this Code.

#### Avoid:

- Unsafe practices or work conditions.
- Lax enforcement of security standards, such as facility entry procedures and password protocols.

#### To learn more:

- Discuss any questions, concerns about environmental, health and safety with our Corporate Director of EH&S or the Legal Department.
- Review Castle's Environmental Health & Safety Policy.

#### **Preventing Workplace Violence**

- Violence of any kind has no place at Castle. We will not tolerate the following:
- Intimidating, threatening or hostile behavior.
- Causing physical injury to another.
- Acts of vandalism, arson, sabotage or other criminal activities.
- The carrying of weapons onto Castle property.
- Offensive comments regarding violent events or behavior.

#### Alcohol and drug-use

- Our position here is clear. While at work or on Castle business, you should never be impaired, and always ready to carry out your work duties.
- While conducting Castle business, do not use, possess or be under the influence of illegal drugs or any substance that could interfere with a safe and effective work environment or harm Castle's reputation.

**Question** I've noticed some practices that we do in my area that don't seem safe. Who can I speak to? I'm new here, and don't want to be considered a troublemaker.

**Answer** Discuss your concerns with your manager or our Safety Director. There may be very good reasons for the practices, but it's important to remember that raising a concern about safety does not cause trouble, it is being responsible.

**Question** Are subcontractors expected to follow the same health, safety and security policies and procedures as employees?

**Answer** Absolutely. Castle employees are responsible for ensuring that subcontractors and vendors at work on Castle premises understand and comply with all applicable laws, and regulations governing the particular facility, as well as with additional requirements Castle may impose.

## Working with Our Customers and Business Partners

#### **Fair Dealing**

We treat our customers and business partners fairly. We work to understand and meet their needs, while always remaining true to our own ethical standards. We tell the truth about our services and capabilities and we do not make promises we can't keep.

You should deal honestly and in good faith with our customers, shareholders, suppliers, regulators, business partners, competitors and others. Never take unfair advantage through manipulation, concealment, abuse of privileged or confidential information, misrepresentation, fraudulent behavior, or any other unfair practice.

In short, treat others as you would like to be treated.

#### Make sure you:

- Treat each customer fairly and honestly.
- Never follow a customer's request to do something that you regard as unethical or unlawful.
- Be responsive to customer requests and questions.
- Promise what you can deliver and deliver on what you promise.

#### Avoid:

- Pressures from colleagues or managers to cut corners on quality or delivery standards.
- Temptations to tell customers what you think they want to hear rather than the truth; if a situation is unclear begin by presenting a fair and accurate picture as a basis for decision.

#### To learn more

 Discuss any questions or concerns about our products or customer service with your manager or a member of the senior leadership team.

#### Conflicts of Interest

A conflict of interest happens whenever you have a competing interest that may interfere with your ability to make an objective and effective decision for Castle. Conflicts of interest may also arise if you or a family member receives an undisclosed personal benefit as a result of business dealings with Castle as well as your position with Castle. Each of us is expected to use good judgment and avoid situations that can lead to even the appearance of a conflict, which can undermine the trust others place in us and damage our reputation.

Conflicts of interest may be actual, potential or even just a matter of perception. Since these situations are not always clear-cut, you need to fully disclose them to your manager or the Legal Department so that we can properly evaluate, monitor and manage them. Depending on the circumstances, these business

dealings may be permitted if properly disclosed by you and appropriately managed by Castle management.

#### Make sure you:

- Avoid conflict of interest situations whenever possible.
- Always make business decisions in the best interest of Castle. Disclose any relationship, outside activity, or financial interest that may present a possible conflict of interest or the appearance of a conflict. Make your disclosures in writing to your manager as well as to Castle's Compliance Officer.
- Think ahead and proactively address situations that may put your interests or those of a family member in potential conflict with Castle.

#### Avoid:

Situations, including the following, which are common examples of potential conflicts of interest:

#### Corporate opportunities

If you learn about a business opportunity because of your job, it belongs to Castle first. Castle employees may not take for themselves, or direct to any family member or friend, opportunities that are discovered on the job.

#### Friends and relatives

On occasion, it is possible that you may find yourself in a situation where you are working with a close friend or relative who works for a customer, supplier, competitor, etc. Since it is impossible to anticipate all situations that may create a potential conflict, you should disclose your situation to your manager or the Legal Department in order to determine if any precautions need to be taken. At all times, you should avoid recommending or using your position to influence the use of a supplier if you or a member of your immediate family would receive an undisclosed personal benefit as a result of your recommendation.

#### Personal work

You must never hire employees over whom you have direct supervisory responsibility for outside work that is of personal benefit to you and is unrelated to their work for Castle.

#### **Outside employment**

To ensure that there are no conflicts and that potential issues are addressed, you always need to disclose and discuss outside employment to your manager and the Legal Department. If approved, you need to ensure that this outside activity does not interfere or detract from your work or would subject Castle to criticism. Also, any approved side or personal business should not compete with Castle or do any business with Castle without prior approval by the Compliance Officer.

#### **Personal investments**

You should not have substantial investment in, or obligation to, one of Castle's customers, suppliers or competitors unless the security is publicly traded on a national exchange and there is no possibility for a conflict. "Substantial" is hard to define, but as a rule of thumb, it means that your investment should not be big enough for someone to reasonably think that you would do something at Castle's expense to help your investment.

#### Civic and political activities

Volunteer work and participation in civic organizations is encouraged.

You have the right to voluntarily participate in the political process including making personal political contributions. However, you must always make it clear that your personal views and actions are not those of Castle.

In addition, you must never use Castle funds, assets or resources to support any political candidate or party unless specifically permitted by law and authorized by the Compliance Officer.

#### To learn more

 Discuss any questions, concerns about conflicts of interest with the Legal Department.

#### Gifts and Entertainment

In the right circumstances, a modest holiday gift may be a thoughtful "thank you," or a meal may be an appropriate setting for a business discussion which strengthens a professional relationship. However, if not

handled carefully, the exchange of gifts and entertainment can look like a conflict of interest or a bribe, especially if it happens frequently or if the value is large enough that someone could reasonably think it is influencing a business decision.

When it comes to gifts and entertainment, our position is clear – we do not give or offer any gift that is intended, or that may appear to be intended, to gain an improper advantage in selling goods or services, conducting transactions or representing Castle's interests.

### Gifts and entertainment, before you act - think

Gifts and entertainment come in all different forms: fruit baskets, dinners, tickets to sporting events, to name just a few examples. Before you accept or offer gifts or entertainment, think about the situation – does it legitimately support Castle's interest? Is the amount reasonable and customary? Does it conform to Castle's Gift & Hospitality Policy and the Anti-Bribery & Corruption Pollicy? Would this embarrass you or Castle if it was on the front page of the newspaper or on the internet?

#### Make sure you:

- Obtain approval when giving or receiving gifts or entertainment if the value exceeds the equivalent of \$25 for gifts, \$100 for entertainment, or \$75 per person for meals. It would be advisable to respectfully decline gifts and entertainment of anything more than nominal value unless cultural or similar considerations would make it offensive or difficult to do so.
- Only provide and accept gifts and entertainment that are reasonable complements to business relationships.
- Never accept gifts of any kind from, or give gifts to, a business partner with whom you are involved in contract negotiations.
- Do not request or solicit personal gifts, favors, entertainment or services.
- Never accept gifts of cash or cash equivalents (i.e., gift cards).

**Question** When I was traveling, I received a gift from a business partner that I believe was excessive. What should I do?

**Answer** You need to let your manager know or report it to the Internal Audit or Legal Departments as soon as possible. We may need to return the gift with a letter explaining our policy. If a gift is perishable or impractical to return, another option may be to distribute it to employees or donate it to charity, with a letter of explanation to the donor.

- Understand and comply with the policies of the recipient's organization before offering or providing gifts, favors or entertainment.
- Be careful when using agents who represent us or third parties who introduce business partners to us. Monitor them during the duration of any agreement to ensure they live up to our standards.

#### Avoid:

- Situations that could embarrass you or Castle, including entertainment at sexually oriented establishments.
- Business partners or customers who may have gift and entertainment standards that are more strict than ours.
- Business partners that appear to be privately held but are actually considered government entities.
- Requests to provide gifts or entertainment in secret, or "off the books."
- Third parties or agents who are thought to be valuable primarily for their personal ties rather than for the services they are to perform or who request compensation out of proportion to their services.

#### To learn more:

- Discuss any questions, concerns about gifts and entertainment with the Legal Department or Internal Audit Department.
- Castle's Gift & Hospitality Policy and Anti-Bribery & Corruption Policy.

#### Gifts and entertainment of government representatives

Particular attention needs to be paid to situations involving government officials. Never provide gifts or entertainment to government officials, government employees or employees of government-owned companies without approval of the Compliance Officer. Take care as it is not always obvious what is considered government-owned or government-related. Businesses such as airlines, oil companies and telecommunications providers may be owned or controlled by a government, in whole or in part, and subject to special laws and regulations. When in doubt, discuss the situation with your manager or the Legal Department.

#### **Supplier Relations**

We deal fairly with our suppliers, and we expect them to act with integrity. In dealings with Castle, we expect suppliers to follow the spirit of our Code, as well as any applicable contractual provisions, when working on our behalf.

#### Make sure you:

- Consider both value and industry standards when choosing suppliers.
- Properly document all payments, such as in a negotiated agreement or adequately detailed invoice, setting forth the nature and purpose of the transaction.
- Only make payments to the business entity listed on the original sales agreement or sales invoice and only in accordance with the payment terms as defined in the sales agreement or invoice.
- Charge all payments to the business entity or project benefitting from the payment. Do not charge payments to unrelated accounts.
- Only sign off on transactions once you fully understand them and are certain that they comply with Castle's policies.

#### Avoid:

 Suppliers pressing for cash payments. With a very few exceptions, Castle makes all payments by check, bank order, or credit note. When cash

payments are necessary, work with the proper parties to ensure that all requisite safeguards are in place, and make sure that the payment is properly documented.

- •Suppliers who request that payments be made to an individual or who provide unusual payment or routing instructions. Payments should only be made to the business entity listed in the sales agreement or on the invoice, or to their place of business and bank account.
- Illegal or unethical payments. We must comply with applicable currency exchange and tax regulations.

#### To learn more:

 Discuss any questions or concerns about supplier relations with the Legal Department.

Question During contract negotiations with a potential new supplier, the new supplier mentioned that they had a complimentary registration to a local business seminar. They are unable to attend and asked if I would like to go in their place. I had been thinking of attending the seminar anyhow, since the subject of the seminar applies to my work. There's no personal gain to me, it would be good for Castle, and it would be a shame to waste the registration, I planned on saying 'yes.' Now I wonder if that would be the right decision.

**Answer** You should decline the offer. If you are involved in contract negotiations, you must never accept any gifts while the negotiation process is on-going. Accepting gifts during negotiations can give the appearance of a 'quid pro quo' and is always inappropriate.

#### **Government Contracting**

Castle conducts business with governments and government-owned entities. Our policy is to comply fully with all applicable laws and regulations that apply to government contracting and transactions.

Leaders who oversee work with governments and government-owned entities must remain up-to-date on relevant regulations and should contact the Legal Department with any questions. Special care should be taken to ensure that any third party who, while acting on behalf of Castle, provides goods or services on government projects, is aware of and abides by our high standards and their contractual obligations.

Government contracting regulations can be complex, but despite this complexity, there are a number of principles that are fundamental and apply to all employees when bidding, pricing, negotiating, and performing government contracts, including when acting as a subcontractor or when making sales to other government contractors:

 Never make or cause to be made to the government a false or fraudulent statement or a false claim for payment, whether orally or in writing. This includes bids, proposals, and requests for payment. The pricing and other terms established for a particular government contract should be followed for that contract.

- Never provide anything of value to a government employee, even meals or other incidentals. Government employees are subject to strict rules which basically require them to pay for their own expenses with limited exceptions.
- Always use legitimate methods to obtain a contract. Never seek or receive information that Castle is not authorized to possess, including, but not limited to, confidential or proprietary data, pricing information of other competitors for government contracts, and non-public government documents relating to bidding or source selection.
- Always comply with federal and state conflict of interest restrictions which make it illegal for former government officials or employees to represent, aid, or advise Castle on governmental matters in which the former official or employee had some governmental responsibility or involvement. No former government official or employee may be hired or retained by Castle in any capacity without the prior review and approval of the Compliance Officer.



## **Protecting Our Information and Assets**

#### **Protecting Castle's Assets**

We are entrusted with Castle's assets and are personally responsible for protecting them and using them with care. Castle's assets include information, materials, supplies, time, intellectual property, software, hardware and facilities. Castle reserves the right to monitor use of Castle property (including computers, e-mail and phones) in accordance with applicable law.

#### Make sure you:

- Treat Castle's assets the way you would take care of your own property.
- Personal use of Castle's assets including electronic media such as phones and email - is permitted in limited circumstances. Such use should be kept to a minimum and have no adverse effect on productivity and the work environment.
- Do not use Castle equipment or information systems to create, store or send content that others might find offensive.
- Respect the copyrights, trademarks and license agreements of others when dealing with printed or electronic materials, software or other media content.

#### Avoid:

- Borrowing or using Castle equipment for personal or non-Castle business purposes without approval.
- Lax enforcement of electronic access control cards.
- Sharing passwords.

#### To learn more:

- Discuss any questions, concerns about protecting Castle assets with the IT department.
- Review the Information Technology Policies.

#### **Confidential Company Information**

Each of us must be vigilant and protect Castle's confidential information. This means keeping it secure, limiting access to those who have a need to know in order to do their job and avoiding discussion of confidential information in public areas.

Many of us have access to confidential information related to our colleagues, our customers and our business partners. We must protect their confidential information. You have an obligation to keep confidential any information acquired with respect to present, past or prospective customers, suppliers, shareholders, and other employees. The obligation to preserve confidential information continues even after employment ends.

In addition to protecting Castle's intellectual property rights, Castle respects the valid intellectual property rights of others. Unauthorized use of the proprietary information or intellectual property rights of others may expose Castle to civil law suits and damages. In many countries, theft and misappropriation of trade secrets, proprietary information, or other intellectual property may result in significant fines and criminal penalties to both Castle and to the individual.

#### Make sure you:

- Don't access, discuss or share confidential information unless there is a legitimate and authorized business reason to do so.
- Protect intellectual property and confidential information by sharing it only with authorized parties.
- Obtain competitive information only through legal and ethical means, never through misrepresentation, or through any behavior that could be construed as "espionage", "spying" or which you would not be willing to fully disclose.
- Immediately inform your manager and the Legal Department of any theft, unauthorized access or loss of confidential information.

Question One of my co-workers, who recently joined Castle from a competitor has with her a customer list and price list of the competitor. She says she plans to use it to our advantage. Should I just ignore this and let her do it?

**Answer** No. If an employee retains competitor information it can result in legal action by the competitor and is a violation of our ethical standards. You must report this to the Compliance Officer for appropriate action.

#### Avoid:

- Unintentional exposure of confidential information in public settings such as on phone calls or while working on your laptop.
- The loss of control of confidential information.
  When sending personal information across
  borders or to third parties, make sure that the
  transmissions are for legitimate business reasons
  and that they comply with local law.

#### To learn more:

- Discuss any questions, concerns about confidential information with the Legal Department.
- Review Castle's Global Privacy Policy.

## **Creating and Managing Our Business Records**

Business partners, government officials and the public need to be able to rely on the accuracy and completeness of our disclosures and business records. Accurate information is also essential within Castle so that we can make good decisions.

Our books and records must accurately and fairly reflect our transactions in reasonable detail and in accordance with our accounting practices and policies. Employees with a role in financial or operational recording or reporting have a special responsibility in this area, but all of us contribute to the process of recording business results and maintaining records. Each of us is responsible for helping to ensure the information we record is accurate and complete and maintained in a manner that is consistent with our system of internal controls.

If you suspect any fraud or irregularity relating to the integrity of our records, you need to report it immediately to the Internal Audit Department, or through the Incident Reporting Hotline.

#### Make sure you:

- Create accounting and business records that accurately reflect the truth of the underlying event or transaction.
- Record transactions as prescribed by our system of internal controls.
- Write carefully and clearly in all your business communications, including emails. Write with the understanding that someday they may become public documents.

- Sign only documents including contracts you have reviewed, are authorized to sign, and believe are accurate and truthful.
- Never destroy documents in response to or in anticipation of an investigation or audit. Contact the Legal Department if there is any doubt about the appropriateness of record destruction.

#### Avoid:

- Financial entries that are not clear and complete or that hide or disguise the true nature of any transaction.
- Undisclosed or unrecorded funds, assets or liabilities.

#### To learn more:

- Discuss any questions, concerns about our records management and disclosure processes or legal holds with a member of the Legal Department.
- Review Castle's Global Records Retention Policy.

#### Communicating with the Public

Castle needs a consistent voice when making public disclosures of financial or corporate information. It is important that only authorized persons speak on behalf of Castle. We must maintain the highest standards of ethics, objectivity and transparency. We are committed to honest, professional and legal communications to colleagues, business partners, and the public.

#### Make sure you:

- Never speak publicly on issues involving Castle unless specifically authorized by Castle's Marketing or Legal Departments, or required by law.
- Inquiries about our activities, sales or financial results, or strategic plan must be referred to the Chief Financial Officers' Office.

#### Avoid:

- Any suggestion you speak for Castle in your personal communications, including in emails, blogs, message boards and social networking sites.
- Temptations to use your job title or affiliation outside of work for Castle – such as in charitable or community work – without making clear the fact that the use is for identification only and that you are not representing Castle.
- Invitations to speak "off the record" to reporters or others who ask you for information about Castle.

**Question** At the end of the last quarter reporting period, my manager asked my co-worker to record additional expenses even though we had not yet received the invoices from the supplier and the work has not yet started. My co-worker agreed to do it. I didn't think it really made a difference since we were all sure that the work would be completed in the next quarter. Was this appropriate?

**Answer** No, it was not. Costs must be recorded in the period in which they are incurred. The work was not started and the costs were not incurred by the date your co-worker recorded the transaction. It was therefore a misrepresentation and, depending on the circumstances, could amount to fraud.

#### To learn more:

 Discuss any questions, concerns about communicating with the public with Castle's Marketing or Legal Departments.

#### **Using Social Media**

Be careful when writing communications that might be published online. If you participate in online forums, blogs, newsgroups, chat rooms, or bulletin boards, before you hit the 'send' button, think carefully.

When using social media:

- Never comment on confidential and non-public information such as Castle's current or future business performance or business plans.
- Don't send e-mails or post confidential information or material that could be perceived as damaging to Castle's or your colleagues' reputations.
- Be fair and courteous, and avoid posting content that may be viewed as malicious, obscene, harassing, defamatory or discriminatory.
- Do not use social media while at work or on Castle provided equipment, unless it is work-related and authorized by your manager.

#### To learn more:

• Review Castle's Social Media Policy.

# ACCOUNTABILITY ACCOUNTABILITY

## Following the Letter and the Spirit of the Law

#### **Corporate Social Responsibility**

While each of us is encouraged to become involved in the life of our community by supporting causes and events, it is important to remember that we should not pressure others to contribute to or participate in our preferred charitable organizations and we should avoid participating in Castle's decisions regarding a charity or other organization where we volunteer as such participation may be viewed as a potential conflict of interest.

#### Make sure you:

- Ensure that your personal support of charitable causes is not viewed as those of Castle.
- Follow Castle's policies and procedures for making and soliciting charitable contributions.

#### Avoid:

Any indication that Castle or our business partners are not living up to our commitments to human rights and corporate social responsibility.

Requests from business partners to give to charitable causes. These requests must be approved as part of Castle's process, like all other charitable contributions. If a business partner asks you to contribute from your own funds, consult the Legal Department to make sure doing so will not give the appearance of a conflict.

#### To learn more:

 Discuss any questions, concerns about charitable contributions, our work in the community, or our commitment to social responsibility with your manager.

#### **Political Activities**

You have the right to voluntarily participate in the political process including making personal political contributions. However, you must always make it clear that your personal views and actions are not those of Castle.

In addition, you must never use Castle funds, assets or resources to support any political candidate or party unless specifically permitted by law and authorized by the Compliance Officer.

#### Make sure you:

- Receive all necessary approvals before using any Castle resources to support political activities.
- Ensure that your personal political views and activities are not viewed as those of Castle.
- Do not use Castle resources or facilities to support your personal political activities.

#### Avoid:

- LOBBYING Interactions with government officials or regulators that could be seen as lobbying must be discussed in advance and coordinated with the Legal Department.
- PRESSURE Never apply direct or indirect pressure on another employee, customer or business partner to contribute to, support, or oppose any political candidate or party.
- IMPROPER INFLUENCE Avoid even the appearance that you are making political or charitable contributions in order to gain favor or in an attempt to exert improper influence.
- CONFLICTS OF INTEREST Holding or campaigning for political office must not create, or appear to create, a conflict of interest with your duties.

#### To learn more:

 Discuss any questions, concerns about political contributions or political activities, with the Legal Department.

**Question** I have been asked by a local non-profit organization whether Castle can donate a copy machine for their office. The organization does good work in the community and may even benefit Castle employees and their families who live nearby. Can Castle make such donations?

**Answer** Before any donations can be made, it must be clear that this will not in any way influence someone to provide Castle with an improper advantage. Then, the question is whether such donations are in line with Castle's general practice on charitable contributions. For this reason, you must obtain approval from the Legal Department.

#### **Insider Trading**

Castle is committed to fair and open markets for publicly-traded securities. In the course of business, we may learn confidential information about Castlear anyother publicly traded companies. Each of us is prohibited from buying or selling securities based on this information or passing it on to others who might trade ('tipping').

All directors, officers and other employees who are designated as "restricted persons" are subject to additional trading restrictions.

#### Make sure you:

- Do not buy or sell securities of Castle or any other company when you have material nonpublic information about that company.
- Do not communicate such material nonpublic information to other people.

#### **Avoid:**

- Requests by friends or family for non-public information about Castle or companies with whom we do business. Even casual conversations could be viewed as illegal "tipping" of inside information.
- TIPPING You need to be very careful when you have this type of information to make sure you do not share it with anyone, either on purpose or by accident, unless it is essential for Castle-related business and its disclosure is properly authorized. Giving this information to anyone else who might make an investment decision based on your inside information is considered "tipping" and is against the law regardless of whether you benefit from the outcome of their trading.

#### To learn more:

- Discuss any questions, concerns about insider trading with the Legal Department.
- Review Castle's Insider Trading Policy.

#### **Anti-Trust and Fair Competition**

We believe in free and open competition and never engage in improper practices that may limit competition. We never look to gain competitive advantages through unethical or illegal business practices, but rather through superior performance.

We do not engage in any type of anti-competitive behavior, such as the sharing or exchange of sensitive information with competitors, or entering into agreements of any type with competitors, whether formally written, oral or implied, including agreements regarding prices or agreements to divide up customers, suppliers or markets.

Anti-trust laws are complex and compliance requirements can vary depending on the circumstance, but in general, the following activities are red flags and should be avoided and promptly reported to the Legal department:

- COLLUSION when companies secretly communicate or agree on how they will compete. This could include agreements or exchanges of information on pricing, terms, wages, or allocations of markets.
- BID-RIGGING when competitors or service providers manipulate bidding so that fair competition is limited. This may include comparing bids, agreeing to refrain from bidding or knowingly submitting noncompetitive bids.
- TYING when a company forces customers to take products or services that they do not want or need in order to get the products or services that they do want or need.
- PREDATORY PRICING when a company sells a product or service below cost in an attempt to eliminate or harm a competitor,.

#### Make sure you:

- Never enter into an agreement with a competitor or take any action that could be interpreted as an agreement or attempt to enter into an agreement with a competitor.
- Never share Castle's competitively sensitive information with a competitor.
- Never share competitively sensitive information of business partners or other third parties with their competitors. Never take advantage of anyone through manipulation, abuse of privileged information, misrepresentation of facts, or any other intentionally unethical or illegal action.

#### Avoid:

- Temptations to engage in informal conversations with competitors about competitively sensitive information. A conversation may be a breach of competition law whether it is formal or informal.
- Use or dissemination of non-public information about competitors from new hires or candidates for employment.
- Making any knowingly false, deceptive or misleading statements about Castle or the quality or features of its products or services, or about a competitor, its products or services.

#### To learn more:

 Discuss any questions, concerns about anti-trust and anti-competitive business practices with the Legal Department.

Question I'm not sure what kind of information is covered by the term 'material information.'

**Answer** 'Material information' includes any information that a reasonable investor would consider important when deciding whether to buy, sell or hold a security. This can include news about acquisitions, financial results, important management changes, as well as news about the financial performance of a company. If you're in doubt about whether certain information is material or has been released to the public, don't trade until you have consulted with the Legal Department.

#### **Anti-corruption and Bribery**

Every country in which we do business prohibits the bribery of public officials in their own country and/or other countries. Castle has a zero-tolerance approach to bribery and corruption. We do not pay or accept, or agree to pay or accept, bribes, kickbacks or other forms of corruption to anybody, whether public officials or private individuals, at any time for any reason. This prohibition applies equally to any person or firm who represents Castle (such as consultants, agents, sales representatives, distributors or contractors).

It is especially important that we carefully monitor third parties acting on our behalf. We must always be sure to perform due diligence and know our business partners, and all those through whom we conduct our business. We must know who they are and monitor what they are doing on our behalf. They must understand that they are required to operate in strict compliance with our standards and to maintain accurate records of all transactions.

### If you are ever offered or asked for a bribe

If you are offered or asked for a bribe, no matter how small, you must refuse it and clearly state Castle's policy of never engaging in bribery or corruption. You should then immediately report the incident to the Legal Department.

Giving or accepting any form of bribe is serious misconduct, and will be treated as a disciplinary matter.

#### Make sure you:

 Never give or accept anything of value inconsistent with local laws and regulations to or from any govern-mental officials. If you are not sure what the

**"Facilitation payments"** are small fees or payments, permitted by local laws, for routine clerical or administrative functions to which the company is legally entitled, such as expediting the inspection of goods or shipping permits. Under U.S. law, these payments may be allowed in certain limited circumstances.

However, it is important that you keep in mind that it can be very difficult to differentiate between a facilitation payment and a bribe, so Castle policy prohibits all

- local laws are, the safest course of action is to not give anything of value.
- Never offer, give or accept (or even agree to do the same) anything of value, no matter how big or small, that is intended, or may appear to be intended, to improperly influence any business decision.
- Understand the standards set forth under antibribery laws which apply to your role at Castle.
- Accurately and completely record all payments to third parties.

#### Avoid:

- Apparent violations of anti-bribery laws by our business partners.
- Agents who do not wish to have all terms of their engagement with Castle clearly documented in writing.

#### To learn more:

- Discuss any questions, concerns about anticorruption and bribery with the Legal Department.
- Review Castle's Anti-Bribery & Corruption Policy.

#### **Global Trade**

We honor the trade and import and export control laws of all countries in which we operate. We expect all of our business partners to do the same.

At times, export control laws in certain regions may conflict. To avoid problems, consult the Trade Compliance team as early as possible about local laws on exporting products, services and technology.

Many countries prohibit dealing with specifically identified countries or persons acting on their behalf, as well as transactions involving certain named narcotics traffickers and terrorists. Consult the Trade Compliance team or the Legal Department if you have any questions or concerns.

Some Castle products have military applications and are subject to additional export restrictions.

facilitation payments. The only exception is if you are in a situation in which you or someone else's life, safety or liberty are in danger unless a payment is made. In these extreme cases you should use your best judgment and then immediately report the situation to the Compliance Officer.

#### Question I received sensitive pricing information from one of our competitors. What should I do?

**Answer** You should contact the Legal Department without delay and before any further action is taken. It is important that from the moment we receive such information we demonstrate respect for antitrust laws and we make clear that we expect others to do the same. This requires appropriate action that can only be decided on a case-to-case basis and may include sending a letter to the competitor.

#### Make sure you:

- Know your customer and the ultimate destination and end use of our products.
- Follow the Trade Compliance Department's screening procedures before completing any transaction to ensure we do not do business with prohibited parties or countries.
- Obtain all necessary licenses before the export or re-export of products, services or technology.
- Report complete, accurate, and detailed information regarding every imported product, its places of manufacture and its full cost.

#### Avoid:

**Question** I work with a foreign agent and I suspect that some of the money we pay him goes toward making payments or bribes to government officials. What should I do?

**Answer** This matter should be reported to the Compliance Officer for investigation. If there is bribery and we fail to act, individuals and Castle could be civilly and/or criminally liable, and could be subject to significant penalties and imprisonment. While investigating these kinds of matters can be culturally difficult in some countries, any agent doing business for us should under- stand the necessity of these measures. It is important and appropriate to remind agents of this policy.

- Transferring technical data and technology to someone in another country, such as through the Internet, e-mail, conversations, meetings and database access. This restriction applies to sharing information with other Castle employees, as well as non-employees.
- Transporting Castle assets that contain certain technology, such as a computer an employee takes on a business trip to another country.

#### To learn more:

- Discuss any questions, concerns about international trade with the Trade Compliance Manager.
- Review Castle's Export Control Compliance Policy.

**Question** My work requires regular interaction with U.S. customs officials. As part of my job, I am routinely asked to provide the U.S. Customs Service with information about our imports and exports. Do I really need to contact the Trade Compliance department prior to each and every submission of information to the government?

**Answer** The right approach here would be to discuss with the Legal Department and the Trade Compliance Department the types of requests your department routinely receives from U.S. Customs. These routine requests, once understood by the Trade Compliance Department, could be handled without any review. Extraordinary requests would require Legal Department review to ensure that you are responding accurately, fully and in accordance with the law.



Subsidiary A.M. Castle & Co. (Canada) Inc.	Jurisdiction of Incorporation British Columbia	Ownership 100%
A.M. Castle & Co. (Singapore) Pte. Ltd.	Singapore	100%
A.M. Castle Metal Materials (Chengdu) Co., Ltd.	Peoples Republic of China	100%
A.M. Castle Metal Materials (Shanghai) Co., Ltd.	Peoples Republic of China	100%
A.M. Castle Metals UK Limited	United Kingdom	100%
Castle Metals de Mexicali, S.A. de C.V.	Mexico	100%
Castle Metals de Mexico, S.A. de C.V.	Mexico	100%
Castle Metals France S.A.S.	France	100%
Castle Metals UK Limited	United Kingdom	100%
HY-Alloy Steels Company	Delaware	100%
Keystone Service Inc.	Indiana	100%
Keystone Tube Company, LLC	Delaware	100%
Total Plastics, Inc.	Michigan	100%

#### **List of Issuers and Guarantor Subsidiaries**

In addition to A.M. Castle & Co. (incorporated in Maryland), as of December 31, 2020, the following subsidiaries of A.M. Castle & Co. guarantee the 3.00% / 5.00% Convertible Senior Secured Paid In Kind Toggle Notes due 2024 issued by A.M. Castle & Co.

Entity	Jurisdiction of	3.00% / 5.00%
A.M. Castle & Co.	Maryland	Issuer
HY-Alloy Steels Company	Delaware	Guarantor
Keystone Service Inc.	Indiana	Guarantor
Keystone Tube Company, LLC	Delaware	Guarantor
Total Plastics, Inc.	Michigan	Guarantor
A.M. Castle & Co. (Canada) Inc.	British Columbia	Guarantor
Castle Metals de Mexico, S.A. de C.V.	Mexico	Guarantor
Castle Metals de Mexicali, S.A. de C.V.	Mexico	Guarantor

#### **CERTIFICATION PURSUANT TO**

#### **SECTION 302 OF THE SARBANES-OXLEY ACT OF 2002**

I, Marec E. Edgar, certify that:

- 1. I have reviewed this Annual Report on Form 10-K of A. M. Castle & Co. (the "Company");
- 2. Based on my knowledge, this report does not contain any untrue statement of a material fact or omit to state a material fact necessary to make the statements made, in light of the circumstances under which such statements were made, not misleading with respect to the period covered by this report;
- 3. Based on my knowledge, the financial statements, and other financial information included in this report, fairly present in all material respects the financial condition, results of operations and cash flows of the Company as of, and for, the periods presented in this report;
- 4. The Company's other certifying officer and I are responsible for establishing and maintaining disclosure controls and procedures [as defined in Exchange Act Rules 13a-15(e) and 15d-15(e)] and internal control over financial reporting [as defined in Exchange Act Rules 13a-15(f) and 15d-15(f)] for the Company and have:
  - Designed such disclosure controls and procedures, or caused such disclosure controls and procedures to be designed under our supervision, to ensure that material information relating to the Company, including its consolidated subsidiaries, is made known to us by others within those entities, particularly during the period in which this report is being prepared;
  - b) Designed such internal control over financial reporting, or caused such internal control over financial reporting to be designed under our supervision, to provide reasonable assurance regarding the reliability of financial reporting and preparation of financial statements for external purposes in accordance with generally accepted accounting principles;
  - c) Evaluated the effectiveness of the Company's disclosure controls and procedures and presented in this report our conclusions about the effectiveness of the disclosure controls and procedures as of the end of the period covered by this report based on such evaluation; and
  - d) Disclosed in this report any change in the Company's internal control over financial reporting that occurred during the Company's most recent fiscal quarter (the Company's fourth fiscal quarter in the case of an annual report) that has materially affected, or is reasonable likely to materially affect, the Company's internal control over financial reporting; and
- 5. The Company's other certifying officer and I have disclosed, based on our most recent evaluation of internal control over financial reporting, to the Company's auditors and the audit committee of the Company's board of directors (or persons performing the equivalent functions):
  - All significant deficiencies and material weaknesses in the design or operation of internal control over financial reporting which are reasonably likely to adversely affect the Company's ability to record, process, summarize and report financial information; and
  - b) Any fraud, whether or not material, that involves management or other employees who have a significant role in the Company's internal control over financial reporting.

Date: March 4, 2021 /s/ Marec E. Edgar

Marec E. Edgar President and Chief Executive Officer (Principal Executive Officer)

#### **CERTIFICATION PURSUANT TO**

#### **SECTION 302 OF THE SARBANES-OXLEY ACT OF 2002**

I, Edward M. Quinn, certify that:

- 1. I have reviewed this Annual Report on Form 10-K of A. M. Castle & Co. (the "Company");
- 2. Based on my knowledge, this report does not contain any untrue statement of a material fact or omit to state a material fact necessary to make the statements made, in light of the circumstances under which such statements were made, not misleading with respect to the period covered by this report;
- 3. Based on my knowledge, the financial statements, and other financial information included in this report, fairly present in all material respects the financial condition, results of operations and cash flows of the Company as of, and for, the periods presented in this report;
- 4. The Company's other certifying officer and I are responsible for establishing and maintaining disclosure controls and procedures [as defined in Exchange Act Rules 13a-15(e) and 15d-15(e)] and internal control over financial reporting [as defined in Exchange Act Rules 13a-15(f) and 15d-15(f)] for the Company and have:
  - a) Designed such disclosure controls and procedures, or caused such disclosure controls and procedures to be designed under our supervision, to ensure that material information relating to the Company, including its consolidated subsidiaries, is made known to us by others within those entities, particularly during the period in which this report is being prepared;
  - b) Designed such internal control over financial reporting, or caused such internal control over financial reporting to be designed under our supervision, to provide reasonable assurance regarding the reliability of financial reporting and preparation of financial statements for external purposes in accordance with generally accepted accounting principles;
  - c) Evaluated the effectiveness of the Company's disclosure controls and procedures and presented in this report our conclusions about the effectiveness of the disclosure controls and procedures as of the end of the period covered by this report based on such evaluation; and
  - d) Disclosed in this report any change in the Company's internal control over financial reporting that occurred during the Company's most recent fiscal quarter (the Company's fourth fiscal quarter in the case of an annual report) that has materially affected, or is reasonable likely to materially affect, the Company's internal control over financial reporting; and
- 5. The Company's other certifying officer and I have disclosed, based on our most recent evaluation of internal control over financial reporting, to the Company's auditors and the audit committee of the Company's board of directors (or persons performing the equivalent functions):
  - a) All significant deficiencies and material weaknesses in the design or operation of internal control over financial reporting which are reasonably likely to adversely affect the Company's ability to record, process, summarize and report financial information; and
  - b) Any fraud, whether or not material, that involves management or other employees who have a significant role in the Company's internal control over financial reporting.

Date: March 4, 2021 /s/ Edward M. Quinn

Edward M. Quinn

Vice President, Controller and Chief Accounting Officer (Principal Financial Officer)

## CERTIFICATION PURSUANT TO 18 U.S.C. SECTION 1350, AS ADOPTED PURSUANT TO SECTION 906 OF THE SARBANES-OXLEY ACT OF 2002

In connection with the accompanying Annual Report of A. M. Castle & Co. (the "Company") on Form 10-K for the period ended December 31, 2020 as filed with the Securities and Exchange Commission on the date hereof (the "Report"), Marec E. Edgar, President and Chief Executive Officer (Principal Executive Officer) and Edward M. Quinn, Vice President, Controller and Chief Accounting Officer (Principal Financial Officer) of the Company, do hereby certify, pursuant to 18 U.S.C. Section 1350, as adopted to section 906 of the Sarbanes-Oxley Act of 2002, that to the best of his knowledge:

- (1) The Report fully complies with the requirements of section 13(a) or 15(d) of the Securities Exchange Act of 1934; and
- (2) The information contained in the Report fairly presents, in all material aspects, the financial condition and results of operations of the Company.

/s/ Marec E. Edgar

Marec E. Edgar President and Chief Executive Officer March 4, 2021

/s/ Edward M. Quinn

Edward M. Quinn Vice President, Controller and Chief Accounting Officer March 4, 2021

This certification accompanies the Report pursuant to § 906 of the Sarbanes-Oxley Act of 2002 and shall not be deemed filed by the Company for purposes of Section 18 of the Securities Exchange Act of 1934, as amended, or otherwise subject to the liability of that section. This certification shall also not be deemed to be incorporated by reference into any filing under the Securities Act of 1933, as amended, or the Securities Exchange Act of 1934, as amended, except to the extent that the Company specifically incorporates it by reference.